



SHERE PARISH COUNCIL

*Serving the villages of Gomshall,
Holmbury St. Mary, Peaslake, Shere
and a large part of Abinger Hammer*

Mrs L S Childs
Parish Clerk/Finance Officer
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Tanyard Hall
30 Station Road
Gomshall
Guildford
Surrey
GU5 9LF

9th July 2010

All Members of Shere Parish Council are hereby summoned to attend the Shere Parish Council meeting to be held in Tanyard Hall, 30 Station Road, Gomshall on **Friday 16th July 2010 at 8.05 pm** for the purpose of transacting the business specified on the attached agenda. Please note that Councillors are required to attend the Annual Meeting of the Reginald Arthur Bray Bequest which will take place at 8 p.m. - immediately prior to the Council meeting.

The Minutes of the Council meeting held on 14th May and the Extraordinary meeting held on 24th June are enclosed plus any relevant papers for consideration at the meeting on 16th July.

A meeting of the **Planning Committee** will be held at **7.15 p.m. prior to the Council meeting on 16th July**. An Agenda is attached together with the Minutes of the Planning meeting held on 24th June.

Lesley Childs
Clerk to the Council



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COUNCIL MEETING 8.05 P.M. FRIDAY 16th JULY 2010 TANYARD HALL, 30 STATION ROAD, GOMSHALL

There will be a short adjournment at the beginning, and also halfway through the meeting, to enable the public to express a view or to ask a question relating to any matter on the agenda. The Public are welcome to stay and observe the rest of the meeting.

L. Childs 9th July 2010.

AGENDA

10/40 To accept apologies and reason for absence (if appropriate) in accordance with the Local Government Act 1972, Schedule 12, paragraph 40

10/41 Declaration of Personal or Prejudicial Interests by Councillors on any of the agenda items below in accordance with the Local Authorities (Model Code of Conduct) Order 2007 – (SI.2007/1159).

10/42 Register of Interests – to declare any amendments. *(Members are reminded that any amendments must also be notified by Councillors in writing to the Monitoring Officer, Guildford Borough Council, Millmead, Guildford. GU2 4BB).*

10/43 Declaration of gifts or hospitality over £25. *(Members are reminded that once a declaration of gifts or hospitality has been made then a new Form of Financial and other registerable interests must be completed).*

10/44 Police Matters – to receive an up to date report and to consider any action required.

SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO MAKE REPRESENTATIONS, GIVE EVIDENCE OR ASK/ANSWER QUESTIONS RELATING TO ANY MATTER ON THE AGENDA.

10/45 Traffic Matters

- **Shere car park** – up to date report including directional signage.
- **Upper Street, Shere** – consideration of further traffic calming measures.

- **Peaslake Car Park** – consideration of future action following introduction of *no overnight parking* signs.
- **Traffic speeds through Peaslake** – to consider a request that Shere Parish Council ask Surrey County Council to extend the 30 m.p.h. limit to commence at Hoe Lane with the junction of the Horsham Road, junction of Lawbrook Lane and Walking Bottom and at the junction of Lawbrook Lane and Burrows Lane. In addition a 20 m.p.h. speed limit be installed along Peaslake Lane from Mackies Hill to Ewhurst Road. The reason for the request is to ensure that the roads become a little safer for pedestrians, cyclists and horse riders.

10/46 Emergency Plan – to receive and approve further details.

10/47 Shere War Memorial – the Council to approve the wording for the plaque which will give details of the parties involved in the restoration work.

10/48 Schools' Admission Strategy – the Council to receive a summary of the replies to the recent questionnaire circulated to Parish Councils in Surrey. Further action to be considered.

10/49 Surrey Credit Union – further details of this scheme to be received from Councillor C. Carlisle.

10/50 Leather Lane, Gomshall – to consider a request from the Residents' Association that the Council receive the gift of the masonry arched bridge over the Tillingbourne immediately to the west of the Tanyard Hall garden boundary together with the private path from the bridge to Station Road (A25).

10/51 Parish Plan – the Council to receive an up to date report following the recent meeting with Surrey Community Action's Rural Community Development Worker.

10/52 Shere Swimming Pool Club – the Council to consider granting permission for the replacement of the uneven surface with the installation of paving slabs.

10/53 Bank of the River, Peaslake village centre – the Council to consider a request that the bank be used for activities during the Peaslake Fair.

10/54 Nonsuch Duck Race – permission sought for the holding of a duck race in Shere on 12th, 19th or 26th September in aid of Charity.

10/55 Heritage Open Day – further details to be received.

10/56 Clerk's Report

10/57 Councillors' Business (for noting, delegation to the Clerk or inclusion on the next agenda).

SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO MAKE REPRESENTATIONS, GIVE EVIDENCE OR ASK/ANSWER QUESTIONS RELATING TO ANY MATTER ON THE AGENDA.

10/58 Finance Matters

- a. Approval/authorisation of income and expenditure including details of Petty Cash expenditure since the last meeting.

- b. To receive a bank reconciliation to 30th June 2010.
- c. To receive a budget update to 30th June 2010.
- d. Authorisation to be given to the Clerk to forward 3 monthly payments in advance to Talk, Talk in respect of the broadband service.
- e. Authorisation to be given to the Clerk to renew and amend the quarterly and half yearly Banker's Orders in favour of Bray Estates for the payment of various land rent.
- f. Holmbury Emergency Help Group – the Council to note that this Group has now been disbanded due to lack of demand and £150 donation returned to the Parish Council.
- g. Local Government Finance – Implications for Local Councils. Email from Surrey County Association of Parish and Town Councils alerting the Council to a fast-developing situation.
- h. Community Wildlife – Lottery Funding – notification of possible schemes eligible for assistance (received from Guildford Borough Council).
- i. Insurance – the Council to confirm their agreement to a three year policy taken out with Came and Company.
- j. Banking Arrangements – the Council to consider operating a further bank account.

10/59 Internal Audit

- a. The Council to confirm that the Council's internal auditor Mr. Malcolm Foster is fully independent of the Council and meets the standards required to carry out the internal audit.
- b. The Council to resolve that an Engagement Letter be issued to the Internal Auditor for the year 2010/11.

10/60 Correspondence received - Public Consultation – Revised Surrey Waste Management Plan (<http://www.surreywastepartnership.org.uk>) – closing date for comments 12th August 2010.

Correspondence received after the agenda had been printed – details available on 16th July.

Correspondence not necessarily requiring discussion by the Council – details available at the meeting.

EXCLUSION OF THE PUBLIC AND PRESS (Public Admission to Meetings Act 1960)

10/61 Five yearly review of rent for a Parish Council property – consideration of a letter and proposition received from the tenant.

10/62 Staffing Matters – to consider the possible employment of a replacement caretaker.

Date of next meeting: Friday 3rd September 2010 8 p.m.

The Council to note that it must prove that it is complying with Section 17 of the Crime and Disorder Act 1998 by creating an audit trail where necessary.

REGINALD ARTHUR BRAY BEQUEST
Registered Number 200638

ANNUAL MEETING

Trustees – Shere Parish Council

The Annual Meeting of the Trustees will take place at 8 p.m. on Friday 16th July 2010 in Tanyard Hall, 30 Station Road, Gomshall.

AGENDA

1. To note that the annual gross income and expenditure for the year ended 31st March 2010 was nil.
2. To authorise the Clerk to submit Part A of the Annual Return to the Charity Commission and to complete the Trustee Detail update form if necessary.
3. To confirm that an inspection of the land was carried out during June 2010 and no problems found.
4. To consider any other matters relating to the Charity.

Lesley Childs
Clerk to the Charity
9th July 2010

