

SHERE PARISH COUNCIL

Serving the villages of Gomshall, Holmbury St. Mary,
Peaslake, Shere and a large part of Abinger Hammer

Mrs. L.S. Childs,
Clerk/Finance Officer
Telephone: 01483 203431
Clerk2009@ShereParishCouncil.gov.uk

Tanyard Hall,
30 Station Road,
Gomshall
GU5 9LF

8th October 2009

SHERE PARISH COUNCIL MEETING

All Members of Shere Parish Council are hereby summoned to attend a meeting of Shere Parish Council to be held in Tanyard Hall, 30 Station Road, Gomshall on **Friday 16th October 2009** at **8.00 pm** for the purpose of transacting the business detailed on the attached agenda.

The Minutes of the meeting held on 4th September together with the Agenda for the meeting on the 16th October are attached plus any relevant papers for consideration.

A meeting of the Planning Committee will be held at 7.15 p.m. prior to the meeting of the full Council on 16th October. The Minutes of the Planning meeting held on 4th September are also attached.

It would be appreciated if routine highway matters could be reported to the Clerk prior to the meeting.

Lesley Childs
Clerk to the Council

Enclosures

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PARISH COUNCIL MEETING

Friday 16th October 2009

8 p.m. Tanyard Hall, 30 Station Road, Gomshall

THERE WILL BE A SHORT ADJOURNMENT AT THE BEGINNING AND ALSO HALFWAY THROUGH THE MEETING TO ENABLE THE PUBLIC TO EXPRESS A VIEW OR TO ASK A QUESTION RELATING TO ANY MATTER ON THE AGENDA. THE PUBLIC ARE WELCOME TO STAY AND OBSERVE THE REST OF THE MEETING.

AGENDA

09/103 To accept apologies and reason for absence (if appropriate) in accordance with the Local Government Act 1972, Schedule 12, paragraph 40.

09/104 Declaration of Personal or Prejudicial Interests by Councillors on any of the agenda items below in accordance with the Local Authorities (Model Code of Conduct) Order 2007 – (SI.2007/1159).

09/105 Register of Interests – to declare any amendments. *(Members are reminded that any amendments must also be notified by Councillors in writing to the Monitoring Officer, Guildford Borough Council, Millmead, Guildford. GU2 4BB).*

09/106 Declaration of gifts or hospitality over £25. *(Members are reminded that once a declaration of gifts or hospitality has been made then a new Form of Financial and other registerable interests must be completed).*

Approval of the Minutes of the meeting held on 4TH September 2009.

09/107 Police Matters – up to date report.

ADJOURNMENT TO ENABLE THE PUBLIC TO EXPRESS A VIEW OR TO ASK A QUESTION RELATING TO ANY MATTER ON THE AGENDA.

09/108 Traffic Issues in the Parish

Car Park, Shere and related traffic calming in Upper Street – the Council to receive a progress report.

09/109 Shere War Memorial – the Council to receive an up to date report and to deal with any matters arising from this.

09/110 Peaslake – possible provision of public toilets. The Council to consider the matter further following the receipt of the views of the Peaslake Community Council.

09/111 Oak Tree, Shere – to consider further advice received from the Parish Council's Arboricultural Consultant.

09/112 Heritage Open Day Saturday 12th September – the Council to receive a report on the opening of Tanyard Hall.

09/113 Payphones at Tower Hill, Gomshall and in the centre of Peaslake – consideration of adoption.

09/114 Goose Green, Gomshall – consideration of a request from Shere and Peaslake Scout Group to hold their annual bonfire on Goose Green on Friday 6th November. Risk assessment received.

09/115 Residents' parking problems, Holmbury St. Mary – the Council to receive a report from Ward Councillors and to then consider this matter.

09/116 Holmbury St. Mary – to receive information from Surrey County Council regarding lack of surface dressing on parts of the B2126.

09/117 Goose Green, Gomshall (smaller recreation ground) – the Council to consider what action to take following the non removal of the gate posts by neighbour.

09/118 School Admission Issues – to receive a recommendation regarding possible further action.

09/119 Tanyard Hall – the Council to receive the Minutes of the Tanyard Hall Committee meeting held on 21st August 2009.

09/120 Finance Committee – date of next meeting.

09/121 Playground Meeting – date of next meeting.

09/122 Clerk's Report

09/123 Councillors' Business (*for noting or including on the agenda for the next meeting – routine highway matters to be reported to Clerk either before or after the meeting please*).

ADJOURNMENT TO ENABLE THE PUBLIC TO EXPRESS A VIEW OR TO ASK A QUESTION RELATING TO ANY MATTER ON THE AGENDA.

09/124 Finance

- a. Approval/authorisation of income and expenditure including details of Petty Cash expenditure since the last meeting.
- b. The Council to receive details of the bank balances as at the close of business on 15th October 2009.
- c. The Council to receive and accept a Bank reconciliation as at 30th September 2009.
- d. The Council to receive, consider and accept a budget update as at 30th September 2009.
- e. Grant Aid – the Council to receive and consider an update on their request for grant aid from Guildford Borough Council for the year commencing April 2010.
- f. Old office printer/photocopier – the Council to consider a suggestion that this be donated for use as a photocopier (printer facilities unusable) to the youth groups using Gomshall Scout Hut.
- g. Approval to be given for a standing order to be set up in respect of land rents due to Shere Manor Estate.
- h. Annual Return: External Auditor's Report - audit satisfactorily completed, the information contained in the annual return is in accordance with the Audit Commission's requirements and no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met. Annual return to then be presented to the Council and accepted.
- i. The Council to consider other matters not affecting the External Auditor's opinion but which are drawn to the attention of the Council (level of fidelity guarantee cover & value of assets).

09/125 Correspondence received by the Clerk which requires the attention of the Council:

- Consultation Documents – draft Statement of Principles for the Gambling Act 2005 (can be viewed at www.guildford.gov.uk/GA2005consultation). The proposed new statement of principles in respect of gambling licensing within the Borough will replace the previous policy adopted in January 2007 – closing date for responses 9th November 2009 – to consider a response following receipt of Councillors' views.

Correspondence received after the agenda had been printed but requiring the attention of the Council (*for noting, delegation to the Clerk or inclusion on the agenda for the next meeting – full details available at the meeting*).

Correspondence received which may be of interest to Councillors but not necessarily requiring discussion by the full Council – *for noting, delegation to the Clerk or a request made to the Clerk for inclusion on the agenda for the next meeting (correspondence available immediately prior to the meeting).*

Exclusion of the Public and Press (Public Bodies Admission to meetings Act 1960)

09/126 Approval of the Confidential Minutes of the meeting held on 4th September 2009 re 09/100 Possible land acquisitions and 09/101 Council Property.

09/127 Land adjacent to Felbury House, Holmbury St. Mary – to consider individual enquiries regarding future of lease/licence and cost thereof.

09/128 Date of next meeting: Friday 27th November 2009, 8 p.m. Tanyard Hall, 30 Station Road, Gomshall.

L.S. Childs, Clerk to Shere Parish Council

9th September 2009