

SHERE PARISH COUNCIL

MINUTES OF THE HEALTH AND SAFETY COMMITTEE MEETING

**held on 18th February 2011 in Tanyard Hall, 30 Station Road, Gomshall
following the Council meeting which commenced at 8 p.m.**

Present: Mr. R. Newman (Chairman), Dr. C. Brooke, Mr. R. Smith, Mrs. M. Taylor-Cotter, Mr. M. Urban.

Election of Chairman: Mr Newman was unanimously **ELECTED** Chairman.

Apologies for absence – none received.

Declarations of Interest from Councillors on any of the items on the agenda – none received.

The Minutes of the Committee meeting held on 18th March 2010 were **APPROVED AND SIGNED** as a correct record.

Adjournment for the Public to address the Council – no members of the public were present at the meeting.

Annual Inspections

The Committee **VERIFIED** that annual inspections for 2010/11 had been carried out and that no major problems had been highlighted.

Risk

The Committee **AGREED** to confirm to the Council that they are satisfied that the Council has carried out assessments of the risks facing the Council and taken appropriate steps to manage these risks:

Reviewed and agreed by Parish Maintenance Committee 24.06.2010

Outside workers
Generic
Public Conveniences
Peaslake Field
Felday Chapel
Public Conveniences

Reviewed and agreed by Tanyard Hall Committee 23.09.2010

Tanyard Hall - general
Fire – Tanyard Hall

Reviewed and agreed by Finance Committee 4.11.2010, accepted by the full Council
26.11.2010.

Finance
Governance and Management

The Health and Safety Committee reviewed the following risk assessments:

Accidents and First Aid
Clerk working from Tanyard Hall

No alterations were felt necessary and the Chairman signed the risk assessments.

Clerk's Report - none.

Councillors' Business – none.

Date of next meeting: to be arranged