

**MINUTES OF THE SHERE PARISH COUNCIL MEETING
HELD ON FRIDAY 29 NOVEMBER 2013
AT TANYARD HALL, 30 STATION ROAD, GOMSHALL**

Present: Parish Councillors R Davey (Chairman), C Carlisle (Vice-Chairman), R Andrews, C Brooke, B Cohen, A Collingwood, M. Fontana, B Grover, J Hutton, R Smith, M Taylor-Cotter, J Tenner, M Urban and the Clerk: J Millett; Borough Councillors R Billington and D Wright, County Councillor Keith Taylor, PC Ryan Stephens and six members of the public.

13/158 Apologies – NONE received.

13/159 Declarations of Interest – NONE were received.

13/160 Declarations of Personal or Prejudicial Interests– declarations of disclosable pecuniary and other interests from Members in respect of any item to be considered at the meeting – **NO DECLARATIONS** of interest were made.

13/161 Declaration of gifts or hospitality over £25. - NO DECLARATIONS were made.

13/162 Minutes of the meeting of the Council held on 18 October 2013 were **APPROVED** as a correct record of the meeting.

13/163 Appointments to Committees & outside bodies – Cllr M Fontana was **APPOINTED** to the Planning Committee and A Collingwood was appointed to the Shere Recreation Ground Association

13/164 Police Matters – PC Stephens reported that there had been a theft from Shere Recreation Ground where a mobile phone was stolen. There had been some burglaries and shed break-ins, domestic violence and some youth issues. Vandalism on the railway line was concerning. British Transport Police were dealing with this.

13/165 General Purposes Committee – it was **AGREED** that:

- i. the Playground, Parish Maintenance and Tanyard Hall Committees be combined into one General Purposes Committee
- ii. Health & Safety Committee be retained as a separate Committee and its inclusion in the terms of reference of the General Purposes Committee be considered when the operation of the General Purposes Committee is reviewed, in a year's time
- iii. membership of the General Purposes Committee consist of at least two councillors from each ward and the Chairman and Vice-Chairman ex-officio, ie, R Smith, B Andrews, C Brooke, J Tenner, A Collingwood, C Carlisle, M Urban and R Davey. The Committee could then co-opt any extra members they required.
- iv. the draft terms of reference be adopted, subject to the above points

13/166 Local Plan – the reports of the public meeting held on 22nd November and the meeting of ward councillors on Tuesday, 26th November were received and the Council's response to the consultation document was **RATIFIED**. The document was delivered to Guildford Borough Council offices by the Chairman, by the deadline.

13/167 Shere Traffic Proposals – K Taylor reported that the proposed HGV restrictions and 20mph speed limits for parts of Shere and Peaslake were on the Local Committee agenda. If approved, these proposals would need to be publicised widely and then officers would have to consider any objections under their delegated powers. The Traffic Calming proposals had been passed to the Design Team before passing on to contractors. The work should be completed by the end of the financial year.

M Urban reminded Councillors about the importance of the voluntary Speed Watch scheme and said that stickers could be ordered for wheelie bins.

13/168 Cycling Events - C Carlisle up-dated the Council on the meeting with Surrey County Council regarding the Prudential Ride London event. He confirmed that this event would be going ahead in 2014 but that there would be improvements made including better supervision over road closures, access issues and stewarding. He also reported that he had been contacted by the BBC for an interview with other key people.

The Parish Council's response to the Surrey Transport Plan was **RATIFIED**.

13/169 Community Right to Bid – Gomshall Post Office & Sorting Office – it was **NOTED** that the application to list Gomshall Post Office as a community asset had been refused for technical, legal reasons. To date, as far as the Parish Council were aware, no suitable, alternative, local premises had been confirmed for this use.

13/170 Hurtwood Inn – M Urban reported on the Peaslake village initiative to open the bar as a community run bar. Heads of Agreement had been drawn up. Residents had been asked to donate £100 each and there had been a favourable response. It was **AGREED** to look into the possibility of listing the Hurtwood Inn as a Community Asset. A community meeting was to be held on 10 December in Peaslake Village Hall regarding the community bar project.

There was a discussion about the implications of visitors to the village no longer having access to the pub toilets and ward councillors agreed to investigate various options with relevant parties and report back to Council.

13/171 Parking in Peaslake – M Urban highlighted the need for more parking in the centre of Peaslake. There was a discussion about various options that had been looked at in the past. In particular, it was felt that the parking issues along Ewhurst Road needed to be re-visited.

13/172 Filming Policy – the revised draft policy was **ADOPTED**. It was **NOTED** that a local resident who had a great deal of experience of working in the film industry had agreed to assist the Parish Council in an advisory capacity.

SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COUNCIL.

Cllr David Wright reported that there had been a very good response to the public consultation on the Issues and Options for the Guildford Local Plan.

Cllr Keith Taylor highlighted the issue of the need to increase the number of school places and the possibility of Shere School becoming a primary or free school. More information

about demographic projections would be available in April 2014. There would be extensive public consultation about any expansion to Shere School.

The meeting restarted.

13/173 Finance Matters

- income and expenditure since the last meeting were **APPROVED**.
- Current bank balances were **NOTED**.
- Internet banking – it was **NOTED** that the Cheques Legislative Reform Order 2013 had been laid in Parliament. This meant that parish councils should soon be able to start legally using electronic payments.
- Report of the Surrey Pension Fund Annual Meeting at County Hall, on Friday 22 November – Cllr Andrews reported that there was a growing deficit, now standing at £980 million but potentially this figure could go higher. The Clerk was requested to write to Surrey County Council to clarify the Parish Council’s liability and get a copy of the original agreement.
- Concurrent grant aid from Guildford Borough Council – it was **NOTED** that the following schemes had been agreed, subject to final determination of the Borough’s budget for 2014/15:

Project	Cost (£)	Grant (£)
Outdoor adult fitness equipment	9,900	4,950
Football pavilion, Holmbury – insulation	2,000	1,000
Construction of water run-offs	1,000	500
Office equipment	3,000	1,500
New parish council web-site	3,000	1,500

- Expenditure on IT for Parish Council office - it was **AGREED** that a further two quotes be sought.

13/174 Minutes of the Finance Committee held on 7 November 2013 - the Minutes of the Finance Committee meeting were **NOTED**. The draft precept document, as set out at the annexe to the minutes was **RECOMMENDED** to the next meeting of Council, subject to:

- Approval of concurrent functions grant aid funding from Guildford Borough Council
- Notification by Guildford Borough Council of LCTSS grant for 2014/15

13/175 Calendar of meetings 2014 – The draft calendar for 2014 was debated and it was **AGREED** that meetings would be held on Wednesdays and Thursdays starting at the earlier time of 7.30pm. The meetings would aim to be 2 hours in length and the Council would hold some of the meetings in each of the wards.

It was **AGREED** to swap 24th October Finance Committee meeting with 16th October General Purposes Committee meeting.

13/176 Clerk's Report (for noting, delegation to the Clerk or inclusion on the next agenda)

- Appointment of Monitoring Officer at Guildford Borough Council- **NOTED** that Satish Mistry had been appointed
- Latest Definitive Map of Public Rights of Way – **NOTED** that a copy was available in the Parish Council office
- Car parking signage in Shere – **NOTED** that this would be reviewed by North Ward councillors
- Royal British Legion consultation on use of local trust funds in Peaslake - **NOTED**

13/177 Councillors' Business (for noting, delegation to the Clerk or inclusion on the next agenda).

M Taylor-Cotter reported on proposed works to Shere Swimming Pool – there was **NO OBJECTION** to the remedial works as proposed in the letter from Shere Swimming Pool Club, detailed in their letter to the Parish Council, dated 22 November 2013

A Collingwood requested that she be informed when the resurfacing of Queen Street would commence.

J Hutton reported on the quote for re-surfacing of path by the swimming pool. These works would need to be completed by the end of this financial year to receive allocated grant aid from the Borough Council.

B Cohen suggested that there should be an equestrian gate at eastern end of bridleway 213 (Shere) and the Clerk was requested to write to Surrey County Council about this matter.

Cr Brook reported that there would be a goodwill open evening in Shere on 17th December in aid of the Philippines Appeal.

R Andrews reported that badminton had restarted in Holmbury.

13/178 Exclusion of Public and Press (Public Bodies Admission to meetings Act 1960) – to consider excluding the public and press for the following items:

13/179 Peaslake Farm –a meeting had been held with the tenant to discuss issues around the current lease. It was **AGREED** that the Clerk should ask for legal clarification on various points.

13/180 Skate-ramp – submitted quotations were considered and it was **AGREED** to short-list three named firms and to seek further information from them and report back to Council. (Local Government (Miscellaneous Provisions) Act 1972, s19)

13/181 Cleaning, Tanyard Hall – Council considered the three quotations. It was agreed to delegate the selection of one of these to the Clerk, in consultation with the Chairman. (Local Government Act 1972, s133)