

SHERE PARISH COUNCIL

*Serving the villages of Gomshall,
Holmbury St. Mary, Peaslake and Shere*

Minutes of the Council meeting held on 3rd April 2009 in Tanyard Hall, 30 Station Road, Gomshall at 8.00 p.m.

Present: Mr. R. Newman (Chairman), Mr. R. Andrews, Dr. C. Brooke, Mr. R. Davey, Mr. D. Hall, Mrs. S. Nielson, Mr. R. Smith, Mr. M. Urban, Mrs. J. Williams and the Clerk Mrs L. Childs.

192/08 Apologies and reason for absence in accordance with the Local Government Act 1972, Schedule 12, paragraph 40 – apologies were submitted on behalf of Mr. C. Carlisle, Mr. J. Hutton, Mrs. M. Taylor-Cotter, Mr. J. Tenner, Borough Councillors R. Hogben and D. Wright, County Councillor D. Davis.

193/08 Declaration of Personal or Prejudicial Interests by Councillors on any of the agenda items below in accordance with the Local Authorities (Model Code of Conduct) Order 2007 – (SI.2007/1159).

Mr. Hall declared a personal interest in the Shere War Memorial as this is adjacent to his home.

194/08 Register of Interests – no changes were made.

195/08 Declaration of gifts or hospitality over £25 – none declared.

196/08 The Minutes and the confidential Minutes of the Council meeting held on 27th February 2009 were **AGREED AND SIGNED** as a correct record.

197/08 Police Report – no report had been received.

198/08 Traffic Matters

- The Council was informed that planning approval for the car park had now been granted subject to two conditions:
 - a. that no lighting be installed.
 - b. that a pinchpoint be built in Upper Street prior to the car park being completed.

The Council **NOTED** that Surrey County Council had declared that a pinchpoint must be installed on Upper Street in the vicinity of the gate to the property “Ferndale“. The Council **APPROVED** the revised position and **AUTHORISED** that £8000 be paid to Guildford Borough Council as a contribution towards this traffic calming measure (Highways Act 1980 s. 274A inserted by the Local Government and Ratings Act 1997 s. 30) plus a further £2,000 to be received from Surrey County Council for this project. A letter informing of the installation of the pinchpoint will be delivered to all residents of Upper Street. Mrs Handa Bray will also be advised.

- The Traffic Working Group will be informed of the current position regarding the car park and the relocation of the pinchpoint.
- Speedwatch – the Council was informed that a set of equipment had now been ordered and contact made with the Police regarding training for volunteers. A note will be placed in the next edition of the Parish magazine seeking more volunteers.

199/08 Peaslake Village Centre improvement scheme – the new surface, the fence and the curved benches had now been installed by the Surrey Hills Office. The flower tubs, seat, bins, shrubs and cycle rack fittings are due to be installed in the near future. Further **ENQUIRIES** will be made regarding the cost of new notice boards and the matter placed on the agenda for the next meeting.

The Council **APPROVED** the restoration of street furniture at a cost of £175 plus £175 grant aid from Guildford Borough Council (L.G. Act 1972 s. 145).

200/08 Annual Parish Meeting 5th May 2009 7.30 p.m. Tanyard Hall – the Council was pleased to learn that the Mayor of Guildford had accepted an invitation to attend. (This will be her last engagement as Mayor). It was **AGREED** that refreshments would be served during the meeting.

201/08 Mayor's Award for Community Service – Mrs Christine Harrison had been nominated by South West Ward Councillors following the last Council meeting and the Council was pleased to **NOTE** that this nomination had been accepted and notification received that Mrs Harrison will receive a Mayor's Award for Community Service.

202/08 Shere War Memorial scheme – the Council noted that this scheme had now commenced and that both Mr James Hutton and Mr David Hall had very kindly agreed to underwrite the sourcing of extra ironstone if this became necessary. The Council **AUTHORISED** the Clerk to accept an estimate for re-laying an extra area of ironstone if this was felt necessary and provided that funding for this could be obtained. It was hoped that donations from one or two members of the public would be received once the scheme was completed. The contractor will be informed that the historical footway should be preserved.

203/08 Shere Riverbank Scheme – scheme due to commence next week.

204/08 Small Recreation Ground, Goose Green – unauthorised installation of a gate on common land - decision **POSTPONED** until the next meeting pending advice from the Council's solicitor. The Chairman stated that he had received a letter from the owner of a neighbouring property supporting the retention of the gates.

205/08 The Parish Councils (Power to promote Well Being) Order 2008 – the Council received details of the Order and **RESOLVED** to delay further consideration of this until after the next Council elections in 2011.

206/08 Shops in Shere Lane – the Council **REFUSED** a request for a sign to be erected in the centre of the village informing visitors that there are more shops in Shere Lane. However, permission will be sought from the Shere Recreation Ground to erect a notice board on the new public car park to enable a map of the village to be

displayed. The Council was **PLEASED** to note that Shere Museum would be producing an information leaflet copies of which will be available from the local shops in due course.

207/08 Clerk's Report

The following matters were raised:

Parish Council representation on the Borough Council's Standards and Audit Committee – The Council **APPROVED** the nomination of the Chairman of the Parish Council. Guildford Borough Council will now ballot all Parish Councils as three nominations have been received.

Parking on the pavement in Holmbury St. Mary – the assistance of the Police to be **SOUGHT**.

Tanyard Hall – alternative forms of heating. It was **AGREED** that, due to the considerable expenditure this would involve, this matter would **NOT** be pursued.

The Clerk thanked the Council for the beautiful basket of flowers delivered to her during her illness.

Gomshall Women's Institute. – the Clerk **INFORMED** the Council that she had accepted an invitation to speak on Council matters at the May meeting of the Jam Free W.I.

208/08 Councillors' Business (for noting or inclusion on the agenda for the next meeting).

- Result of the Public Enquiry into footpath No. 600 (Shere & Abinger) – interim decision received. The Inspector has proposed a modification to the order in respect of the width of the path across the car park. This will need to be advertised before a final decision can be made.
- Consideration of 20 m.p.h. advisory signs for erection on private property in Shere – enquiries to be made regarding the cost of such signs. Further information to be sought from Womersley Parish Council regarding the erection of similar signs in Blackheath
- Parish Plan – discussion postponed until the next meeting.
- The Parish Council to **ADVERTISE** in the Parish magazine for volunteers to assist the Police with running their Junior Citizen safety fortnight.
- School Admissions – The Council was informed that several children had been offered Effingham Junior School instead of Tillingbourne School and others had been offered Broadwater Secondary School in place of Glebelands School. The Council gave their full **SUPPORT** to the Vice Chairman to deal with the Appeal procedure. A member of Surrey County Council's Schools' Admission and Transport Team will also be **INVITED** to attend a Council meeting to explain the schools' admission policy further to the Council and to give advice on how this affects rural communities.

- Swimming Pool Field, Shere – it is felt that there could still be a leaking pipe under the ground. Mr Smith kindly **AGREED** to investigate this matter.
- Blocked ditches near Eastview Cottages, Peaslake – to be **REPORTED** to Surrey County Council.
- Concern regarding an electric fence adjacent to a footpath off Hound House Road, Shere - Surrey County Council at present investigating.

SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ASK QUESTIONS OR TO ADDRESS THE COUNCIL – no members of the public were present at the meeting.

209/08 Finance

- Income totalling £8,509.60 (2008/9) and expenditure of £27,678.89 (2008/9) and £27,249.61 (2009/10) was **AUTHORISED AND APPROVED** and the detailed list of transactions signed by the Chairman. This included petty cash expenditure of £149.64 (2008/9).
- The Council confirmed that the budget for 2009/10 be adopted in its entirety.
- Authorisation was given to the Clerk to pay donations as per the budget. The Council **PASSED** the following **RESOLUTION**:

Shere Parish Council in accordance with its powers under Section 137 of the Local Government Act 1972, shall incur expenditure as detailed below as Section 137 expenditure, which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:

British Telecom kiosk adoption - £1,150 (2008/09)
 Gomshall & Shere Veterans Club - £250 (2009/10)
 Surrey Air Ambulance - £250 (2009/10)
 SWS Mobile Physiotherapy Service £600 (2009/10)

- The Council **RESOLVED** to increase the public liability insurance cover from £5 million to £10 million at an extra premium of £158.75.
- The Council **AGREED** that a letter be written to Shere Swimming Pool Committee advising them that the Council felt that the insurance should be increased to cover accidental damage to the pool itself.
- The Council **AUTHORISED** Mrs Nielson to become a signatory to the Council's bank accounts.
- The Council noted the removal of the transitional relief on the business rates for the public conveniences in Shere. It was **AGREED** that a letter be written to Guildford Borough Council seeking an increase in their annual donation.

210/08 Items of correspondence received by the Clerk which require the attention of the Council: None received.

211/08 Consultation Documents – none received.

Correspondence received after the agenda had been printed but requiring the attention of the Council (for noting or inclusion on the agenda for the next meeting – full details available at the meeting).

Response from Arriva regarding the lack of a bus service from Peaslake on several occasions. Arriva to be informed that the Council appreciate that a driver will report in sick occasionally. However, the Council would not expect the service to be penalised frequently and would be pleased to receive details on how often this service has been cancelled recently.

Correspondence received which may be of interest to Councillors but not necessarily requiring discussion by the full Council – for noting only or a request made to the Clerk for inclusion on the agenda for the next meeting (correspondence available immediately prior to the meeting).

Town and Parish Standard – newsletter received from the Standards Board for England.

Details of road closure order for Peaslake Lane 9th April for 3 months (work by BT to be completed within 2 days).

Minutes of the Wasp Bus Committee meeting held on 3rd February 2009.

Youth Project Bulletin received from Surrey County Council.

Letter of thanks from Shere Recreation Ground Association for proposed grant.

Letter of thanks for the Parish Council's donation of 50% of the cost of maintaining the Holmbury St. Mary churchyard.

Direct information service magazine from National Association of Local Councils.

Recycling magazine received from Guildford Borough Council.

Surrey County Council newsletter "Surrey Matters".

Exclusion of the Public and the Press (Public Bodies Admission to meetings Act 1960).

212/08 Staffing matters – the Council confirmed that salaries for 2009/10 would be paid in accordance with the budget adopted for 2009/10. In addition the Council accepted the increase for 2008/09 as recommended by ACAS (see confidential Minutes).

Date of next meeting: 15th May 2009 7.30 p.m. Tanyard Hall, Gomshall - Annual Meeting of the Council.