



SHERE PARISH COUNCIL

*Serving the villages of Gomshall,
Holmbury St. Mary, Peaslake, Shere and
a large part of Abinger Hammer*

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Tanyard Hall
30 Station Road
Gomshall
Guildford,
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Planning Committee meeting 7.15 p.m. Friday 19th October 2012
Tanyard Hall, 30 Station Road, Gomshall

A G E N D A

Apologies for absence

Declarations of Disclosable Pecuniary and Other Interests from Councillors on any of the items on the agenda.

Approval of the Minutes of the meeting held on 26th September 2012.

SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COMMITTEE.

Consideration of Planning Applications

12/P/01580 Burchets, Burchets Hollow, Peaslake

Erection of new porch to the rear of the property and Listed Building Consent for the erection of a porch to the rear of the property.

12/P/01582 Tillingbrook House, Wonham Way, Gomshall

Erection of pool house and car port following demolition of existing car port, stables and pool building.

12/P/01631 Lawbrook Cottage, Lawbrook Lane, Gomshall

External alterations including addition of windows, remodelling of roof and addition of mezzanine floor.

Consideration of applications received after the agenda had been printed – details available at the meeting.

Consideration of Tree applications including those received after the agenda had been printed.

12/T/00189 Brackenside, Peaslake Lane, Peaslake

Reduce one beech by 50%, Remove one Cherry, 3 Holly, 2 Oak as located less than 2m from retaining wall between Brackenside and Surrey House which is in urgent need of repair. Cherry is causing damage to wall and roots of others and will be affected if the wall is replaced.

Planning Correspondence received which may be of interest to the Committee - available at the meeting.

Enforcement Action

Consultation Documents for consideration

Results of Planning Applications – Notification of decisions made by Guildford Borough Council – details to be emailed to Committee members.

Planning Inspectorate

Councillors' Business (for noting, delegation to the Clerk or inclusion on the agenda for the next meeting).

Conduct of Parish Council Members at Site Visits – the Committee to consider the renewal of this policy.

Date of the next Planning meeting: 7.15 p.m. 8th November 2012.

12th October 2012

L.S. Childs, Shere Parish Clerk.

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Planning Committee

Conduct of Parish Council Members at Site Visits

Policy adopted by the Planning Committee on 8th June 2007, renewed 4.9.2009.

There is a need for clarity of purpose with respect to site visits. They can be useful to identify features that may otherwise be difficult to appreciate.

When appropriate, formal visits will be made by the Members of the Planning Committee to site(s) in respect of which there are application(s) under consideration by the Committee. Such Committee visits will only be authorised by the Planning Committee or the Clerk and will be at an agreed time. They should only be held in circumstances in which it is not possible for Members to make an informed decision without seeing the site for themselves. The Committee Minutes will show the planning reasons for the decision to hold a site visit. Site visits are generally not appropriate in cases where purely policy matters are at issue. The applicant will be notified in advance of the time and date of the visit.

Site visits are:

- Fact finding exercises.
- Not part of the formal consideration of the application and, therefore, public rights of attendance and speaking by applicants and objectors do not apply. There will be no decision made by the site visit party. The Chairman of the Committee or his/her representative must maintain a firm control over the conduct of the site visit which, whilst not part of a formal meeting of the Planning Committee, must be conducted as a single meeting and in an orderly fashion. Members should not allow themselves to be addressed by individual parties.
- To enable Officers (if present) to point out relevant features.
- To enable Members to ask questions on site for clarification. However, discussion on the application will only take place at the Planning Committee meeting when all parties may be present.
- Members of the public or applicants may not address the Committee at Members' site visits.

The application the subject of the site visit will normally be reported to the next available Planning Committee meeting for formal decision. In the event that there is insufficient time for the Committee to meet to determine a majority view, the Clerk, or in her absence from work, the Chairman of the Planning Committee, may make a representation based on the majority view of those councillors representing the Ward in which the application is made.