

SHERE PARISH COUNCIL

*Serving the villages of Gomshall, Holmbury St. Mary, Peaslake, Shere
and a large part of Abinger Hammer*

Minutes of the Parish Maintenance Committee meeting held at 8 p.m. on 18th December 2012 in Tanyard Hall, 30 Station Road, Gomshall

Present: Mr R. Newman (Parish Council Chairman), Dr. C. Brooke (Vice Chairman), Mr R. Smith, Mr M. Urban and the Clerk of the Council Mrs. L. Childs.

Election of Chairman: Mr Newman was unanimously elected Chairman for this meeting only, due to the absence of Mr. Carlisle.

Apologies for absence were submitted on behalf of Parish Councillors Carlisle and Cohen.

Declarations of Disclosable and other interests – no declarations were made.

The Minutes of the Parish Maintenance Committee meeting held on 11th July 2012 were approved and signed by the Chairman as a correct record of the meeting.

Adjournment to enable the public to ask questions or to address the Committee – no members of the public were present at the meeting.

Finance – the Clerk/RFO reported the following:

Parish Maintenance earmarked account – current balance £10,613.17.

Land and tree inspections (Occupiers' Liability Act 1957/84) carried out recently by the Clerk – see inspection sheet for further details.

The Committee **AGREED** that Mr. Rapley be requested to replace a horizontal roof slat at the bus shelter in front of Felday Houses (Parish Councils Act 1957 s.1)

The Committee **NOTED** that sleeves for several village signs had not yet been installed.

Grass Cutting Schedule – it was **AGREED** that grass on the river bank adjacent to the Ewhurst Road, Peaslake and near the old Hollybush Club, Holmbury St. Mary would continue to be cut fortnightly.

Holmbury St. Mary – car park adjacent to the village hall – a revised estimate of £2,510 plus VAT from S.R. Newman was **RECEIVED** and **ACCEPTED** (Road Traffic Regulation Act 1984 and Occupiers' Liability Act) subject to approval by Guildford Borough Council. It was noted that Guildford Borough Council had stated that a planning application for the proposed repairs was not required.

Consideration of Ash Trees on Council maintained land in view of the significant numbers of confirmed cases of Chalara fraxinea (Ash Disease) within the United Kingdom – this matter was **POSTPONED** until the next meeting. The Clerk stated that she had been informed that there is an Ash tree situated in the Pond Lane Car Park, Peaslake. It was also **DECIDED** that future arrangements for the inspection of trees on Council owned or maintained land would

be discussed at the next meeting in view of the fact that Surrey County Council have offered to carry out this service.

Felday Field, Holmbury St. Mary – consideration to be given to the cutting back of overhanging branches – Councillors Carlisle and Smith to draw up a schedule of work for consideration at the next meeting.

40% reduction work to Willow Tree, Car Park, Shere – the Committee **AUTHORISED** expenditure of £180 being a total of £360 less 50% grant aid (Open Spaces Act 1906 ss. 9 & 10/Occupiers' Liability Act/Highway Act 1980 s.96) – work to be carried out following receipt of GBC planning approval.

Risk Assessments – the Committee **REVIEWED** the following risk assessments: generic, outside workers, Old Fire Station public conveniences and accepted these with one minor alteration.

Councillors' Business – for inclusion on the agenda for the next meeting or delegation to the Clerk.

Installation of benches adjacent to bus stops between Gomshall and Peaslake – Members were reminded that the supply of these had been postponed until the details of the bus reorganisation was known. This matter will therefore be reconsidered at the next meeting.

Peaslake Bus Shelter – Parish Councillor Brian Cohen has now completed the renovation of the “Coronation” plaque and re-erected this in the bus shelter in the centre of Peaslake. Mr Cohen will be thanked for his excellent work.

Date of next meeting: 7th February 2013. 8.15 p.m.