

SHERE PARISH COUNCIL

*Serving the villages of Gomshall,
Holmbury St. Mary, Peaslake and Shere*

Minutes of the Council meeting held on 1st September 2008 in Tanyard Hall, 30 Station Road, Gomshall at 8.00 p.m.

Present: Mr. R. Newman (Chairman), Mr. R. Andrews, Dr. C. Brooke, Mr. R. Davey, Mr. D. Hall, Mr. J. Hutton, Mrs. S. Nielson, Mr. R. Smith, Mr. J. Tenner, Mrs. M. Taylor-Cotter, the Clerk Mrs L. Childs, Councillor D. Wright and eight members of the public.

71/08 Apologies and reason for absence in accordance with the Local Government Act 1972, Schedule 12, paragraph 40 – apologies were received from Mr. C. Carlisle, Mrs. Williams and Mr. J. Hutton who had to leave the meeting early.

72/08 Declaration of Personal or Prejudicial Interests by Councillors on any of the agenda items below in accordance with the Local Authorities (Model Code of Conduct) Order 2007 – (SI.2007/1159):

Mr. Andrews declared a personal interest in 82/07 – claimed footpath Holmbury St. Mary.

Dr. Brooke and Mr. Hall declared a personal interest in 76/08 – discussion of fire access.

Mr. Hall declared a personal interest in 92/08 Shere War Memorial.

73/08 Register of Interests – no amendments were declared.

74/08 Declaration of gifts or hospitality over £25 – none declared.

75/08 The Minutes of the Council meeting held on 18th July 2008 were **AGREED AND SIGNED** as a correct record.

76/08 Traffic Calming in the Parish

- Traffic problems in Shere – Mr. Bob Weldon, Borough Manager, Surrey Fire and Rescue Service addressed the meeting. He stated that it was his responsibility to ensure the delivery of fire and rescue services to the Parish and to carry out risk assessments, to check on response times following 999 calls and to give advice to the public. He went on to say that problems had been identified in Shere following receipt of complaints from several members of the public. Access difficulties had been encountered at the junction of Upper Street and Middle Street, on both sides of the Square, the junction of Church Lane with Church Hill and Lower Street. He felt that parking should be restricted to one side of Middle Street only with the area around the junction kept free, no parking on both sides of the Square, no parking in Church Hill or the narrow part of Lower Street.

Mr. Weldon stated that the Fire Service has a requirement to provide a service and he strongly advised the Parish Council to work with Surrey County Council to rectify the problems.

The Chairman adjourned the meeting to enable members of the Shere Traffic Working Group to ask questions. The meeting then recommenced and it was **DECIDED** that the matter would be considered by the Traffic Working Group at their next meeting. *Action: Traffic Working Group.*

- Up to date position regarding the proposed hatching at the junction of Lower and Middle Street, Shere.

The Clerk stated that Surrey County Council had agreed to install hatching at the junction of Middle Street and Lower Street, Shere. However, the colour of the hatching would have to be yellow. An email had been received from the Conservation Officer at Guildford Borough Council stating that she felt this could set an unwelcome precedent for other such measures around the village and possibly for yellow lines to deter parking. In her view the proposal would have a very urbanising effect on the village and she therefore felt unable to support such a measure on Conservation grounds unless the safety argument was more fully justified. The Council **AGREED** that this matter would also be placed on the agenda for the Shere Traffic Working Group meeting. *Action: Traffic Working Group.*

- Up to date position regarding the proposed public car park in Shere – the Council was informed that Guildford Borough had agreed stage payments as follows for the Council’s donation towards the car park: 30% to be paid when Guildford Borough Council sign the contract with its contractor, 30% within 14 days of request half way through the build period and the 40% balance on practical completion of the works. This was **ACCEPTED** by the Council. The Council also **NOTED** that they had agreed in January 2008 to accept the wording of the indemnity required by Guildford Borough Council.
- Peaslake Village Entrance signs – to receive the views of the Surrey Hills Office – postponed until the next meeting as this matter will be discussed at the forthcoming site meeting. *Action: South West Ward Councillors/the Clerk.*
- Speedwatch – report postponed until the next meeting. It was noted that there are six people in Shere waiting to be trained. *Action: The Chairman.*
- Other traffic issues in the Parish – Surrey County Council to be informed of the missing post and the lack of the promised chevron near Fulvens Farm, Abinger Hammer. *Action: The Clerk.*
- G. Rapley to be officially **THANKED** for the work recently carried out on and around the Green in Holmbury St. Mary. Reflectors on posts will be removed where necessary. *Action: The Clerk.*

77/08 Parish Plan update – postponed until the next meeting. Census 2001 information has been received from Guildford Borough Council. *Action: The Chairman.*

78/08 Goose Green, Gomshall – The Council considered letters from two local residents and the Council’s solicitor’s advice following the erection of a gate across the access to the Council’s recreation ground. It was **AGREED** to enter into an agreement with Mr. Bicknell for the retention of the gate for one year subject to the receipt of a satisfactory report at the next meeting regarding Common land status. Notices regarding public access will be prepared and erected. *Action: The Clerk.*

79/09 Peaslake Village Centre improvement scheme – arrangements are in hand for a meeting with Mr. Dave Symonds and Mr. Rob Fairbanks of the Surrey Hills Office. *Action: South West Ward Councillors/the Clerk.*

80/07 Consideration of the Council's Complaints policy – postponed until the next meeting due to time constraints.

81/07 Community Safety

- Police matters – the Council **NOTED** that an acknowledgment had been received from Surrey Constabulary following the Council's request for the transfer of P.C. Patey to another area to be reconsidered. A detailed response has been promised in due course.
- Letter from the Surrey Police Authority giving an update on Government capping of the Authority's budget. It was **RESOLVED** that a letter of support be sent to Surrey Police and to Sir Paul Beresford. *Action: The Clerk.*
- To consider a letter from the new Neighbourhood and Community Safety Officer for Guildford Borough Council regarding the introduction of a Community Safety Warden to cover the rural areas on the eastern side of the Borough. The Council **COMPLETED** a questionnaire which will be forwarded to the Neighbourhood and Community Safety Officer. It was suggested that a register of incidents in the Parish be compiled and this will be discussed with the Safety Officer in due course.

82/07 Claimed Footpath Holmbury St. Mary – the Council was informed that the Public Inquiry will be held on 21/22nd January in Holmbury St. Mary Village Hall. Further details will be sought. It was **AGREED** that the Chairman will represent the Council at the Inquiry. *Action: The Clerk.*

83/07 Surrey Hills Management Plan review – Councillors were **REQUESTED** to forward any comments to the Clerk as soon as possible.

84/07 Surrey Countryside Access Form – the Council **DECLINED** an invitation to nominate a candidate to apply to join the Forum.

85/07 Holmbury St. Mary Bonfire Night – the Council **APPROVED** a risk assessment for the above event and **GRANTED** permission for the use of the car park adjacent to the village hall subject to confirmation of various safety checks. *Action: The Clerk.*

86/08 Minutes of Committee meetings – the Council **RECEIVED** the draft Minutes of the Parish Maintenance Committee meeting held on 13th August and the Tanyard Hall Committee meeting held on 21st August 2008.

87/08 Clerk's Report

Heritage Open Day – several Councillors **VOLUNTEERED** to be present for the Open Day in Tanyard Hall on the 13th September.

Recycling facilities – the Council was **INFORMED** that recycling facilities, including those for plastics, would shortly be located at Gomshall Station.

88/08 Councillors' Business (for noting or inclusion on the agenda for the next meeting). The following matters were raised:

Drainage problems at the junction of Pitland Street and the Horsham Road, Holmbury St. Mary – a meeting with Surrey County Council to be sought.

Debris at the side of the Royal Oak, Holmbury St. Mary – delegated to the Clerk to arrange removal by the Council's contractor.

Newly planted shrubs on the grass verge, Holmbury St. Mary – to be referred to Surrey County Council.

Parking permits Tanyard Hall – to be referred to the Tanyard Hall Committee.

Peaslake Lane – hedge trimming completed – noted.

Life expectancy of road surfaces – full details to be sent to the Clerk for referral to Surrey County Council.

Shere River Scheme – Contractor to be chased.

SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ASK QUESTIONS OR TO ADDRESS THE COUNCIL

Councillor David Wright gave further details of recycling facilities in the Borough including the siting of facilities at Gomshall Station. He stated that a site for recycling bins was still required in Shere and that this matter would be discussed by the Shere Recreation Ground Committee.

89/08 Finance

- Income totalling £845 was notified to the Council. Expenditure since the last meeting, totalling £14,141.16, (including petty cash expenditure) was approved/authorised by the Council and the detailed list of transactions was signed by the Chairman.
- The Council **RECEIVED** details of income and expenditure in respect of the budget for the current year. It was noted that the annual grant from Guildford Borough Council for the public conveniences in Shere had not been increased in line with inflation. It was **RESOLVED** that strong representations be made to the Chief Executive. *Action: The Clerk.*
- Consideration of Grant Aid requirements for the year commencing 1st April 2009. It was **RESOLVED** that the following grant aid be requested from Guildford Borough Council: *Action: The Clerk.*

1. Production of Millennium Trail leaflets	1,000
2. Creation of a french drain at Tanyard Hall	3,000
3. Play Area improvements	5,000
4. Tree Work	2,000
5. Street Furniture/environmental improvements	3,000
6. Display posters	400

90/08 Items of correspondence received by the Clerk which require the attention of the Council:

Letter of thanks for the Council's good wishes received from a local resident.
NOTED.

E mail from County Councillor David Davis regarding his proposed retirement –
NOTED.

BOAT 514 London Lane, Shere – The Council received a further letter from the Countryside Legal Team Manager regarding traffic using the lane – to be placed on the agenda for the next meeting. County Councillor D. Davis to be **REQUESTED** to update the Council at that meeting on Surrey County Council's present position regarding the status of BOATS. *Action: The Clerk.*

Invitation to attend the English Rural Housing Association AGM on 23rd September.

Correspondence received after the agenda had been printed but requiring the attention of the Council (for noting or inclusion on the agenda for the next meeting – full details available at the meeting).

Invitation from Worplesdon Parish Council to visit their Flood Fair on Friday 12th September at Fairlands Community Centre, Fairlands, Guildford. **NOTED** and advertised in the Parish magazine.

Letter requesting permission to park a vintage fire engine in the car park adjacent to Holmbury Village Hall for a children's party – **GRANTED.**

Correspondence received which may be of interest to Councillors but not necessarily requiring discussion by the full Council – for noting only or a request made to the Clerk for inclusion on the agenda for the next meeting (correspondence available immediately prior to the meeting).

- Report on LORD recent activities (Lorries off Rural Detours.)
- Mobile Physiotherapy Service – Annual Report and accounts together with a letter of thanks for the Council's donation.
- Mobile Physiotherapy Service – invitation to AGM on 8th September 5 p.m. at Peaslake Village Hall.
- Surrey Matters – newsletter of Surrey County Council.
- Surrey Care Trust – details of marathon on 27th September.
- Surrey Community Action – newsletter.
- WASP Bus – Minutes of the meeting held on 19th June 2008.
- Surrey Hills – details of “Then and Now” Exhibition plus other anniversary events.
- Surrey Association of Parish and Town Councils – Minutes of the meeting held on 16th July 2008.

Exclusion of the Public and the Press (Public Bodies Admission to meetings Act 1960)

91/08 Peaslake Farm – the Council raised **NO OBJECTION** to the replacement of several dilapidated buildings on the farm subject to planning permission being obtained if necessary. It was **RESOLVED** that the rent review, as previously agreed, will take place in 2010 when an up to date valuation of the Farm will also be sought.

92/08 War Memorial, Shere – to consider the tenders received for the proposed restoration work – postponed until the next meeting.

93/08 Date of next meeting: Friday 17th October 2008 at 8 p.m. Tanyard Hall, 30 Station Road, Gomshall.

The meeting closed at 10.35 p.m.