

SHERE PARISH COUNCIL

*Serving the villages of Gomshall, Holmbury St. Mary, Peaslake, Shere
and a large part of Abinger Hammer*

Minutes of the Parish Maintenance Committee meeting held at 8.15 p.m. on 7 February 2013 in Tanyard Hall, 30 Station Road, Gomshall

Present: Parish Councillors C Carlisle (Chairman), B Cohen, Mr R. Smith, Mr M. Urban and the Clerk, J Millett.

Apologies for absence were submitted on behalf of Parish Councillors C Brooke, J Hutton and R Newman.

Declarations of Disclosable and other interests – no declarations were made.

The Minutes of the Parish Maintenance Committee meeting held on 18th December 2013 were approved and signed by the Chairman as a correct record of the meeting.

Adjournment to enable the public to ask questions or to address the Committee – no members of the public were present at the meeting.

Finance – the Clerk/RFO reported the following:

Parish Maintenance earmarked account – current balance £10,613.17.

Land and tree inspections (Occupiers' Liability Act 1957/84)

The Committee **NOTED** that Mr. Rapley was shortly to replace a horizontal roof slat on the bus shelter in front of Felday Houses (Parish Councils Act 1957 s.1).

The Committee **NOTED** that further quotes were being sought for the metal sleeves for several village signs.

Arrangements for the Inspection of Trees

It was **NOTED** that Surrey County Council had offered to carry out these inspections. The Committee **REQUESTED INFORMATION** as to whether there would be a cost to the Parish Council, under such an arrangement.

The Committee considered arrangements for the inspection of Ash Trees on Council maintained land, in view of the significant numbers of confirmed cases of Ash Disease in the UK. It was **AGREED** that all Councillors be issued with forms so that they could report any suspected cases of Ash Disease to the Clerk, starting in spring/summer when the disease starts to manifest itself.

It was **NOTED** that planning permission had been granted for the 40% reduction work to the willow tree in Shere car park.

Felday Field, Holmbury St. Mary

It was **AGREED** that:

- (i) the overhanging branches should not be pruned at the moment; and
- (ii) arrangements be made to clear the rubbish, consisting of logs and plastic, near the fence on the eastern side of the road

Risk Assessments – the Committee **REVIEWED** the following risk assessments:

Peaslake Field - this was accepted

Shere Car Park – there was no risk assessment in place. It was therefore **AGREED** that the Clerk, in consultation with the Chairmen of this Committee and the Health and Safety Committee, be requested to put one together, based on the ‘guide of items for inspection’ annexed to the Agreement between Guildford Borough Council, Shere Parish Council, Shere Recreation Ground Association and Shere Trust Properties.

Councillors’ Business – for inclusion on the agenda for the next meeting or delegation to the Clerk – none was received.

Date of next meeting: 11th July 2013. 8.15 p.m.