

SHERE PARISH COUNCIL

*Serving the villages of Gomshall, Holmbury St. Mary, Peaslake
Shere and a large part of Abinger Hammer*

Minutes of the Council meeting held on 19th June 2009 in Tanyard Hall, 30 Station Road, Gomshall at 8.00 p.m.

Present: Dr. C. Brooke (Chairman), Mr. R. Andrews, Mr. C. Carlisle, Mr. R. Davey, Mr. D. Hall, Mr. J. Hutton, Mr. R. Newman, Mrs. S. Nielson, Mr. R. Smith, Mrs. M. Taylor-Cotter, Mr. J. Tenner, Mr. M. Urban, Mrs. J. Williams and the Clerk Mrs L. Childs. Borough Councillor David Wright, County Councillor Keith Taylor.

The Chairman commenced the meeting by welcoming the newly elected Surrey County Councillor Keith Taylor to the meeting. The Council noted that Mr Taylor is also the Chairman of Guildford Borough Council's Planning Committee.

09/39 Apologies and reason for absence in accordance with the Local Government Act 1972, Schedule 12, paragraph 40 – no apologies had been received.

09/40 Declaration of Personal or Prejudicial Interests by Councillors on any of the agenda items below in accordance with the Local Authorities (Model Code of Conduct) Order 2007 – (SI.2007/1159).

Mr Andrews declared a personal interest in 09/48.

Dr Brooke declared a prejudicial interest in 09/51 and left the room whilst this matter was being discussed.

Mr Hall declared a personal interest in 09/45.

09/41 Register of Interests – no amendments were made. (Members were reminded that any amendments must also be notified by Councillors in writing to the Monitoring Officer of Guildford Borough Council.

09/42 Declaration of gifts or hospitality over £25 – no declarations were made. Members were reminded that once a declaration of gifts or hospitality has been made then a new Form of Financial and other registerable interests must be completed.

09/43

- **The Minutes of the Annual Council Meeting held on 15th May 2009 together with the confidential Minutes were approved.**
- **Members of the Finance Committee approved the Minutes of the Finance Meeting held on 16th June 2009.**

09/44 Traffic Issues in the Parish

- Car Park, Shere and related traffic calming in Upper Street – The Chairman informed the Council that a meeting would be held between representatives of Surrey County Council, Guildford Borough Council and the Parish Council to discuss fully amended locations for traffic calming measures in Upper Street, Shere following the informal safety audit suggestions made by Surrey County

Council and the Police. A scheme will then be drawn up and presented to the Parish Council for consideration before being submitted for approval by the Local Committee.

- Figures had now been obtained from the Police regarding accidents that had occurred in Upper Street over the last three years. As these showed only one accident the Parish Council was of the opinion that it was not an accurate record.
- Parking immediately outside Tanyard Hall – the Council considered various measures to alleviate this potentially dangerous problem. It was **RESOLVED** that a letter be written to Surrey County Council asking for double yellow lines to be installed in this location.

09/45 Shere War Memorial – the Council **RECEIVED** an up to date report from Mr. Hutton together with an email from Mrs Bray who was concerned about the delay in completing the project. It was **AGREED** that the work would be finished as per the original specification and that the contractor will be requested to complete the work as quickly as possible. An interim payment to the contractor of £5,750 was **APPROVED**.

09/46 Shere Swimming Pool Field – consideration of drainage problems (report previously circulated to Councillors via email). It was **AGREED** to seek grant aid later this year with a view to carrying out remedial work in the Spring of 2010. The Vice Chairman will make enquiries regarding possible contractors, whilst the Parish Maintenance Committee will consider the budget implications. The Hutton family were warmly thanked for all their work on this matter and the Shere War Memorial scheme.

09/47 Peaslake Scheme – The Council considered a concern from a member of the public that cyclists, some of whom are parking at weekends up to five deep on the outside of the new fence, could cause a hazard to pedestrians. South West Ward Councillors **AGREED** to monitor the situation.

09/48 Holmbury St. Mary Football Pavilion – the Council **AUTHORISED** the leasing of the pavilion to Holmbury Football Club at £5 per annum. The transaction will be included as part of the renewal of the lease for the Football Pitch.

09/49 Surface Water drainage, Felday Glade, Holmbury St. Mary – South East Ward Councillors gave their views on the problems raised by a local resident. It was felt that some of the problem could emanate from further up the Glade. It was **AGREED** that Surrey County Council be requested to maintain the drainage system on a more regular basis.

09/50 Tree Survey – all Councillors had received a copy of the tree survey. It was **RESOLVED** that the Clerk apply to Guildford Borough Council for permission to carry out the work required to the willow trees in Lower Street and the Hawthorn at the entrance to the Swimming Pool Field. In addition, an estimate of the cost will be sought. In accordance with Conservation Area requirements a replacement tree will be planted in the Swimming Pool field in due course.

Further action regarding the Oak tree in the Square will be considered at a later meeting.

09/51 Tanyard Hall

- The Vice Chairman took the Chair for this item whilst the Chairman left the room having declared a prejudicial interest. The Council then **APPROVED** the use of the car park for the Shere Open Gardens Day.
- The Chairman presided over the meeting once more. The Council **REFUSED** an application for the holding of an 18th birthday party in the building and reconfirmed its original policy that the hall would not be let for 18th birthday parties.

09/52 Clerk's Report

The Clerk advised the Council of the following:

- Verbal Police report received – local residents to be advised that items are being stolen from sheds and farm buildings although the Police have had some success in apprehending offenders.
- Hoe Lane nominated by ex County Councillor D. Davis for resurfacing in the year commencing April 2010.
- Interim reply received from Surrey County Council regarding the Council's concern over poor workmanship following road repairs.
- Holmbury St. Mary Manorial Waste – Clerk had attended a meeting with Surrey County Council's Asset Plan Delivery Manager and other interested Parish Councils. SCC had stated that they would undertake any contamination work prior to transfer of land. If this were not possible then the transfer of a particular parcel of land would not take place. Kings Head triangle – not owned by Surrey County Council. Also any prospective income from telecommunication masts would go to the Parish Council if a transfer takes place. Finally, it was hoped that it would not be too long before the full transfer issue was resolved and carried out.
- Peaslake sign – required adjustment too slight to need attention.
- Details of road closure orders – Burrows Lane crossing and Horsham Road.

09/53 Councillors' Business

The following matters were raised:

- Recent meeting of the Surrey County Association of Parish and Town Councils – report from the Council's representative.
- Police Panel meeting recently held in Gomshall – matters discussed.
- Packhorse Bridge, Gomshall – Leather Lane Residents' Association to be informed that the Parish Council is willing to arrange for a full survey to be carried out providing that the Association is willing to pay for this.
- Holmbury St. Mary – overgrown hedges – Hurtwood Control and local resident to be requested to cut the hedges back.

- Overgrown vegetation near bus shelters – locations to be advised to the Clerk so that the contractor can be informed.
- Use of Swimming Pool Field by organised groups – it was felt that use of the field by organised groups should be managed. A suggestion of erecting a notice stating that organised groups must seek permission from Shere Parish Council before visiting the field was welcomed and the solicitor's views on this suggestion will be sought. The matter will then be placed on the agenda for full discussion at the next meeting

ADJOURNMENT TO ENABLE THE PUBLIC TO EXPRESS A VIEW OR TO ASK A QUESTION RELATING TO ANY MATTER ON THE AGENDA – no members of the public were present at the meeting.

09/54 Finance

- a. The Council **AUTHORISED AND APPROVED** the income and expenditure, including details of Petty Cash expenditure, since the last meeting.
- b. The Council **RECEIVED, ACCEPTED AND ADOPTED** the 13 recommendations of the Finance Committee (see Minutes of the Finance meeting held on 16th June 2009).
- c. Mrs Williams proposed, Mr Andrews seconded and the Council unanimously **RECEIVED, APPROVED AND ACCEPTED** the accounts, and supporting statement, for the financial year ended 31st March 2009.
- d. Mr Newman proposed, Mrs Williams seconded and the Council unanimously **RECEIVED AND APPROVED** the annual return (section 1) for the year ended 31st March 2009. This was **DULY SIGNED** by the Chairman and the Clerk.
- e. Mr Andrews proposed, Mr. Newman seconded and the Council unanimously **RECEIVED AND APPROVED** the Annual Governance Statement (Section 2 of the Annual Return). This was **DULY SIGNED** by the Chairman and the Clerk.

09/55 Correspondence received by the Clerk which requires the attention of the Council:

Letter received from Surrey County Council Admissions and Transport officer stating that she is unable to attend a Parish Council meeting. Primary and Secondary School booklet on schools admissions and transfers also received. **NOTED.** A letter to be **SENT** to the Officer suggesting that she might like to initiate a meeting to which she could invite a member of each Parish Council to discuss the matter further.

Incite Consulting Ltd - invitation to carry out an online parish survey at a cost of £3,500. **DECLINED.**

Correspondence received after the agenda had been printed but requiring the attention of the Council (for noting, delegation to the Clerk or inclusion on the agenda for the next meeting – full details available at the meeting).

Email from Surrey Police giving details of the budget cuts it faces following a Government decision to cap the authority. Online petition to be completed in **SUPPORT** of the Police and letter to be written to Sir Paul Beresford M.P.

Views required by Guildford Borough Council on the draft Guildford Borough Sustainable Community Strategy 2009 – 2026 (includes a vision setting out the priorities of the Borough for the period up to 2026). Mr Smith to **CONSIDER**.

Planning Inspectorate – Footpath 600 (Shere and Abinger) Definitive Map Modification Order 2008 – requiring confirmation that the Council is willing for the objection received to be considered by written representations. S.E. Ward Councillors consulted before the deadline – **ACCEPTED**.

Public Byways Open to all Traffic – Nos. 515 and 137 – Proposed Traffic Regulation Order – letter from Surrey County Council giving details of proposal to impose a non time limited Traffic Regulation Order to close parts of Beggars Lane and the Drove Road to all motorised vehicles except motorcycles, horse drawn and all other vehicles exceeding 1500mm in width. Also email from Borough Councillor D. Wright seeking this Council's support for this proposal. Mr. Wright also gave further information at the meeting. Traffic Regulation Order to be **SUPPORTED**.

Correspondence received which may be of interest to Councillors but not necessarily requiring discussion by the full Council – for noting only or a request made to the Clerk for inclusion on the agenda for the next meeting (correspondence available immediately prior to the meeting).

Shere Charity for Relief in Need – letter from Mrs Hill thanking the Council for reappointing her as a Trustee of the Charity.

Leaflets giving details of the High Sheriff Youth Awards.

Direct Information Service newsletters.

Guildford Borough “Through the Looking Glass” Arts newsletter.

Guildford Summer Festival booklet.

Surrey Artists Open Studio booklet.

Church of St. Mary the Virgin, Holmbury St. Mary – annual report and financial statements for the year ended 31st December 2009.

Surrey 100 – application form for the 100 mile circular bike ride on 19th July 2009.

Date of next meeting: Friday 24th July 2009, 8 p.m. Tanyard Hall, 30 Station Road, Gomshall.