

# **SHERE PARISH COUNCIL**

## **MEETING OF THE HEALTH AND SAFETY COMMITTEE**

### **TO BE HELD ON**

**9<sup>th</sup> February 2012 in Tanyard Hall, 30 Station Road, Gomshall  
following the Finance meeting which commences at 8.15 p.m.**

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO OBSERVE THE MEETING. THERE WILL BE A SHORT ADJOURNMENT AT THE BEGINNING OF THE MEETING TO ENABLE THE PUBLIC TO ASK QUESTIONS OR TO ADDRESS THE COMMITTEE

**Members of the Committee:** Mr. R. Newman, Dr. C. Brooke, Mr. R. Smith, Mrs. M. Taylor-Cotter, Mr. M. Urban.

### **A G E N D A**

**Election of Chairman.**

**Apologies for absence.**

**To receive Declarations of Interest** from Councillors on any of the items on the agenda.

**Approval of the Minutes of the Committee meeting held on 18<sup>th</sup> February 2011.**

**Adjournment for the Public to address the Council.**

#### **Annual Inspections**

The Committee to verify that annual inspections for 2011/12 have been carried out and problems arising from such inspections considered by the relevant Committee.

#### **Risk**

The Committee to confirm to the Council that they are satisfied that the Council has carried out assessments of the risks facing the Council and taken appropriate steps to manage these risks.

*Reviewed and agreed by the Parish Maintenance Committee 27th October 2011.*

Outside workers  
Generic  
Public Conveniences  
Peaslake Field

Felday Chapel  
Public Conveniences

*Reviewed and agreed by Tanyard Hall Committee 8<sup>th</sup> September 2011.*

Tanyard Hall - general  
Fire – Tanyard Hall

*Reviewed and agreed by Finance Committee 10th November 2011, full Council 25<sup>th</sup> November 2011*

Finance

The Health and Safety Committee to review the following risk assessments:

Accidents and First Aid  
Clerk working from Tanyard Hall

Governance and Management Risk Assessment – to note that this will be considered at the Council meeting on 24<sup>th</sup> February.

**Clerk's Report**

**Councillors' Business**

**Date of next meeting:** to be arranged