

SHERE PARISH COUNCIL

*Serving the villages of Gomshall,
Holmbury St. Mary, Peaslake and Shere*

Minutes of the Finance Committee meeting held on 2nd December 2008 in Tanyard Hall, 30 Station Road, Gomshall at 7.30 p.m.

Present: Mr. R. Newman (Chairman), Mr. R. A. Andrews, Mr. D. Hall, Mr. R. Smith, Mr. J. Tenner, Mr. Urban and the Clerk/Responsible Financial Officer Mrs. L. Childs.

Apologies for absence were submitted on behalf of Mrs. Nielson and Mrs. Williams.

Declarations of Interest

Mr Andrews and Mr. Urban each declared a personal interest in the consideration of donations for the Wasp Bus (both connected with the organisation of the service).

Mr. Andrews declared a personal interest in the consideration of a donation to Holmbury Emergency Help (family connection to organisation).

Mr. Andrews declared a prejudicial interest in the consideration of a donation to Holmbury St. Mary Cricket Club.

Mr. Hall declared a personal interest in respect of the consideration of a donation to the Shere Recreation Ground Committee and the restoration of the area around the Shere War Memorial.

Adjournment for the Public to address the Committee – no members of the public were present at the meeting.

The Minutes of the meeting held on 30th May 2008 were **AGREED AND SIGNED** as a correct record.

Financial position for the year 2008/09

General Reserves

Predicted end of year G. R. balance 31 st March 2008	£23,000
Actual G. R. balance 6.6.2008	£25,669
Predicted end of year G.R. balance 31 st March 2009	£23,000

Bank account balances 1st December 2008 **£156,026.79**

Earmarked Reserves 2008/09	£
Bus shelter repairs	1,175
Burrow Cross kerbing	1,000
Cemeteries	4,890
Contingency fund	1,000
Felday Chapel	230 Dr.
I.T. repairs	220
Land rents	166
North Ward account (£10,000 for War Memorial)	11,131
Office equipment	574
Old Fire Station painting	1,636
Parish maintenance/materials	5,977

Parish Plan	1,000
Peaslake stream	1,175
Peaslake Village Centre	5,000
Playground maintenance	9,673
Playground projects	11,176.
Projector hirings	100
Professional fees	2,141
Scout car park	400
Shere car park	10,915
Shere Museum	645
Shere River Bank	4,325
South East Ward	542
South West Ward	500
Street furniture (allocated)	216
Tanyard Hall hirers' insurance	107
Tanyard Hall long term maintenance	4,251
Tanyard Hall main account	
Traffic calming (£534 D. Davis & £5,000 PC Shere scheme = £5534) (SE Ward Councillors wish to deduct £660 for posts for HSM Village Green)	6,414
Training/conferences	458
Tree works (invoice for £590 awaited)	1,400
Website	315

Short term earmarked accounts – expenditure to date also shown on the budget working sheets.

RECOMMENDED that £1,000 earmarked for Peaslake stream be transferred to General Reserves in view of the fact that approximately this amount had been spent on a clearance project.

RECOMMENDED that the Clerk be authorised to purchase a computer with improved memory facilities rather than photocopying equipment with the funding earmarked under Office Equipment (plus grant aid).

RECOMMENDED that £660 be deducted from the traffic calming account for the posts erected on Holmbury St. Mary village green.

Consideration of requests for financial assistance for the year 2009/10 - requests were considered and the following donations **RECOMMENDED**:

Gomshall and Shere Veterans Friendship Club	£250
Holmbury St. Mary Cricket Club	-
Holmbury St. Mary Village Hall	£1,000
Lifetrain Trust – no donation but a request for funding would be considered for improvements to the fabric of the building.	
Shere Recreation Ground	£1,000
Shere Village Hall	£1,000
Surrey Air Ambulance	£250
Surrey Farming and Wildlife Advisory Group	-
WASP Bus Project	£1,000

Precept 2009/10

The Finance Committee **RECOMMEND** that the attached budget be **ACCEPTED** and **RECOMMEND** that a precept of £111,618 be **ISSUED**. This Precept will be equivalent to £57.74 per annum per Band D property and is an approximate increase of £1.06 per Band D property per annum. (Number of Band D equivalent properties in the Parish = 1,916.84 as at November 2008).

Financial risk assessment – the Committee reviewed the financial risk assessment and **RECOMMEND ACCEPTANCE** of this with no amendments.

Insurance – the Committee **CONFIRM** the adequacy of the Council's insurance and **RECOMMEND** that the insurance cover remains as at present:

Public Liability	£5,000,000
(RECOMMENDED that a quote be obtained for cover of £10,000,000)	
Hirer's Liability (Tanyard Hall)	£2,000,000
Fidelity	£150,000
Other insurances as per current policy.	

It is **RECOMMENDED** that an estimate be obtained for the total replacement of the swimming pool and a letter written to the Swimming Pool Committee informing them of this amount and a request made that the insured sum for the pool be increased.

Exclusion of the Public and Press (Public Bodies Admission to meetings Act 1960)

Staffing issues – staff salaries are **RECOMMENDED** as detailed in the confidential Minutes.

The meeting closed at 10.15 p.m.

