

**MINUTES OF SHERE PARISH COUNCIL MEETING  
TUESDAY, 7 JULY 2015  
AT PEASLAKE VILLAGE HALL, WALKING BOTTOM, PEASLAKE**

**Present:** Parish Councillors R Davey (Chairman), C Carlisle (Vice-Chairman), C Brooke, P Carter, A Collingwood, J Cross, A Golightly, B Grover, B Harrap, J Hutton and R Smith; the Parish Clerk, J Millett, and twenty-three members of the public.

<b>Ref:</b>	<b>Item:</b>
<b>15/38</b>	<b>To accept apologies and reasons for absence in accordance with the Local Government Act 1972, Schedule 12, paragraph 40.</b> Apologies were received from Parish Councillors R Andrews and G Reffoe, Borough Councillor R Billington, County Councillor K Taylor and Honorary Alderman K Childs.
<b>15/39</b>	<b>Declaration of Personal or Prejudicial Interests</b> Declarations by Councillors on any of the agenda items below in accordance with the Local Authorities (Model Code of Conduct) Order 2007 – (SI.2007/1159). P Carter declared a financial interest in agenda item 15/49, Discussions with Peaslake Protection Group: Peaslake Farm Tribunal; C Brooke declared a personal interest in agenda item 15/50, Well in Middle Street, Shere.
<b>15/40</b>	<b>Declaration of gifts or hospitality over £25.</b> Members are reminded that once a declaration of gifts or hospitality has been made then a new Form of Financial and other registerable interests must be completed. <b>NONE</b> received.
	<b>SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COUNCIL</b> Handa Bray made a short statement clarifying the position regarding the sale of land in front of Peaslake Village Hall and invited anyone with a concern about the sale to contact the Shere Manor Estate office.
<b>15/41</b>	<b>Approval of the Minutes of the Council meeting held on 10 June 2015.</b> <b>APPROVED.</b>
<b>15/42</b>	<b>Police Matters</b> – to receive a report from the police representative. No Police representative was present. A member of the public reported that there had been further garage and shed break-ins, in Peaslake, and that this seemed to be happening periodically after people had replaced the stolen goods. <b>AGREED</b> that the Police are informed of this situation.
<b>15/43</b>	<b>Finance matters</b> <ul style="list-style-type: none"> <li>• <b>APPROVED</b> income totalling £5,700.30 and expenditure totalling £12,537.11 for the month ended June 2015, as set out at annexe 1 to these minutes.</li> <li>• <b>NOTED</b> bank reconciliations for month ended June 2015, as set out at annexe 2 to these minutes.</li> <li>• <b>NOTED</b> income and expenditure against budget to end of June 2015, as set out at annexe 3 to these minutes.</li> <li>• GBC grant aid 2016/17 – Ward Councillors to suggest possible schemes for inclusion in the Council’s application for grant aid. Projects must be of a non- routine nature and not relate to repairs or maintenance. <b>NOTED</b> that grant aid requests had been received for: chairs and tables for Peaslake Village Hall; play equipment for the under-fives at Holmbury St Mary play area and picnic tables and seating at Peaslake Recreation Ground. Chairs</li> </ul>

	<p>for the Old School Room, in Peaslake were also requested. Further suggestions could be put forward prior to the dead-line for applications, in September 2015. Suggestions from local residents would also be requested via the parish magazines.</p> <ul style="list-style-type: none"> <li>To consider a plan for spending and use of the relatively high level of Parish Council reserves. <b>NOTED</b> that a detailed position statement on reserves would be presented to the September meeting of Council, as a first stage in producing a plan.</li> </ul>
<b>15/44</b>	<p><b>Draft Minutes of Finance Committee: 25<sup>th</sup> June 2015 – RECEIVED</b> the draft minutes and <b>AGREED</b> that the Council enter into a new long term fixed-price agreement until 2018 with Came and Co. insurers at an annual cost of £3,263.24 plus an additional premium of £121.90 for their Lorega claims help-line. (power: Local Government Act 1972, s 133)</p>
<b>15/45</b>	<p><b>Election of Peaslake Farm Working Group</b> – Current members: all members of the Council; three PPG members; three non-PPG members. In light of P Carter and G Reffoe being elected as Parish Councillors, to consider co-option of two replacement PPG representatives put forward by the Peaslake Protection Group: D Pickford and C Gould. <b>AGREED</b>. (<i>Note: R Smith abstained from this decision</i>)</p>
<b>15/46</b>	<p><b>Election of Human Resources Committee</b> – Current members: R Andrews, C Carlisle, G Reffoe, the Chairman, R Davey and one vacancy - to fill the vacancy. There were no nominations to fill this vacancy.</p>
<b>15/47</b>	<p><b>Peaslake Farm Working Group – RECEIVED</b> the draft minutes of the Group’s meeting on 30<sup>th</sup> June 2015.</p>
<b>15/48</b>	<p><b>Sale of the Hurtwood (part):</b> To report on the progress of the offer on Lot 2 (Walking Bottom car park) Sale of land at Ewhurst Road (Lot 6), currently leased to the Parish Council – to receive a report. <b>NOTED</b> that decisions had not yet been made by the Trustees of Shere Manor Estates, as the situation was complex. However, these would be available by the September meeting of Council.</p>
<b>15/49</b>	<p><b>Discussions with Peaslake Protection Group (PPG) re: Peaslake Farm Tribunal</b> – to receive a report and consider options for the way forward. <b>NOTED</b> that a constructive meeting had been held between representatives of the Parish Council and the PPG. Areas of common ground had been established and a further meeting would be held to finalise a joint statement. (<i>Note: having declared a financial interest in this matter, P Carter took no part in the discussion and left the room</i>)</p>
<b>15/50</b>	<p><b>Well in Middle Street</b> – to consider an offer from Shere Manor Estates to transfer the ownership of the well from the Estate to the Parish Council for a nominal sum of £1 plus 50 per cent of legal costs. <b>AGREED</b> that the Parish Council would, in principle, like to bring the well into the care of the Parish Council, subject to: a) the inherent risk of further damage to it being manageable and b) further negotiation with Shere Manor Estates, having regard to the quoted cost of immediately repairing the well and the terms offered.</p>
<b>15/51</b>	<p><b>Repair of sewage pipe between the Old Fire Station and the Dabbling Duck, Shere</b> – to consider a request from Shere Manor Estate for a 50% contribution, ie, £600, towards the cost of this repair. <b>AGREED</b>. (Power: Public Health Act 1936, s 87)</p>
<b>15/52</b>	<p><b>Broadband at Holmbury St Mary Village Hall</b> – to consider a request for assistance. Item <b>DEFERRED</b> to next meeting to establish the cost to the Parish</p>

	Council of providing such assistance to all three village halls.
15/53	<b>Post Office in Gomshall</b> – to consider what action the Parish Council wishes to take in light of the imminent closure of the Post Office in The Compasses Inn. <b>NOTED</b> that the current postmistress would be willing to continue in that role if suitable accommodation could be found. <b>AGREED</b> that the Post Office be advised that the Parish Council is prepared to investigate the adaptation and use of the ground floor of Tanyard Hall for a local post office.
15/54	<b>Prudential Ride London: 2 August</b> – <b>NOTED</b> arrangements for this event, including road closures. <b>AGREED</b> to publish details in the parish magazines and on the Council’s web-site.
15/55	<b>20mph in Peaslake: feasibility study</b> – <b>NOTED</b> information on the process and timing of the study which, the County Council had advised, was to be complete before the end of March 2016, at the latest. The Clerk was requested to advise Surrey Highways that they should not run the speed counter until September in order to provide more accurate readings; that the 20pmh zone should be from the village store to the school, in Peaslake Lane and that the pavement from Mackie’s Hill to the old surgery is in very poor condition and needs to be replaced.
15/56	<b>Community Improvements Fund 2015/16 and Surrey County Council/Surrey Community Buildings Grant Scheme 2016 to 2017</b> – <b>NOTED</b> these two sources of funding and the criteria for applications.
15/57	<b>Short term tenancy of Peaslake Farm</b> – to consider tenancy of the Farm following expiry of the existing Licence-holder’s term in October 2015. <b>AGREED</b> that the current tenant be advised that the Parish Council is prepared to issue a new Licence to him for a further year, from 16 <sup>th</sup> October 2015, provided he is compliant with the terms of the existing Licence; the Portakabin that is currently on the yard, is removed and details of any hazardous products stored on the site are notified. It was <b>NOTED</b> that the new Licence might only extend to the Farm yard and <b>AGREED</b> that enquiries would be made as to whether a local farmer who had expressed an interest, would be willing to lease the fields.
15/58	<b>Sale of Felday Chapel</b> – to receive a report and request from the Bray Estate for a letter of confirmation that the Parish Council no longer has an interest in this property. <b>AGREED</b> that a letter of support from the Parish Council be provided with the caveat that the Parish Council would wish to see the Chapel maintained as a community asset.
15/59	<b>English Rural Housing Association</b> – to note a letter from the Association seeking support for their concerns about the implications for extending right to buy legislation to apply to affordable homes and also asking for support for the current rural exemption. <b>AGREED</b> that a letter of support for the Association’s position be provided.
15/60	<b>Cranleigh Food Bank</b> – to consider a request for a financial donation. <b>NOTED</b> that this request should have been made to the Henry Smith Fund, Shere, and would therefore, be forwarded to them.
15/61	<b>Councillors’ Business</b> (for noting or including on the agenda for the next meeting) B Harrap – queried the ownership of the land outside The Hurtwood pub – the Clerk would investigate this via the Land Registry; she also asked that a white line be painted on the hump at the entrance to Peaslake Village Hall and this was left to the Village Hall Committee to implement. A Golightly - asked for and received clarification of the procedures for dealing with repairs and maintenance. J Cross – asked for an up-date on the installation of defibrillators in the Parish –

	<p>these were to be installed shortly by a local electrician.</p> <p>B Grover expressed disappointment that no more white ducks were being purchased for Shere stream.</p> <p>R Smith – stated that he would not wish to see kerbing at the new drainage area in Pitland Street, Holmbury St Mary;</p> <p>J Hutton – reported that an advertisement cover being placed over the flashing lights on Shere bridge prevented the solar light from charging up for that evening – to be investigated; he also felt that the flashing lights on the bridge were incongruous with the rural character of Shere village</p> <p>C Brooke – reported that the opening ceremony for the skate-ramp and the adult fitness equipment on Shere Recreation Ground would be on Saturday, 11<sup>th</sup> July. There would be a barbeque, skate ramp stunts and a demonstration of how to use the fitness equipment by a local physiotherapist; she also complained about noise from local parties at unsociable hours and suggested that the issue be reported in the parish magazines.</p> <p>A Collingwood – asked that the weeds in Shere car park be removed and the parking spaces more clearly defined.</p> <p>R Davey – requested that the fingerpost outside Vine Cottages, Shere, be repaired.</p>
<b>15/62</b>	<b>Clerk's Report</b> (for noting, delegation to the Clerk or inclusion on the next agenda). There were no items to report.
<b>15/63</b>	<b>Date of next meeting:</b> Thursday 10 <sup>th</sup> September 2015, 7.30pm Holmbury St Mary Village Hall, Felday Glade, Holmbury St Mary RH5 6PG. <b>NOTED.</b>