

Agenda 22nd June 2012-05-20

- a. The Council to receive, approve and accept the accounts for the financial year ended 31st March 2012 together with a note of the balances of the General and Earmarked Reserves.
- b. The Council to receive and approve the Annual Return (Section 1) for the year ended 31st March 2012. This then to be signed by the Chairman.
- c. The Council to approve the Annual Governance Statement (Section 2) of the Annual Return. This to then be signed by the Chairman and the Clerk.
- d. The Council to confirm the scope of the internal audit for 2012/13 and to agree that the audit covers all relevant risk areas. This has also been previously agreed with the Internal Auditor.
- e. The Council to confirm that the Council's internal auditor Mr. Malcolm Foster is fully independent of the Council and meets the standards required to carry out the internal audit.
- f. The Council to approve the internal audit plan setting out proposals for the internal auditor and to confirm that this properly take account of the corporate risk (i.e. the controls and procedures within the Council which minimise the risk of the Council not being able to function or carry out what it sets out to do).
- g. The Council to agree that the minimum tests proposed in the audit plan, together with the internal financial controls (governance by the Council's standing orders, financial regulations, office procedures and the inspections carried out by the Internal Auditor and the Chairman of the Council, are adequate and effective for the Council's internal audit purposes.
- h. The Council to resolve that an Engagement Letter be issued to the Internal Auditor for the year 2012/13.
- i. The Council to receive a budget update to 31st March 2012.