



## **SHERE PARISH COUNCIL**

*Serving the villages of Gomshall,  
Holmbury St. Mary, Peaslake, Shere and  
a large part of Abinger Hammer*

Joy Millett  
Parish Clerk/Finance Officer,  
Telephone/Fax: 01483 203431

Clerk2009@ShereParishCouncil.gov.uk  
<http://www.ShereParishCouncil.gov.uk>

Tanyard Hall  
30 Station Road  
Gomshall  
Guildford,  
Surrey. GU5 9LF

11 October 2013

All Members of Shere Parish Council are hereby summoned to attend the Shere Parish Council meeting to be held in Tanyard Hall, 30 Station Road, Gomshall on Friday, 18<sup>th</sup> October at 2013 at 8pm for the purpose of transacting the business specified on the attached agenda.

A Planning Committee meeting will also be held on 18<sup>th</sup> October commencing at 7.15 p.m.

Joy Millett  
Clerk to the Council



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### **SHERE PARISH COUNCIL MEETING FRIDAY 18th OCTOBER 2013 8 PM TANYARD HALL, 30 STATION ROAD, GOMSHALL**

#### **AGENDA**

**13/130 To receive apologies and accept the reason for absence (if appropriate)** in accordance with the Local Government Act 1972, Schedule 12, paragraph 40.

**13/131 Resignations in the North Ward** – to co-opt two members for the North Ward

**13/132 Declarations of Interest** – The Council to receive any declarations of disclosable pecuniary and other interests from Members in respect of any other item to be considered at the meeting.

*(Members need only disclose pecuniary interests not currently listed on the Register of Disclosable Pecuniary Interests. Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest. Any other interests must be declared at each meeting.)*

**13/133 Register of Disclosable Interests – to declare any amendments.** (Members are reminded that any amendments must also be notified by Councillors in writing to the Monitoring Officer, Guildford Borough Council, Millmead, Guildford. GU2 4BB so that they may be added to the Register).

**13/134 Declaration of gifts or hospitality over £25** - Members are reminded that once a declaration of gifts or hospitality has been made then the Monitoring Officer of Guildford Borough Council must be informed.

**13/135 Minutes of previous meeting** - the Council to confirm the Minutes of the Council meeting held on 6 September 2013.

**SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COUNCIL.**

**The meeting to restart.**

**13/136 Shere Traffic Proposals** – to receive the report of Shere Traffic Working Group held on 3<sup>rd</sup> October 2013.

**13/137 Peaslake – request for introduction of 20mph speed limit** – to consider letters from local residents

**13/138 Police Matters** – to receive a report

**13/139 Cycling Events** - to receive an update

**13/140 Community Right to Bid – Gomshall Post Office & Sorting Office** - to receive an up-date

**13/141 Local Plan** – to consider Settlement Hierarchy and Settlement Profiles

**13/142 “A” Boards in Middle Street, Shere** - to consider a draft Parish Council policy

**13/143 Leather Lane, Gomshall, over-hanging trees** – to consider an up-date

**13/144 Shere Hill Climb** – to receive a report

**13/145 Accounts for the year 2012/13** – to note that the Clerk & Responsible Financial Officer (RFO), in consultation with the Chairman of Council and the Chairman of the Finance Committee, on behalf of the Council, has:

- confirmed that the Council’s internal auditor Mr. Mark Mulberry is fully independent of the Council and meets the standards required to carry out the internal audit.
- confirmed the scope of the internal audit for 2013/14; approved the internal audit plan setting out proposals for the internal auditor; confirmed that this properly takes account of the corporate risk (i.e. the controls and procedures within the Council which minimise the risk of the Council not being able to function or carry out what it sets out to do)
- agreed that the minimum tests proposed in the audit plan, together with the inspections carried out by the Internal Auditor and the Chairman of the Parish Council, are adequate and effective for the Council’s internal audit purposes. This is also to be agreed with the Internal Auditor.
- confirmed that they have read and understood the Engagement Letter and related terms and conditions, from the Internal Auditor for the year 2013/14 and the Clerk has signed and returned confirmation to the Internal Auditor.

### **13/146 Finance Matters**

- Approval/Authorisation of income and expenditure and details of petty cash expenditure since the last but one meeting.
- Current bank balances – to note
- to note that the Clerk & RFO, in consultation with the Chairman of Council and the Chairman of the Finance Committee, on behalf of the Council, has reviewed the Governance and Management Risk Assessment and the Financial Risk Assessment
- Insurance – to consider buying a Lorega policy (complex claim handling) for £121.90
- Holmbury Village Hall and Club – to consider payment of invoices
- Consultation – Local Council Tax Support Scheme 2014/15 – to consider a letter from Guildford Borough Council
- Invitation to attend the Surrey Pension Fund Annual Meeting at County Hall, on Friday 22 November – information will be presented on the impact of the 2013 actuarial valuation, the new LGPS 2014 scheme and the new governance arrangements.

### **13/147 Minutes of the Tanyard Hall Committee held on 10 October 2013**

### **13/148 Minutes of the Parish Maintenance Committee held on 10 October 2013**

### **13/ 149 Report of the Management and Strategy Committee held on 30 September 2013**

### **13/150 Clerk's Report** (for noting, delegation to the Clerk or inclusion on the next agenda)

- Allocation of local needs affordable housing
- Residents Associations in Tillingbourne
- Sustainable Communities Act
- Parish Salt Initiative

### **13/151 Councillors' Business** (for noting, delegation to the Clerk or inclusion on the next agenda).

### **13/152 Correspondence**

- Application from Shere and Peaslake Scout Group Bonfire to hold their annual bonfire and firework display on Friday, 8<sup>th</sup> November (risk assessment received) and to pitch tents for a District night exercise on 19<sup>th</sup> October
- Oil and gas exploration sites – e-mail from Wisborough Green Parish Council
- Invitation to attend Surrey Hills Society AGM and Open Day on 2<sup>nd</sup> November
- Other routine correspondence – available for inspection at the meeting

**13/153 Exclusion of Public and Press (Public Bodies Admission to meetings Act 1960)** – to consider excluding the public and press for the following items:

**13/154 Superannuation** - to receive an up-date

**13/155 Peaslake Farm** – to receive a report

Joy Millett  
Clerk to Shere Parish Council

11<sup>th</sup> October 2013