

**MINUTES OF THE SHERE PARISH COUNCIL MEETING
HELD ON THURSDAY 3 JULY 2014
AT PEASLAKE MEMORIAL HALL, WALKING BOTTOM, PEASLAKE, GU5 9RR**

Present: Parish Councillors C Carlisle (Vice-Chairman in the Chair), R Andrews, C Brooke, J Collin, B Grover, M Fontana, M Taylor-Cotter, J Tenner, R Smith and M Urban. Also in attendance: the Clerk J Millett, the Police (to report on recent local crimes) and approximately 56 members of the public.

Minute	Item
14/88	To receive apologies and accept the reason for absence (if appropriate) - apologies were received from Parish Councillors A Collingwood, R Davey and J Hutton.
14/89	Declarations of Interest – The Council to receive any declarations of disclosable pecuniary and other interests from Members in respect of any other item to be considered at the meeting. C Brooke declared a personal interest in agenda item 14/108: Peaslake Farm.
14/90	Register of Disclosable Interests – to declare any amendments - NONE received.
14/91	Declaration of gifts or hospitality over £25 - NONE received
14/92	Minutes of previous meeting - the Council to confirm the Minutes of the Council meeting held on 12 June 2014 – CONFIRMED , subject to the inclusion of the suggestions of signs/plaques for tourists/to promote the history of Shere village and Christmas lights as possible items for an application for grant aid to Guildford Borough Council.
	SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COUNCIL.
14/93	Police Matters – RECEIVED a report from the police representative on recent local crimes, in each of the Parish’s villages, and answered questions from the public. In response to a query about the enforcement of speed restrictions, the police advised that they would ask PC Ryan Stephens to check the speeds of vehicles travelling through the villages. They also advised that community speed-watch was an effective mechanism for enforcing speed restrictions.
14/94	<p>Peaslake Farm – because of the large number of members of the public attending the meeting, it was AGREED that this agenda item be brought forward. The Vice-Chairman read out the following position statement of the Parish Council:</p> <p>‘The lease on Peaslake Farm, which the Parish Council first granted to Martin Nicholson more than 10 years ago, expires on July 31st 2015.</p> <p>Since opening early discussions with Mr Nicolson regarding a renewal he has made it clear that his storage/grazing needs have changed and he does not wish to renew the lease on the current terms. In fact he has asked if he would be able to be granted an early termination – around September 2014 - in favour of a new lease, or a licence, being granted to a local enterprise that is seeking a small storage facility in support of their cleaning and gardening business. Given this situation the Parish Council is considering grant of a licence in the short term whilst pursuing investigations as to the possible longer term options for the land</p>

	<p>that would maximise the benefits to the Parish</p> <p>One of the possibilities being researched, with the help of a local Housing Association, is a small scale affordable housing development on the yard that forms part of the property. If this research - which will involve both exploratory discussions with planners and a formal Housing Needs Survey – indicates such a development would be feasible, the Parish Council will then convene an open public meeting. This would enable the local community to consider, at an early stage, what type of development might be allowed and to debate in the broadest of terms what would be the best use of this Parish asset in regard to the Parish overall and Peaslake Village in particular.’</p> <p>One resident said that historically, the land had been gifted to the poor people of Peaslake. The Parish Council undertook to look into this. Other residents were very concerned that they had not yet been consulted on any proposals for the Peaslake Farm site and some of them said that they did not wish it to be built upon. The Parish Council reiterated that there would be a public meeting with an opportunity for everyone to put their points forward, once information had been gathered, including that from the Housing Needs Survey.</p>
14/95	<p>Local Plan– RECEIVED notification of the 12 week public consultation, starting on 1 July, on the Draft Local Plan. NOTED that there were no surprises for the Parish Council, in the Draft Plan and that the Parish Council would be preparing a response to it.</p>
14/96	<p>Finance matters</p> <ul style="list-style-type: none"> • Payments (totalling £15,799.39) and receipts (totalling £698.91) for the month ended June 2014, as set out at annexe 1 to these minutes, were NOTED and APPROVED. It was also NOTED that the items listed were only for cheques paid out and received, in June. Complete lists, including all receipts, for example, bank interest, together with the bank reconciliations for the month ended June 2014, would be reported to the next meeting of Council. This was because bank statements for the month ended June 2014 had not been received by the date of the meeting. • Income and expenditure to the end of June 2014, against budget – NOTED, as set • Revised financial management reporting arrangements – AGREED that, following discussions between the Council’s accounting software supplier, the Chairman and the Responsible Financial Officer, the Council upgrades its current financial management software package to be on an income and expenditure basis to allow for more transparent management reporting, at a one-off cost of £880 & VAT and the annual support and maintenance User Licence being increased from £170 to £230 & VAT per year. (Power: Local Government Act 1972, s.133 and Local Government (Miscellaneous Provisions) Act 1976, s.19) • AGREED that an up-grade to the Tanyard Hall bookings package be purchased at a cost of an additional £90 per year, to allow bookings to be administered on both computers in the Parish Council’s office. (Power: Local Government Act 1972, s.133 and Local Government (Miscellaneous Provisions) Act 1976, s.19) • New financial regulations regarding internet banking – AGREED that the Council’s financial regulations be amended, as set out at annexe 2 to these

	<p>minutes, to allow for internet banking.</p> <ul style="list-style-type: none"> • GBC grant aid 2015/16 – AGREED the list of projects to apply to the Borough Council for concurrent functions grant aid funding: re-surfacing of Peaslake and Holmbury St Mary village hall car parks; seats and tables for Peaslake Village Hall, run off at Peaslake cemetery; Goose Green levelling. Other projects that would be looked into were Christmas lights and signs/plaques for tourists/to promote the history of Shere village. • Replacement signpost, Holmbury St Mary. AGREED that a donation of £500 towards the cost of a new signpost be made to the Woodehouse Lane Residents Association. (Power: Road Traffic Regulation Act 1984, s.72) • Holmbury St Mary Flower Show – AGREED a donation of £500 be made towards the cost of a marquee, subject to the marquee being available for use by the Parish Council. (Power: Local Government Act 1972, s.145)
14/97	Appointment to Committees and Working Groups – AGREED to appoint J Collin to the General Purposes Committee.
14/98	Parish representation for Guildford Borough Council’s Corporate Governance and Standards Committee – AGREED that the Parish Council does not wish to submit a nomination for this Committee.
14/99	<p>Petitions calling for:</p> <ul style="list-style-type: none"> • A 20mph speed limit in Peaslake Lane, Peaslake • A 7.5ton HGV ban through Shere village <p>NOTED that the petitions had been presented to the Guildford Local Committee on 25th June, by M Urban and R Davey, respectively. Both petitions would be considered further at the 24th September meeting of the Local Committee. In the meantime, a body of evidence was being collated on the case for banning HGVs through Shere Village, to send to all members of the Local Committee.</p>
14/100	Peaslake Improvement Scheme – AGREED that Peaslake ward councillors discuss a possible scheme with local residents and report back to Council.
14/101	Request for dog bin at Tower Hill, Gomshall play area – the Council considered a request from a local resident that a dog bin be installed at Tower Hill play area. It was AGREED that consideration of this matter be DEFERRED and the Clerk be requested to find out who would be responsible for emptying the bin.
14/102	Holmbury St Mary football club – to consider granting a lease. AGREED to DEFER consideration of this item for further discussions and submission to Council of a feasibility paper.
14/103	Shere Museum and Local History Society coach outing – to consider offering spare seats to local charitable organisations. Suggested organisations were Shere Veterans Club and Gomshall Veterans Club.
14/104	Swimming Pool Field, Shere – to consider options for remedial works to the path, as presented at the last Council meeting. DEFERRED to next Council meeting. AGREED to pay the revised bill from the contractor of £2,000 & VAT. (Power: Local Government Act 1972, Sch 14, para 27)
14/105	<p>Clerk’s Report (for noting, delegation to the Clerk or inclusion on the next agenda)</p> <ul style="list-style-type: none"> • Recycling products – NOTED that the Borough Council had now agreed to continue to supply purple recycling bags and food waste caddies to Tanyard Hall, for local residents’ convenience

	<ul style="list-style-type: none"> • NOTED Guildford Housing Forum Consultation Event on 22 July, at G Live – C Carlisle and R Smith expressed an interest in attending. • Naming of new development at New Road and Gravelpits Cottages, Gravelpits Lane, Gomshall. NOTED that, following the Council’s decision at the last meeting, to recommend to the Borough Council that Gravelpits Close should be the new name for the 9 properties replacing Gravelpits Cottages and for the 4 houses at the south west of the development, the Borough Council had indicated that there needed to be separate names for the two groups of properties. AGREED to ask local residents what name they would like for the 4 houses to the south west of the development and advise the Borough Council accordingly. • Shere Delights request to site ice-cream bicycle at various locations in Shere – AGREED to the bicycle being sited at the Gomshall Lane end of swimming pool field, subject to the views of the Swimming Pool Committee.
14/106	<p>Councillors’ Business (for noting, delegation to the Clerk or inclusion on the next agenda).</p> <p>J Collin – commented on drainage problems, in Peaslake, and offered to supply the details of his contact at Surrey County Council.</p> <p>J Tenner – reported flooding in Pursers Lane, by the bus shelter caused by a drain becoming blocked when works to the kerb had been undertaken.</p> <p>C Brooke – reported that the installation of CCTV, in the areas next to Shere car park was due to go ahead very soon. Also, ten letters of objection had been received by Guildford Borough Council to the Parish Council’s application for a skate-ramp and so it would be determined by the Borough Council’s Planning Committee.</p>
14/107	<p>Date of next meeting: Council Meeting, Wednesday 10th September 2014, Tanyard Hall, 30 Station Road, Gomshall, GU5 9LF.</p>