

SHERE PARISH COUNCIL

*Serving the villages of Gomshall,
Holmbury St. Mary, Peaslake, Shere
and a large part of Abinger Hammer*

Minutes of the Parish Maintenance Committee Meeting held at 8.15 p.m. on 16th February 2010

Present: Councillors C. Carlisle (Chairman), R. Smith, M. Taylor Cotter and the Clerk Mrs. L. Childs.

Apologies for absence were submitted on behalf of Dr. C. Brooke, Mr. J. Hutton, Mr. R. Newman and Mr. M. Urban.

Declarations of Interest on any item on the agenda – none declared.

The Minutes of the meeting held on 25th August 2009 were approved and signed as a correct record.

Adjournment for the Public – no members of the public were present at the meeting.

Finance – the Clerk advised the Committee of the following:

Parish Maintenance account – current balance £7,698.47. Invoices awaited for work carried out, totalling approximately £4,200.
Bus Shelter account – balance £275.

Tree and land inspection report (Occupiers' Liability Act 1957/84) – The Committee received a detailed report from the Clerk and **AGREED** what further action should be taken (see attached) plus the necessary expenditure.

Additional problems raised:

- Puddles accumulating on the new surface in front of the Peaslake bus shelter – Surrey Hills Office to be **INFORMED**.
- Grass bank adjacent to Tralee Lodge, Holmbury St. Mary – wooden post **TO BE RENEWED**.

Update on matters raised at the last meeting:

1. Hedge at the end of the Compasses Car Park, Gomshall – to be lowered by several feet – work to be carried out in February.
2. Tower Hill Recreation Ground – tree overhanging private property – tree on land owned by neighbour and therefore the Council has no responsibility for this – **NO ACTION** to be taken.
3. Small Recreation Ground, Goose Green – wooded area at the front (left hand corner of the site) – **Councillors to decide** whether clearance work should be carried out. **POSTPONED** until the next meeting.
4. Holmbury St. Mary Village Hall Car Park – indentations in surface. No contractor willing to carry out work – situation being monitored. It was felt that water run off

from further up the hill was not a problem and therefore no arrangements will be made to divert this. Arrangements will be made for the pot holes in the Glade **TO BE REPAIRED** if these are on Council land.

5. Fallen tree branches adjacent to Holmbury Village Well – estimate of £40 received and accepted. (Occupiers' Liability Act 1957/84). Work carried out by persons unknown prior to order being placed. No further action required.
6. Fir Pound – several dead trees – to be inspected by Mr Smith and Mr Carlisle and a proposal drawn up – proposal awaited – **POSTPONED** until the next meeting.
7. Felday Field and adjacent land – temporary repair to the drive authorised as maintenance of this area is the responsibility of the Parish Council. It was **AGREED** that this work would not be carried out but left to the new occupants of Felbury House as responsibility for repairs will pass to them once the legal documents have been drawn up. Dangerous area on Board walk – Lifetrain Trust have closed off this area.
8. Stream bank, Ewhurst Road, Peaslake – Environment Agency have stated that Himalyan Balsam, although a notifiable weed, is now too prevalent for them to remove. Weed growing on the river bank to be monitored.
9. Stream Bank, Peaslake – the Committee was informed that the Council's contractor is of the opinion that the stream bank is in danger of collapsing into the stream in various places. Once this occurs then some form of bank reinforcement will be required urgently. The Committee decided to consider the problem further should a collapse occur. No collapse occurred to date. The possibility of diverting the stream in the long term – **POSTPONED FOR THE TIME BEING**. Parking on the stream bank was raised at this meeting – the Clerk stated that she had spoken to the offending contractors and she had been assured that this practice would be discontinued in the near future.
10. Stream Bank, Peaslake – wooden bridge outside Old Vine Cottage – examined by the Council's contractor who felt that the sleepers are sound at present. The state of the bridge will be monitored at each quarterly inspection. Letter written to the Hurtwood Control requesting them to reduce their use of the bridge by very large vehicles if possible.
11. Pond Lane Car Park, Peaslake – The Committee authorised the purchase and erection of a notice stating "no overnight parking without the prior permission of Shere Parish Council". Due to be erected February/March 2010.
12. Millennium Trail – assistance sought from Councillors for an inspection of the discs etc. Awaiting completion of inspections prior to order being placed for a new supply of maps.
13. Bible Box – awaiting installation.
14. Bench to be installed opposite East View Cottages, Peaslake – received, awaiting installation.

Problems highlighted by Councillors at the meeting including:

Possible clearance of vegetation under the trees on the field adjacent to the Swimming Pool, Shere – Mr Hutton to be requested to submit a suggestion for improvement works.

POSTPONED until the next meeting.

Land adjacent to the A25 at the entrance to Gomshall Lane, Shere – Mr. Hutton at present having talks with the National Trust with a view to improving sight lines and the appearance of this area. Update **POSTPONED** until the next meeting.

Notice Boards - Centre of Peaslake – 3 boards – estimate awaited.
Old Fire Station Garden, Shere – map board now installed.

Schemes for 2010/11 - Installation of drainage into the Swimming Pool field – grant aid of £1,500 sanctioned. Schedule of work required in order that an estimate can be obtained. The **ASSISTANCE** of Mr. James Hutton to be sought. Map to be **OBTAINED** from Shere Manor Estate of position of new electricity cable.

Parish visit to be arranged for April if possible – R. Andrews to be contacted re hire of WASP Bus for this event. Finance to be sought from the full Council.

Date of next meeting: 24th June 2010.