

**MINUTES OF SHERE PARISH COUNCIL MEETING
WEDNESDAY, 4th MARCH 2015
AT TANYARD HALL, 30 STATION ROAD, GOMSHALL GU5 9LF**

DRAFT

Present: Parish Councillors R Davey (Chairman), R Andrews, C Brooke, C Carlisle, J Collin, B Grover, M Taylor-Cotter, R Smith, J Tenner and M Urban, the Parish Clerk, J Millett, Assistant to the Parish Clerk, S Hoyland, Borough Councillors R Billington and D Wright, Honorary Alderman K Childs, and six members of the public.

Reference	Item
14/234	To receive apologies and accept the reason for absence (if appropriate) in accordance with the Local Government Act 1972, Schedule 12, paragraph Parish Councillors A Collingwood, M Fontana and PC M Redferne.
14/235	Declarations of Interest – The Council to receive any declarations of disclosable pecuniary and other interests from Members in respect of any other item to be considered at the meeting. <i>(Members need only disclose pecuniary interests not currently listed on the Register of Disclosable Pecuniary Interests. Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest. Any other interests must be declared at each meeting.)</i> NONE
14/236	Register of Disclosable Interests – to declare any amendments. (Members are reminded that any amendments must also be notified by Councillors in writing to the Monitoring Officer, Guildford Borough Council, Millmead, Guildford GU2 4BB so that they may be added to the Register). NONE
14/237	Declaration of gifts or hospitality over £25 - Members are reminded that once a declaration of gifts or hospitality has been made then the Monitoring Officer of Guildford Borough Council must be informed. NONE
14/238	Minutes of previous meeting - the Council CONFIRMED the Minutes of the Council meeting held on 5 th February 2015, subject to the following amendments: 14/216 amend ‘public toilets on the Hurtwood’ to ‘public toilets at the Hurtwood’ and 14/226 amend ‘vehicles removed that were parked on the verge outside Peaslake Farm to ‘vehicles removed that were parked within the curtilage of Peaslake Farm’.
14/239	Police Matters: to receive a report from the police representative. NOTED that the police representative was unable to attend this meeting but would be attending the next Council meeting.
	AGENDA ITEMS FOR DECISION:
14/240	Finance matters: Approval of Finance reports and Bank reconciliations for the months of January and February 2015. Consideration of the statements was DEFERRED pending clarification of some of the details in the statements in order to make them more transparent.
14/241	Lychgate Youth Trust on behalf of GBC Playrangers – request permission to use Goose Green and car park in front of the Scout Hut for play activities 26/5/2015. AGREED subject to a completed risk assessment and insurance cover being in place.

14/242	Proposed rental of the Pound, Shere: Consideration of the paid use of the Pound for a monthly meat stall with locally produced product. AGREED to let the Pound on the third Saturday of each month at a fee of £20 per session, for a trial basis of six months, to G & R Eusden.
14/243	Peaslake Farm – Application to amend the Charges Register. This item to be considered as part of 14/249 below.
14/244	Flooding from The Hurtwood into Peaslake – to receive a report of site visit. NOTED that Shere Manor Estates would be supplying possible dates for a site visit involving their Timber Agent, Friends of the Hurtwood and Peaslake ward councillors.
14/245	Ewhurst Road, Peaslake – to consider next steps. AGREED that a meeting of Ward Councillors be held on Friday, 13 th March 2015, at 10am, to discuss this matter and report back to Council.
	AGENDA ITEMS TO NOTE:
14/246	Response from Duke of Kent School – reinforcing best practice regarding driving to and from the school. NOTED the response.
14/247	Response from Peaslake Free School – Apologies for parking concerns on the bend of Peaslake Lane. NOTED the response.
14/248	Guildford Borough Council: review of decision-making process – update on the review into the way the council takes decisions. NOTED that the Borough Council was seeking views on identification of the key attributes of effective local decision-making.
	SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COUNCIL A member of the Peaslake Protection Group asked for clarification as to whether the record of the first meeting of the Peaslake Farm Project Group should be referred to as ‘minutes’ or ‘notes’ and commented that he had had difficulty locating them on the Parish Council’s web-site.
14/249	Peaslake Farm: <ul style="list-style-type: none"> To receive and consider the draft Minutes of the inaugural meeting of the Peaslake Farm Project Group. RECEIVED subject to the following clarification being included, in relation to the need for a land survey: ‘It was noted that a housing association would undertake a ground survey, at their cost, carried out by an independent specialist company/consultant and provided the Parish Council supplied a Letter of Intent. The ‘Intent’ would be that, should a housing development on the site proceed, then the Parish Council would use that housing association to deliver the development, subject to satisfactory, normal, commercial negotiations.’ To note the observations/suggestions submitted by the Peaslake Protection Group (PPG) at the inaugural meeting relating to the Terms of Reference and Constitution that the Parish Council had established for this Group. The PPG had suggested that there should be four representatives from the PPG and two non-PPG Peaslake residents. Following discussion, J Tenner moved and J Collin seconded that the membership of the Project Group remain as it is, ie, one PPG representative and one non-PPG representative. Following a vote, this motion was carried. Following further discussion, an amendment was put by the Chairman and seconded by C Carlisle that the membership of

	<p>the Project Group be increased to three PPG members and three non-PPG members. Following a vote, this was carried. It was therefore AGREED that membership of the Project Group be increased to three PPG members and three non-PPG members.</p> <ul style="list-style-type: none"> • To note the PPG’s communication of 18th February 2015 declining a meeting with Councillors to discuss our respective views and legal positions relating to their legal challenge to the Parish Council’s claim. NOTED the letter from the PPG and their withdrawal from the meeting scheduled by the Parish Council. • To note the PPG’s letter of 18th February 2015 re-stating their views and outlining their future intentions in the matter of their legal claim. NOTED.
14/250	<p>Clerk’s report (for noting, delegation to the Clerk or inclusion on the next agenda)</p> <p>Closure of Bank of Ireland account – AUTHORISED Parish Councillors Roy Davey and Candace Brooke to be new signatories to the Bank of Ireland account number 75003943 so that this account can be closed.</p> <p>Defibrillators – noted that installation costs of the planned defibrillators were minimal and related to connecting them to an electricity supply.</p> <p>Heavy Goods Vehicles on Rural Roads – noted that this was an agenda item for the Guildford Local Committee’s meeting, on 25th March at 7pm at the Guildford Borough Council offices.</p> <p>Guildford Borough Council restrictions for publicity and pre-election period (purdah) for general, local and parish council elections 2015 – noted advice which would be circulated to all councillors.</p> <p>Parish Council election – nomination papers – noted that nomination packs were available from the Electoral Registration Office and that the Clerk would arrange for a small supply of these to be available from Tanyard Hall.</p> <p>Request from Albury football team to use Goose Green – agreed that it can be used for football training on dates specified in April and May, subject to a completed risk assessment and insurance cover being in place.</p>
14/251	<p>Councillors’ Business (for noting, delegation to the Clerk or inclusion on the next agenda).</p> <p>R Andrews re: Royal Oak pub, Holmbury St Mary – investigate possible change of Use.</p> <p>B Grover re: progress on Parish Council’s new web-site – R Davey undertook to chase supplier re: progress; J Tenner suggested that a move to another supplier be considered if there hadn’t been significant progress..</p> <p>C Brooke re: approval of risk assessments for 2015 and management of risk assessments – agenda items for next meeting; requested responses to her e-mails, generally; the skateramp on Shere recreation ground would open the weekend following the Council meeting.</p> <p>J Collin re: Mackies Hill, Pursers Lane, Peaslake – asked for a letter to be sent to the owner of this property requesting that he re-instate the verges; asked for an up-dated rolling action list; reported that there had not yet been any feed-back from Surrey County Council or Thames Water regarding the inadequate sewage pump in Peaslake</p>

	<p>M Urban reported on matters that had arisen at the recent Peaslake Community Council meeting: the drain outside the bicycle shop was blocked solid; at Peaslake Farm, it was felt that the vehicles and machinery should have been cleared from the site when the new lease was granted and it was requested that this happen if a new lease is negotiated; at the junction of Hoe Lane and Fransfield, a ridge had developed and this needed attention – also, National Power had been laying cables in Hoe Lane and had not made good the road surface.</p> <p>M Taylor-Cotter reported that there had been a hazard of lots of mud on the road at the New Road/Queen Street from contractors’ vehicles working on the development; also contractors were working on the development at Sunnyside, Peaslake before 7am.</p>
	<p>SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COUNCIL</p> <p>Hon Alderman K Childs reported that a book was to be published commemorating the anniversary of the first world war and he raised the possibility of the Parish Council providing some funding towards its production – agenda item for next meeting.</p> <p>Borough Councillor David Wright reported that so far, only 10% of the houses on the New Road development had been allocated to local people and the idea was that as many as possible of the properties were allocated to locals. Guildford Borough Council would be making decisions on the allocations in the very near future – parish magazine item.</p>
14/252	Date of next meeting: Council Meeting, Tuesday 14 th April 2015, at the Village Hall, Felday Glade, Holmbury St Mary RH5 6PG
14/253	Exclusion of the Public and Press (Public Bodies Admission to meetings Act 1960) – AGREED exclusion of the press and public for the following item:
14/254	<p>Peaslake Farm - Confidential Legal Advice</p> <p>To consider Solicitors advice regarding the latest statements from the PPG as set out in their letter of 18th February 2015.</p> <p>Following discussion, it was AGREED that letters be sent to:</p> <ul style="list-style-type: none"> • the PPG, in response to their letter of 18th February • the Parish Council’s solicitor confirming the Council’s decision to continue to object to any submission to impose a restriction on title and also to seeking expert Counsel’s opinion on the matter, the cost to be met from a specific budget.