



## **SHERE PARISH COUNCIL**

*Serving the villages of Gomshall,  
Holmbury St. Mary, Peaslake, Shere and  
a large part of Abinger Hammer*

Joy Millett  
Parish Clerk/Finance Officer,  
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<http://www.ShereParishCouncil.gov.uk>

Tanyard Hall  
30 Station Road  
Gomshall  
Guildford,  
Surrey. GU5 9LF

8 October 2015

All Members of Shere Parish Council are hereby summoned to attend the Shere Parish Council meeting to be held at Tanyard Hall, 30 Station Road, Gomshall on Thursday, 15 October at 2015 **at 7.30pm** for the purpose of transacting the business specified on the attached agenda.

The Council meeting will be preceded by a meeting of the Planning Committee, starting at 6.30pm.

Joy Millett  
Clerk to the Council



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**COUNCIL MEETING**  
**7.30PM ON THURSDAY, 15 OCTOBER 2015**  
**TANYARD HALL, 30 STATION ROAD, GOMSHALL GU5 9LF**

### AGENDA

Ref:	Item:	Led by:
15/91	<b>To accept apologies and reasons for absence in accordance with the Local Government Act 1972, Schedule 12, paragraph 40</b>	JM
15/92	<b>Declaration of Personal or Prejudicial Interests</b> Declarations by Councillors on any of the agenda items below in accordance with the Local Authorities (Model Code of Conduct) Order 2007 – (SI.2007/1159)	RD/JM
15/93	<b>Declaration of gifts or hospitality over £25.</b> Members are reminded that once a declaration of gifts or hospitality has been made then a new Form of Financial and other registerable interests must be completed	RD/JM
	<b>SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COUNCIL</b>	
15/94	<b>Approval of the Minutes of the Council meeting held on 10 September 2015</b>	JM
15/95	<b>Police Matters</b> – to receive a report from the police representative	RD
	<b>ITEMS FOR DECISION:</b>	
15/96	<b>Finance matters</b> - to consider a plan for spending and use of the relatively high level of Parish Council reserves. <i>(Notes: at the last meeting of Council, it was agreed to donate initially, £2,000 to SALV Health Trust, towards this new piece of equipment and to give further consideration to increasing that donation at the next meeting of Council when considering a plan for the Council's reserves. Also at the last meeting, it was agreed to check with Guildford Borough Council (GBC) whether a project to install steps for safer access to Peaslake Stores would fit the criteria for GBC's concurrent functions grant aid. GBC turned down the application for this project as</i>	JM/RD

	<i>it did not meet the criteria).</i>	
<b>15/97</b>	<p><b>Accounts for the year 2015/16</b></p> <p>To note that the Responsible Finance Officer, in consultation with the Chairman and Vice-Chairman of the Finance Committee, has undertaken the following tasks. It is <b>RECOMMENDED</b> that this action is <b>RATIFIED</b>.</p> <ul style="list-style-type: none"> <li>• confirmed the scope of the internal audit for 2015/16; approved the internal audit plan setting out proposals for the internal auditor; confirmed that this properly takes account of the corporate risk (i.e. the controls and procedures within the Council which minimise the risk of the Council not being able to function or carry out what it sets out to do)</li> <li>• agreed that the minimum tests proposed in the audit plan, together with the inspections carried out by the Internal Auditor and the Chairman of the Parish Council, are adequate and effective for the Council's internal audit purposes</li> <li>• confirmed that they have read and understood the Engagement Letter and related terms and conditions, from the Internal Auditor for the year 2015/16 and authorised the Clerk to sign this confirmation.</li> </ul>	JM/RD /RA
<b>15/98</b>	<b>Shere &amp; Peaslake Scout Group</b> – to consider a request from the Group to hold their annual bonfire on the small recreation ground, adjacent to Goose Green on 6 <sup>th</sup> November.	JM
<b>15/99</b>	<b>Alleged public footpath between Radnor Road (Public Byway No.512 Shere) and Public Footpath No 174 Shere</b> – to consider an application to modify the Definitive Map and Statement.	JM
<b>15/100</b>	<b>Calendar of Meetings 2016</b> – to re-consider days and times of meetings to be included in the calendar.	JM
	<b>ITEMS TO NOTE:</b>	
<b>15/101</b>	<b>Local Plan – West Surrey Strategic Housing Market Assessment (SHMA)</b> - to note that Guildford Borough Council had published the final housing numbers to be included in the SHMA for the period 2013 to 2033. The need for market and affordable housing across Guildford Borough has been identified as 693 houses per year. The final housing number included in the Local Plan will also take account of constraints such as the Green Belt, flooding, landscape and infrastructure such as transport.	RS
<b>15/102</b>	<b>Land in Holmbury St Mary</b> – to report on a site meeting held on 9 October 2015	RA/CC
<b>15/103</b>	<b>Church Lane, Holmbury St Mary</b> – to report on a site meeting held on 9 October 2015	RA
<b>15/104</b>	<b>Surrey Hills – HGV Route Study, Quiet Lanes and De-cluttering</b> – to receive a report of a meeting held on 6 October 2015	CB/JM
<b>15/105</b>	<b>New Parish Council web-site</b> – to note that the new web-site has now gone live.	RD
<b>15/106</b>	<b>Appointment of a Parish Council representative to Guildford Borough Council's Corporate and Standards Committee</b> – to note that Gerry Reffoe and Charles Hope	JM

	(West Horsley Parish Council) have been appointed as the Parish Council representatives on this Committee.	
<b>15/107</b>	<b>Councillors' Business</b> (for noting or including on the agenda for the next meeting)	All
<b>15/108</b>	<b>Clerk's Report</b> (for noting, delegation to the Clerk or inclusion on the next agenda)	JM
<b>15/109</b>	<b>Date of next meeting:</b> Thursday 12 <sup>th</sup> November 2015, 7.30pm Tanyard Hall,	JM
<b>15/110</b>	<b>Exclusion of the Public and Press (Public Bodies Admission to meetings Act 1960)</b> – to exclude the public and press for the following items of business because of the confidential nature of the business to be transacted.	JM/RD
<b>15/111</b>	<b>Human Resources Committee</b> - to receive a report of the Committee's meeting on 24 September 2015, together with associated recommendations on Clerk's salary and appointment of Assistant to the Parish Clerk.	RD/CC/RA
<b>15/112</b>	<b>Dispute over land at Peaslake Farm</b> – to receive a position report on the proceedings with the Land Tribunal and consider legal advice provided to the Parish Council.	RD