

SHERE PARISH COUNCIL

Serving the villages of Gomshall, Holmbury St. Mary,
Peaslake, Shere and a large part of Abinger Hammer

Mrs. L.S. Childs,
Clerk/Finance Officer
Telephone: 01483 203431
Clerk2009@ShereParishCouncil.gov.uk

Tanyard Hall,
30 Station Road,
Gomshall
GU5 9LF

10th June 2009

SHERE PARISH COUNCIL MEETING

All Members of Shere Parish Council are hereby summoned to attend a meeting of Shere Parish Council to be held in Tanyard Hall, 30 Station Road, Gomshall on **Friday 19th June 2009** at **8.00 pm** for the purpose of transacting the following business.

The Minutes of the Annual Council Meeting held on 15th May and the Agenda for the meeting on the 19th June are attached plus any relevant papers for consideration.

A meeting of the Planning Committee will be held at 7.15 p.m. prior to the meeting of the full Council on 19th June. The Minutes of the Planning meeting held on 15th May are also attached.

It would be appreciated if routine highway matters could be reported to the Clerk prior to the meeting.

Lesley Childs
Clerk to the Council

Enclosures

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PARISH COUNCIL MEETING

Friday 19th June 2009

8 p.m. Tanyard Hall, 30 Station Road, Gomshall

THERE WILL BE A SHORT ADJOURNMENT OF APPROXIMATELY 15 MINUTES HALF WAY THROUGH THE MEETING TO ENABLE THE PUBLIC TO EXPRESS A VIEW OR TO ASK A QUESTION RELATING TO ANY MATTER ON THE AGENDA. THE PUBLIC ARE WELCOME TO STAY AND OBSERVE THE REST OF THE MEETING.

AGENDA

09/39 To accept apologies and reason for absence (if appropriate) in accordance with the Local Government Act 1972, Schedule 12, paragraph 40.

09/40 Declaration of Personal or Prejudicial Interests by Councillors on any of the agenda items below in accordance with the Local Authorities (Model Code of Conduct) Order 2007 – (SI.2007/1159).

09/41 Register of Interests – to declare any amendments. (Members are reminded that any amendments must also be notified by Councillors in writing to the Monitoring Officer, Guildford Borough Council, Millmead, Guildford. GU2 4BB).

09/42 Declaration of gifts or hospitality over £25. Members are reminded that once a declaration of gifts or hospitality has been made then a new Form of Financial and other registerable interests must be completed.

09/43

- **Approval of the Minutes of the Annual Council Meeting held on 15th May 2009.**
- **Approval of the Minutes of the Finance Meeting held on 16th June 2009.**

09/44 Traffic Issues in the Parish

- Car Park, Shere and related traffic calming in Upper Street – to consider amended locations for traffic calming measures in Upper Street, Shere following the safety audit by Surrey County Council and the Police.
- Parking immediately outside Tanyard Hall – consideration of measures to alleviate this potentially dangerous problem.

09/45 Shere War Memorial – the Council to receive an up to date report and deal with any matters arising from this including the authorisation of a further interim payment to the contractor.

09/46 Shere Swimming Pool Field – consideration of drainage problems (report previously circulated to Councillors via email).

09/47 Peaslake Scheme – The Council to consider whether cyclists parking up to five deep on the outside of the new fence could cause a hazard to pedestrians.

09/48 Holmbury St. Mary Football Pavilion – the Council to authorise the leasing of the pavilion to Holmbury Football Club.

09/49 Surface Water drainage, Felday Glade, Holmbury St. Mary – to receive the views of the S.E. Ward Councillors – letter from local resident enclosed..

09/50 Tree Survey – to consider action required regarding several trees in Shere (Tree survey sent by email to all Councillors).

09/51 Tanyard Hall

- The Council to approve the use of the car park for the Shere Open Gardens Day.
- Consideration to be given to the holding of an 18th birthday party in the building – local resident has agreed to be present throughout the event.

09/52 Clerk's Report

09/53 Councillors' Business (for noting or including on the agenda for the next meeting – routine highway matters to be reported to Clerk either before or after the meeting please).

ADJOURNMENT TO ENABLE THE PUBLIC TO EXPRESS A VIEW OR TO ASK A QUESTION RELATING TO ANY MATTER ON THE AGENDA.

09/54 Finance

- a. Approval/authorisation of income and expenditure including details of Petty Cash expenditure since the last meeting.
- b. To receive, accept and adopt the recommendations of the Finance Committee (see Minutes of the meeting held on 16th June 2009).
- c. To receive, approve and accept the accounts for the financial year ended 31st March 2009.
- d. To receive and approve the annual return (section 1) for the year ended 31st March 2009. This to be signed by the Chairman and the Clerk.
- e. To approve the Annual Governance Statement (Section 2 of the Annual Return). This to be signed by the Chairman and the Clerk.

09/55 Correspondence received by the Clerk which requires the attention of the Council:

Letter received from Surrey County Council Admissions and Transport officer stating that she is unable to attend a Parish Council meeting. Primary and Secondary School booklet on schools admissions and transfers also received.

Incite Consulting Ltd - invitation to carry out an online parish survey at a cost of £3,500.

Correspondence received after the agenda had been printed but requiring the attention of the Council (for noting, delegation to the Clerk or inclusion on the agenda for the next meeting – full details available at the meeting).

Correspondence received which may be of interest to Councillors but not necessarily requiring discussion by the full Council – for noting only or a request made to the Clerk for inclusion on the agenda for the next meeting (correspondence available immediately prior to the meeting).

Date of next meeting: Friday 24th July 2009, 8 p.m. Tanyard Hall, 30 Station Road, Gomshall.

10th June 2009

Clerk of the Council.