

SHERE PARISH COUNCIL

*Serving the villages of Gomshall,
Holmbury St. Mary, Peaslake, Shere
and a large part of Abinger Hammer*

Joy Millett
Parish Clerk/Finance Officer
Telephone/Fax: 01483 203431
Clerk2009@ShereParishCouncil.gov.uk
<http://www.ShereParishCouncil.gov.uk>

Tanyard Hall
30 Station Road
Gomshall
Guildford
Surrey
GU5 9LF

MINUTES OF THE FINANCE COMMITTEE MEETING held on Thursday 23 October 2014 in Tanyard Hall, Gomshall

Present: Councillors R Davey (Chairman), R Andrews (Vice-Chairman), R Smith, M Urban and the Clerk/Responsible Financial Officer, Joy Millett.

Apologies for absence – apologies were received from C Carlisle, C Brooke, and John Tenner.

Declarations of Disclosable Pecuniary and Other Interests – the following non-pecuniary interests were received:

- from R Andrews, Holmbury St Mary Football Club and the WASP community bus service
- from M Urban, Peaslake Memorial Hall
- from R Davey, Shere Library and Shere Museum

Approval of the Minutes of the meeting held on 30 May 2013.
The Minutes were **APPROVED** as a correct record.

Short adjournment for the Public to address the Council regarding any matter on the agenda – no members of the public were present.

Financial position for the year 2013/14 & 2014/15 and precept for 2015/16 – the Responsible Financial Officer presented documents from the new computerised accounting system, showing total expenditure in 2013/14; expenditure against budget for 2014/15 and predicted expenditure in 2015/16. The Committee discussed the budget, item by item, and formulated recommendations to be submitted to Council.

It was **NOTED** that Guildford Borough Council had advised that:

- they would advise the Parish Council of the amounts approved for 2015-16 Concurrent Funding Grant Aid schemes by **26 November**.
- the amount that the Parish Council will receive in respect of the Local Council Tax Support Scheme (LCTSS) Grant will be the same as 2014-15, ie, £5,303.
- they would advise the Parish Council of the Parish tax base on **1 December 2014**
- they will require the Parish Council's precept figure for 2015-16 by **20 January 2015**, at the latest.

(Notes: The Parish Council's applications for concurrent functions grant aid for 2015/16 are:

	<u>£</u>
Goose Green levelling	2,600
Holmbury St Mary Football Club pavilion	2,000
Holmbury St Mary Village Hall car park	6,539
Peaslake Village Hall car park	6,204
Tourist Directional Signs, Shere	450
Christmas Lights, Shere	<u>450</u>
Total:	18,243

Applications approved for concurrent functions grant aid in 2014/15, totalling £8,950, were:

Adult fitness equipment - £4,950
Football pavilion, Holmbury St Mary: insulation works - £1,000
Tanyard Hall – office equipment - £1,000
Web-site - £1,500
Construction of water run-offs to avoid flooding - £500)

It was **AGREED** that:

- (i) the precept should, at this stage, be set at the same level as 2014/15, ie, £13,651 as shown in the 'budget detail – by centre' document attached to these minutes, and be **RECOMMENDED TO COUNCIL**, subject to approval of concurrent functions grant aid funding from Guildford Borough Council.

Points raised were that:

- existing telephone and broadband arrangements could be reviewed to try to get a better deal.
- any additional over-spend on IT, this year, could be met from reserves.

Consideration of requests from local organisations for financial assistance for the year 2015/16 – M Urban, on behalf of Peaslake Memorial Hall, requested clarification on funding for projects at the Hall. £10,000 had been allocated for 2014/15. There were still projects that needed funding such as new chairs and tables for the Hall, costing £6,400. Other projects that were identified were:

- projects identified by the public, arising from the Housing and Community Needs Survey
- Further seating along bus routes.
- New Village Information board, Peaslake, costing £860.00
- Single litter bin, Peaslake, (Norbury Park Wood Products), costing £450.00

Insurance – it was **NOTED** that Council had previously agreed the insurance payment and the policy documents were noted. The Clerk was requested to arrange to have the new IT equipment in the Parish office, the Shere library pcs and the new CCTV equipment adjacent to Shere Recreation Ground included under the Parish Council's insurance and in its Asset Register.

Review of Standing Orders and Direct Debits – to be reviewed by the Clerk and Responsible Financial Officer, in consultation with the Chairman and Vice-Chairman.

Date of next meeting: to be arranged