



SHERE PARISH COUNCIL

*Serving the villages of Gomshall,
Holmbury St. Mary, Peaslake, Shere and
a large part of Abinger Hammer*

Mrs L S Childs,
Parish Clerk/Finance Officer,
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<http://www.ShereParishCouncil.gov.uk>

Tanyard Hall
30 Station Road
Gomshall
Guildford,
Surrey. GU5 9LF

12TH October 2012

All Members of Shere Parish Council are hereby summoned to attend the Shere Parish Council meeting to be held in Tanyard Hall, 30 Station Road, Gomshall on Friday 19th October 2012 at 8.05 p.m. for the purpose of transacting the business specified on the attached agenda. The Minutes of the Council meetings held on the 7th and 26th September are enclosed plus any relevant papers for consideration at the meeting on 19th October.

Please note that a very short meeting to approve the Minutes of the Annual Meetings of the Reginald Arthur Bray Bequest held on 29th July 2011 and 7th September 2012, of which the Council is the only Trustee, will be held at 8 p.m. prior to the Council meeting.

A Planning Committee meeting will also be held on 19th October commencing at 7.15 p.m.

Lesley Childs
Clerk to the Council



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**SHERE PARISH COUNCIL MEETING
FRIDAY 19th OCTOBER 2012
8.05 P.M. TANYARD HALL, 30 STATION ROAD, GOMSHALL**

AGENDA

12/83 To accept apologies and reason for absence (if appropriate) in accordance with the Local Government Act 1972, Schedule 12, paragraph 40.

12/84 Declaration of Disclosable Prejudicial and Other Interests by Councillors on any of the agenda items below.

12/85 Register of Interests – to declare any amendments. (Members are reminded that any amendments must also be notified by Councillors in writing to the Monitoring Officer, Guildford Borough Council, Millmead, Guildford. GU2 4BB).

12/86 Declaration of gifts or hospitality over £25. (Members are reminded that once a declaration of gifts or hospitality has been made then a new Form of Financial and other registerable interests must be completed).

12/87 Approval of the Minutes of the Council meetings held on 7th and 26th September 2012.

SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COUNCIL.

The meeting to restart.

12/88 Police Matters – to receive an up to date report.

12/89 Library facilities in the Parish – to receive an up to date report on the Official Opening and to approve the formation of a Library Steering Committee to deal with the Management etc. of the Library – suggested remit attached.

12/90 Purchase of Manorial Waste Land, Holmbury St. Mary – to receive an up to date report from the Council’s solicitors and to consider any issues arising from this.

12/91 Ethical Standards Regime, Code of Conduct for Local Councils – the Council to adopt an amended code of conduct which details the new responsibilities of the Parish Council in relation to the granting of dispensations.

12/92 River Bank, Ewhurst Road, Peaslake

- The Council to discuss the utilisation of the Green by residents e.g. parking of vehicles outside the curtilage of the properties, the Council’s insurance cover and to consider the suggestion that the lease with Bray Estates relating to this land should be terminated forthwith (expiry date 2056 – originally undertaken to ensure that the land in the centre of the village is maintained for the benefit of residents and visitors).
- The Council to confirm the locations for the planting of several trees on the river bank.

12/93 Shere Swimming Pool Club – Underlease on the Pool expired September 2012. The Council to consider issuing a new Lease. Terms and length of Lease to be considered – previous rent £10 per annum for 15 years plus reimbursement to the Council of insurance costs.

12/94 Field adjacent to Shere Swimming Pool – the Council to decide if any work is required to the path across the field (grant aid of £1,500 expires 31st March 2012).

12/95 Felday Chapel, Holmbury St. Mary – the Council to consider a response from Bray Estates regarding the future of the Chapel (details not received at the time this agenda was printed).

12/96 Holmbury St. Mary Football Club – the Council to approve the issuing of a new lease to the Club to include the football pavilion and the ground (pavilion now acquired by Shere Parish Council). The Council to authorise two Councillors to sign the Agreement.

12/97 Goose Green Pavilion – the Council to authorise two councillors to sign the Agreement for the lease of the pavilion to the Shere and Peaslake Scout Group.

12/98 Goose Green, Gomshall – the Council to consider a request from a member of the public that the seat on the large recreation ground (almost adjacent to the road) be relocated.

12/99 Public Footpath 170 & 173 – the Council to consider an application for a diversion.

12/100 Peaslake – The Council to approve the submitting of a request to Surrey County Council for a “SLOW” sign to be painted on Pursers Lane southbound just prior to the Peaslake Stores.

12/101 Provision of housing of subsidised/joint ownership type in Peaslake restricted to the single elderly – the Council to consider a request for this matter to be pursued by the Parish Council.

12/102 Bus Services – recent problems to be considered including a letter received from a local resident stating that non drivers, especially the elderly, are no longer able to reach Shere Surgery or Guildford hospital as, although a few buses still use Burrows Lane, Gomshall, they no longer stop!

12/103 Annual Meeting of the Surrey County Association of Parish and Town Councils held on 27th September 2012 – The Council to receive and consider a report from the Chairman to include:

- Rights of Way and Local Council Involvement
- Surrey County Council's offer to Parish and Town Councils re the lengthsperson scheme or workforce funding
- Tree risk management arrangements within local Parish Council land (to explore the possibility of SCC delivering such duties on behalf of parishes).

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12/104 Cycling Proficiency Training – the Council to note that only two requests have been received for training to be carried out as most children receive such training at school.

12/105 Lone Worker Policy – the Council to adopt a Lone Worker Policy to cover future employees.

12/106 Dates of future meetings

12/107 Clerk's Report (for noting, delegation to the Clerk or inclusion on the next agenda)

12/108 Councillors' Business (for noting, delegation to the Clerk or inclusion on the next agenda).

SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COUNCIL

The meeting to restart.

12/109 Finance Matters

- a. Approval/Authorisation of income and expenditure including details of Petty Cash expenditure since the last meeting.
- b. Council Tax base and Parish Council's Precept 2013/14 – the Council to consider whether or not to postpone the Finance meeting scheduled for 8th November. The Government is currently consulting on changes to the regulations controlling the calculation of the tax base and the new Local Council Tax Discount proposed may have implications on the Parish Council's precept for 2013/14. GBC will be unable to advise the Parish Council of the individual parish tax base until 14th December 2012 (deadline for return of precept figure to GBC now postponed to 23rd January).

- c. The Council to authorise the issuing of a donation of £1,000 to the Friends of the Hurtwood (included in the Council's budget figures for this financial year).
- d. The Council to pass a resolution that, following the retirement of the Clerk/RFO Mrs Lesley Childs, the conditions of employment for a new Clerk/RFO will not include superannuation arrangements under the Local Government Pension Scheme. Membership of the scheme itself will, however, continue to allow for the Employers' Deficit Contribution (Additional Monetary Amount) to be paid in instalments annually rather than immediately as a lump sum.
- e. Invitation to attend the Annual Surrey Pension Fund Meeting at County Hall, Kingston on 30th November 2012 – information will be presented on the new LGPS 2014 scheme, proposed governance arrangements and the impact of the 2013 actuarial valuation due to commence 1st April next year.

Documents available from the Parish Clerk:

- Background information on auto enrolment – probable date for Shere Parish Council to auto enrol employees is 2017.
- Employers' Pension newsletter received from Surrey County Council.

12/110 Consultation Documents

12/111 Correspondence

Application from Shere and Peaslake Scout Group to hold their annual bonfire on Goose Green, Gomshall on 2nd November – completed risk assessment and firework training certificate received.

Invitation to attend the Surrey Rural Partnership Conference on 29th November at Dorking Halls 9.30 – 3 p.m.

Letter from the Local Works requesting assistance in reversing community decline by writing to Borough and County Councillors urging them to 'opt in' to the Sustainable Communities Act. Donation also requested.

Correspondence received after the agenda had been printed – details available at the meeting on 19th October 2012 - for noting, delegation to the Clerk or inclusion on the next agenda).

Correspondence not necessarily requiring discussion by the Council – details available at the meeting.

Lesley Childs
Clerk to Shere Parish Council

12th October 2012