

# SHERE PARISH COUNCIL

*Serving the villages of Gomshall,  
Holmbury St. Mary, Peaslake, Shere  
and a large part of Abinger Hammer*

Joy Millett  
Parish Clerk/Finance Officer  
Telephone/Fax: 01483 203431  
Clerk2009@ShereParishCouncil.gov.uk  
<http://www.ShereParishCouncil.gov.uk>

Tanyard Hall  
30 Station Road  
Gomshall  
Guildford  
Surrey  
GU5 9LF

## **MINUTES OF THE FINANCE COMMITTEE MEETING held on Thursday 30 May 2013 in Tanyard Hall, Gomshall**

**Present:** Councillors R Andrews, C Carlisle, C Brooke, R Davey, D Hall, R Newman, R Smith, the Clerk/Responsible Financial Officer Joy Millett and Councillors B. Cohen and B Grover as members of the public.

### **Election of Chairman**

The Chairman of the Parish Council, Roy Davey was appointed Chairman of the Finance Committee, in accordance with the Committee's terms of reference.

### **Election of Vice-Chairman**

Bob Andrews was elected as Vice Chairman of the Committee.

### **Apologies for absence**

Apologies for absence were received from Michael Urban. It was noted that John Tenner had resigned from the Committee, leaving a vacancy, which would be filled at the next Council meeting.

**Declarations of Disclosable Pecuniary and Other Interests** from Councillors on any of the items on the agenda. There were **NONE RECEIVED**.

**Approval of the Minutes** of the meeting held on 8 November 2012.  
The Minutes were **APPROVED** as a correct record.

### **To receive the accounts for the year ended 31<sup>st</sup> March 2013.**

Subject to an explanatory note in the accounts, under 'section 137 payments, Peter Barnett Property Services', that this payment was for building work on Shere library, the accounts for the year ended 31 March 2013 were **RECOMMENDED** to Council for acceptance subject to the acceptance of a satisfactory report from the Council's Internal Auditor.

The Clerk reported that, following the resignation of the current internal auditor, Malcolm Foster, a new internal auditor had been sought. Mark Mulberry, of Mulberry & Co., had been recommended by Surrey and Sussex Association of Local Councils and by the Clerk of Worplesdon Parish Council. This company had about 30 parish councils on their books. It was **AGREED** that references be sought for this company and, if appointed at the next Council meeting, Mark Mulberry be invited to a meeting of the Parish Council.

**Annual Return (Section 1)** – the Annual Return (Section 1) was **APPROVED**.

**Annual Governance Statement** - the Annual Governance Statement (Section 2 of the Annual Return) was read out point by point and **APPROVED**.

**Earmarked and General Reserves** – the balances were **AGREED**.

**Insurance policy** –payment of the annual premium, due in September, was **APPROVED** .

**Date of Next Meeting** - 7 November 2013