

**MINUTES OF SHERE PARISH COUNCIL MEETING
TUESDAY, 14 APRIL 2015
AT HOLMBURY ST MARY VILLAGE HALL, FELDAY GLADE
HOLMBURY ST MARY RH5 6PG**

DRAFT

Present: Parish Councillors R Davey (Chairman), R Andrews, C Brooke, C Carlisle, J Collin, A Collingwood, B Grover, J Hutton, M Taylor-Cotter, R Smith, and M Urban, the Parish Clerk, J Millett, Police Casualty Reduction Officer and eight members of the public.

Reference	Item
14/255	To receive apologies and accept the reason for absence (if appropriate) apologies were received from Parish Councillors J Tenner and M Fontana and Borough Councillor and R Billington.
14/256	Declarations of Interest – The Council to receive any declarations of disclosable pecuniary and other interests from Members in respect of any other item to be considered at the meeting. <i>(Members need only disclose pecuniary interests not currently listed on the Register of Disclosable Pecuniary Interests. Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest. Any other interests must be declared at each meeting.)</i> NONE
14/257	Register of Disclosable Interests – to declare any amendments. (Members are reminded that any amendments must also be notified by Councillors in writing to the Monitoring Officer, Guildford Borough Council, Millmead, Guildford GU2 4BB so that they may be added to the Register). NONE
14/258	Declaration of gifts or hospitality over £25 - Members are reminded that once a declaration of gifts or hospitality has been made then the Monitoring Officer of Guildford Borough Council must be informed. NONE
14/259	Minutes of previous meeting - the Council CONFIRMED the Minutes of the Council meeting held on 5 th March 2015.
14/260	Police Matters: the police representative commented on policing activity being increasingly focussed on urban areas but invited the Parish Council to report any specific local policing issues. The Chairman thanked the police for providing ‘Speedwatch’ Training and also thanked PC Gregor Culross for his parking enforcement work, in Shere.
	SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COUNCIL A local resident asked for clarification on measures taken to alleviate flooding at the railway bridge, at the top of Sandy Lane, Shere and reported problems with dangerous footpaths in Middle Street and Gomshall Lane, Shere; over-hanging hedges in Upper Street, Shere and tree felling activity in Hound House Road. Noted that action was being taken on all these issues.
	AGENDA ITEMS FOR DECISION:
14/261	Finance matters: <ul style="list-style-type: none"> • APPROVED income and expenditure for the months ended January, February and March 2015, as set out at annexe 1 to these minutes. • NOTED bank reconciliations for months ended January, February and March 2015, as set out at annexe two to these minutes

	<ul style="list-style-type: none"> • income and expenditure against budget – to be circulated. • NOTED position on grant aid from Guildford Borough Council; requested clarification as to whether there was any grant aid for repairs to the culvert on Goose Green; agreed to invite suggestions via the parish magazine, for suitable grant aid project applications for 2016/17; agreed to consider the detail of quotes for re-surfacing the car parks at Peaslake and Holmbury St Mary in the confidential part of the agenda*. The Chairman thanked C Brooke for her hard work in bringing the skate-ramp project to fruition. • NOTED that the skate ramp in Shere has been added to the Council's Asset Register and insurance schedule • NOTED that the annual internal audit of the Council's accounts for the year ending 31 March 2015 had been arranged for 8th June and that the submission date for the annual return to the external auditors was 6 July
14/262	Risk Assessments – APPROVED the Council's risk assessments
14/263	Use of field behind Peaslake School – APPROVED a request from Southern Navigators Orienteering Club to erect two small registration tents on the field close to the back gate, for an event at the School on Saturday, 30th May, subject to them providing a risk assessment.
14/264	Kerb adjacent to Shere Surgery – to consider a remedy for the poor condition of this parking/access area to the Surgery – AGREED to raise this matter with the Practice Manager initially, prior to approaching Surrey Highways or the Parish Council providing a remedy. It was suggested that this might be a possible project for grant aid funding from the Borough Council.
14/265	Peaslake Stores public toilet – to consider making a donation – AGREED that a donation of £250 be made to Peaslake Stores for the provision of this facility, provided there was no charge being made for the use of it.
14/266	Flooding from The Hurtwood into Peaslake – NOTED a draft report of a recent site visit, outlining measures to alleviate flooding in Peaslake.
14/267	<p>Ewhurst Road, Peaslake</p> <ul style="list-style-type: none"> • RECEIVED the notes and recommendations from a meeting of ward councillors held on 13th March • AGREED that the Parish Council object to the Land Registry about an application from a resident of Ewhurst Lane to 'formalise' the parking situation on the Green and that Shere Manor Estates be advised of the Parish Council's objection and asked to clarify their position regarding residents parking on the green. <p><i>(Note: Parish Councillor R Andrews abstained from this decision)</i></p>
14/268	Overgrown trees and hedges, Lenten Close, Peaslake – NOTED situation relating to a derelict property. AGREED to instruct the Landsman to cut back the overhanging vegetation overhanging the path and to make enquiries as to who is responsible for the property so that the neighbours have a point of contact.
	AGENDA ITEMS TO NOTE:
14/269	HGVs and other traffic matters in Shere – NOTED that Surrey County Council had agreed to undertake a comprehensive review of

	HGVs travelling through the Shere area. In the meantime, Surrey Highways had agreed to place bollards at the junction of Middle Street and Gomshall Lane to protect the Listed Buildings there and the village wall next to the well, which kept getting knocked by HGVs.
14/270	General Purposes Committee on 19th February 2015 – to receive the draft minutes – item deferred.
14/271	Parish Council web-site – NOTED that discussions had been held with the contractor regarding progress on building the site. Details of the draft web site were given to Councillors and a further report would be made to the next meeting, which the supplier would be invited to attend.
14/272	Peaslake Farm Project Group - NOTED the approved minutes of the meeting held on 9th March and the draft minutes of the meeting of the Peaslake Farm Project Group held on 7th April. AGREED that: <ul style="list-style-type: none"> • the option of doing nothing (option Y1) was not viable. The option of using the land for grazing (option F2) was possibly not viable and so this option would be held in reserve. • English Rural Heritage Association (ERHA) undertake the appropriate site studies, subject to ERHA being refunded, should the Parish Council choose a different provider
14/273	Arriva Bus Service 32 – NOTED that Arriva planned to terminate their contract for this service and that Surrey County Council was looking to engage an alternative supplier.
14/274	Clerk’s report (for noting, delegation to the Clerk or inclusion on the next agenda) <ul style="list-style-type: none"> • Grass cutting contract – AGREED to award the contract to G Rapley for a further year, to 31st March 2016, and circulate the current contract to councillors in advance of putting the contract out to tender, in the autumn. • NOTED another e-mail from a local resident about speeding in Hoe Lane and potholes/deep gulleys in Burrows Lane, Gomshall and AGREED to take these matters up with Surrey Highways • Election of Parish Councillors: 7 May 2015 – NOTED that there were uncontested elections in the North Ward (Shere and Gomshall) and in the South East Ward (Holmbury St Mary) and that there would be an election in the (South West Ward (Peaslake). • Cycling events - noted details of various cycling events and requested Clerk to get a diary of them from Surrey County Council.
14/275	Councillors’ Business (for noting, delegation to the Clerk or inclusion on the next agenda). R Smith – reminded councillors that there was a training event in the use of defibrillators, on Thursday, 23 rd April, starting at 8pm, at Albury Village Hall. B Grover – queried progress on request for provision of a disabled parking bay in Middle Street, Shere – Clerk to chase GBC parking team again A Collingwood – requested that a ‘children playing’ sign be requested for Tower Hill J Collin – reported that there was a dropped drain opposite Dancoramix, in Peaslake and also a series of potholes in the higher part of Lawbrook Lane.

14/276	Date of next meeting: Annual Council Meeting, Thursday 21 May 2015, at Tanyard Hall, 30 Station Road, Gomshall GU5 9LF.
14/277	Exclusion of the Public and Press (Public Bodies Admission to meetings Act 1960) – AGREED exclusion of the press and public for the following items:
14/278	Peaslake Farm-Confidential Legal Advice To consider further, advice from the Council's solicitor. NOTED
14/261a	*Re-surfacing of car parks at Peaslake and Holmbury St Mary – to appoint a contractor for these works. AGREED to appoint Tidy & Webb to re-surface the car park at Peaslake at a cost of £13,355, excluding VAT, and at Holmbury St Mary at a cost of £17,705, excluding VAT. (Power: Local Government Act 1972, s 133)