

**MINUTES OF SHERE PARISH COUNCIL MEETING
ON THURSDAY, 12 NOVEMBER 2015 AT
TANYARD HALL, 30 STATION ROAD, GOMSHALL, SURREY GU5 9LF**

Present: Parish Councillors R Davey (Chairman), R Andrews, C Carlisle (Vice-Chairman), P Carter, A Collingwood, B Grover, B Harrap, G Reffoe and R Smith; Borough Councillor R Billington, County Councillor K Taylor, Hon Alderman K Childs, the Parish Clerk, J Millett, and four members of the public.

Ref:	Item:
15/113	To accept apologies and reasons for absence in accordance with the Local Government Act 1972, Schedule 12, paragraph 40. Apologies were received from Parish Councillors C Brooke, J Cross, A Golightly and J Hutton and Borough Councillor D Wright.
15/114	Declaration of Pecuniary or Non-Pecuniary Interests Declarations by Councillors on any of the agenda items below in accordance with the Local Authorities (Model Code of Conduct) Order 2007 – (SI.2007/1159) The following interests were declared: <ul style="list-style-type: none"> • by B Harrap: membership of Peaslake Protection Group (PPG), spouse a member of the Peaslake Protection Group and involved in the dispute proceedings (agenda item 15/133) • by P Carter: as a member of the PPG and involvement in the dispute proceedings (agenda item 15/133) • by G Reffoe: as a member of PPG (agenda item 15/133) • by R Smith: as a resident living close to the proposed development (agenda item 15/125)
15/115	Declaration of gifts or hospitality over £25. Members are reminded that once a declaration of gifts or hospitality has been made then a new Form of Financial and other registerable interests must be completed. NONE RECEIVED.
	SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COUNCIL. K Childs reported that the large poppies in Shere had now been taken down, save for two that had been put up by local residents. He also reported that two vehicles in Shere car park appeared to have been abandoned. It was noted that attempts were being made to get these removed and it was suggested that the Parish Council erect signs to say that it would take steps to have abandoned vehicles removed.
15/116	APPROVED the Minutes of the Council meeting held on 15 October 2015, subject to the addition of the following under the ‘adjournment’ heading: K Childs asked for the Parish Council’s permission to place large poppies around Shere village and this was granted. He also commented that, at the September 2015 meeting of Council, in relation to the amendment proposed and seconded by two ward councillors to item 15/77, ‘Peaslake Farm – planning matters’, Part 2, it could be construed that those ward councillors had a direct pecuniary interest in the amendment.
15/117	Police Matters – to receive a report from the police representative. No police representative was present.

	ITEMS FOR DECISION:
15/118	<p>Finance matters:</p> <ul style="list-style-type: none"> a) APPROVED income totalling £71,835.58 and expenditure totalling £12,576.14 for the month ended September 2015 b) NOTED bank reconciliations for month ended September 2015 c) NOTED income and expenditure against budget to the end of September 2015 d) Tesco local community scheme – to consider applying for a grant for community green spaces. AGREED that the Parish Council apply for grants from the scheme to tidy up the verge outside Shere surgery and for works to improve the drainage at Goose Green, Gomshall. e) Abolition of ‘Contracting-Out’ National Insurance Contributions – NOTED the implications for the Parish Council of the single State Pension with effect from 6 April 2016 had a nil effect as no current employees were in the local government scheme.
15/119	<p>Minutes of the Finance Committee held on 28 October 2014 RECEIVED the Minutes of the Finance Committee meeting. The draft budget for 2016/17, including the precept of £115,000, as set out at the annexe to the Finance Committee’s minutes is RECOMMENDED TO COUNCIL FOR ADOPTION. AGREED.</p>
15/120	<p>Accounts for the year 2015/16 – CONFIRMED that the Chairman and Vice Chairman have read and understood the Engagement Letter and related terms and conditions, from the Internal Auditor for the year 2015/16 and AUTHORISED the Clerk to sign this confirmation.</p>
15/121	<p>General Purposes Committee – RECEIVED the minutes of the meeting held on 21 October 2015 and consider the following RECOMMENDATIONS:</p> <ul style="list-style-type: none"> a) verge outside Shere Surgery – that the Parish Council adopt the maintenance of the verge. NOTED that a meeting was to take place shortly with Surrey Highways to discuss this possibility. b) that a comprehensive schedule of renewal/replacement of all Parish Council playground equipment over the next 10 – 15 years be put in place, taking into account current British Standards and Regulations. AGREED. c) Shere Village Hall Entertainment Package – AGREED that the Parish Council fund this project, at a cost of £5,124.16, excluding VAT. <p>(Power: Local Government Act 1972, s145)</p>
15/122	<p>Peaslake Stores steps – to receive a report on the proposal to reconfigure the steps to the Stores. An outline plan for the steps was discussed. It was NOTED that a small part of the proposed structure might sit on Highways land and therefore, their approval to the development would have to be gained by the Parish Council, together with planning permission. Pre-planning advice would also be needed. Permission from the shop owner would be required and an undertaking that the shop owner would meet future maintenance costs. AGREED in principle to support this project at an estimated cost of £5,000.</p>
15/123	<p>The stream, Ewhurst Road, Peaslake – RECEIVED a position report. APPROVED a quote from LJV to remove by hand the weeds near the top of the ditch at a cost of £485, excluding VAT. (Power: Public Health Act 1936, s 260)</p>
15/124	<p>Parking scheme for Middle Street and Gomshall Lane, Shere – to consider a proposed scheme by Guildford Borough Council (GBC). AGREED that the Parish Council supports provision of the disabled parking spaces but suggests to GBC that</p>

	the waiting restriction outside the Co-op, together with the associated, unsightly signage is neither desirable nor necessary.
15/125	Housing in Holmbury St Mary – AGREED to meet with a potential developer of land adjacent to Felday Houses. <i>(Note: R Smith left the room during consideration of the item)</i>
15/126	Footpath maintenance – to identify local footpaths in need of maintenance, the cost of which might be met from the local Cluster Fund. NOTED that this was meant to refer to pavements. AGREED that a list of pavements needing attention would be forwarded to Surrey County Council.
	ITEMS TO NOTE:
15/127	Peaslake Farm Working Group: 20 October 2015 – RECEIVED the draft minutes of the meeting. NOTED that English Rural Housing Association had advised that, due to a voluntary agreement between the government and the National Housing Federation (the housing associations’ trade body) the existing statutory exclusion from the Right to Buy (RTB) of English Rural’s properties would continue. This meant that any rural affordable homes developed by English Rural in the parish would continue to be excluded from the RTB policy and therefore secured for future generations of people.
15/128	Eastern Parishes Cluster Meeting on 28 October RECEIVED a report of the meeting. NOTED that funding was available for pavements and traffic speed measurement. There would also be some funding for drains in Lenten Close, Peaslake.
15/129	Councillors’ Business (for noting or including on the agenda for the next meeting) R Andrews – reminded Councillors that everyone speaking at a Council meeting should go through the Chair and be succinct. B Grover – reported that an anonymous donor would again be providing a Christmas tree for The Pound, in Shere. P Carter – reported that Peaslake School would be holding a candlelit concert and requested permission for signs to be put up on land leased by the Parish Council. AGREED.
15/130	Clerk’s Report (for noting, delegation to the Clerk or inclusion on the next agenda) NOTED that a local resident had thanked the Parish Council for its clearing work on Goose Green, Gomshall. NOTED a letter from a resident of Felday Glade, Holmbury St Mary requesting permission to have a drive to his property put over the Parish Council’s recently acquired land. Consideration of this item was DEFERRED to the next Council meeting.
15/131	Date of next meeting: Thursday 14 January 2016, at 7.30pm at Tanyard Hall.
15/132	Exclusion of the Public and Press (Public Bodies Admission to meetings Act 1960) – to exclude the public and press for the following item of business because of the confidential nature of the business to be transacted. AGREED.
15/133	Dispute over land at Peaslake Farm – RECEIVED a position report on the proceedings with the Land Tribunal. <i>(Note: Parish Councillors P Carter, B Harrap and GReffoe left the room during consideration of the item)</i>