

**MINUTES OF SHERE PARISH COUNCIL MEETING
ON TUESDAY, 12 APRIL 2016 AT
HOMBURY ST. MARY VILLAGE HALL, FELDAY GLADE, HOLMBURY ST
MARY, SURREY GU5 9LF**

Present: Parish Councillors R Davey (Chairman), C Carlisle (Vice-Chairman), R Andrews, C Brooke, P Carter, A Collingwood, J Cross, A Golightly, B Grover, B Harrap, G Reffoe and R Smith; Surrey County Councillor K Taylor (for part of the meeting), the Parish Clerk, J Millett, and fifteen members of the public.

Ref:	Item:
15/204	To accept apologies and reasons for absence in accordance with the Local Government Act 1972, Schedule 12, paragraph 40. Apologies were received from Parish Councillor J Hutton and from Borough Councillors R Billington and D Wright.
15/205	Declaration of Pecuniary or Non-Pecuniary Interests - declarations by Councillors on any of the agenda items below. RECEIVED an amended Disclosure of Interests form from Parish Councillor C Brooke, to reflect her acquisition of a field on Horsham Road, Abinger Hammer (just outside the Parish).
15/206	Declaration of gifts or hospitality over £25. Members were reminded that once a declaration of gifts or hospitality had been made then a new Form of Financial and Other Registerable Interests must be completed. NONE RECEIVED.
	SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COUNCIL A member of the public asked who the resident was who had asked the question at 15/209 below. Another member of the public reported that there would be a presentation about Community Land Trusts in the Old School Room on Thursday, 14th April.
15/207	APPROVED the Minutes of the Council meeting held on 9 March 2016
15/208	Peaslake Farm – NOTED a presentation on the results of the public consultation exercise on the future use of the Farm, from IDA Consulting Limited. NOTED that the report concluded that use 2: subsidised housing and barn(s), should be pursued, particularly if more dwellings could be accommodated, although there were some issues to address such as dwelling sizes, type and tenure on ‘lets’, detailed planning, parking, and drainage. There was some discussion on publicising the qualitative data from the questionnaires and concern was expressed that the data should be anonymised prior to any publication.
	SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COUNCIL A member of the public asked whether the Peaslake Farm Working Group would meet again. It was NOTED that the Council would consider whether there was a future role for the Working Group.
15/209	Peaslake Farm – at the last Council meeting, a local resident asked whether any Parish Councillors were involved in funding a Community Interest Company (CIC) or the rural community business park (proposed use 3 in the current consultation exercise). It was agreed that this should be an agenda item for this Council meeting. It was suggested that the Register of Disclosable Interests could be inspected to ascertain Parish Councillors’ interests.
	ITEMS FOR DECISION:
15/210	Finance matters:

	<ul style="list-style-type: none"> • APPROVED income totalling £1,516.09 and expenditure totalling £18,535.27 for the month ended February 2016, as set out at annexe 1 to these minutes • NOTED bank reconciliations for months ended February 2016, as set out at annexe 2 to these minutes • NOTED income and expenditure against budget to end of February 2016, as set out at annexe 3 to these minutes • NOTED a breakdown of expenditure allocated to 'IT' • NOTED that the annual internal audit of the Council's accounts for the year ending 31 March 2016 had been arranged for 20 May 2016 and that the submission date for the annual return to the external auditors was 11 July 2016.
15/211	<p>Hanging baskets in Shere – to consider a request by a local resident for funding hanging baskets for Shere village centre. AGREED to:</p> <ul style="list-style-type: none"> • fund the hanging baskets at a cost of £67.96, provided that they are hung at a height that is safe for pedestrians, the cost to be met from North Ward funds • not fund the purchase of a hose and watering attachments • not ask retailers to contribute towards the cost of improvements in Middle Street • request North Ward councillors to look at the planting outside the Old Fire station to assess whether perennials are the preferred option for this site and whether the existing hedge needs replacing.
15/212	<p>Peaslake Free School – permission to erect a school sign on the Scudges – to receive a progress report. It was NOTED that there were several signs for the school and it was suggested that the further one that had been put on the Scudges without the Parish Council's permission should be removed. AGREED that the ward councillors talk to the School about what is needed at that location.</p>
15/213	<p>Shere 'one-mile walk' – NOTED a report on a 'keep fit' initiative by Shere Surgery. AGREED that suggestions about the route or how to mark it be invited via the parish magazine.</p>
15/214	<p>Holmbury St Mary manorial waste – at the last Council meeting, it was agreed to defer consideration of any quotes until a consultation meeting with local residents had been held – NOTED that ward councillors were to meet on 18 April with a view to putting forward a proposal for consultation, to a future Council meeting.</p>
15/215	<p>Litter in Peaslake – to consider action to resolve this problem. NOTED that since land at Winterfold had been sold, there had been an increase in litter and some fly tipping. AGREED that this matter be taken up with Ewhurst Parish Council and Guildford Borough Council. There was also litter around the Parish from cycling events. AGREED that the organisers of the cycling events be asked to encourage the event participants to not leave litter along their routes.</p>
	<p>ITEMS TO NOTE:</p>
15/216	<p>Police Matters: to receive a report from the police representative. NOTED that the Police had said that they were no longer in a position to regularly attend or update Parish Council meetings unless there were specific issues that needed to be raised either by the Police or the Parish Council. However, local crime figures were available on the Surrey police web-site.</p>
15/217	<p>Cycling events dates – NOTED that the following dates for forthcoming cycling events through the Parish, in 2016 and that other cycle races were listed on the</p>

	<p>Parish Council's web-site:</p> <ul style="list-style-type: none"> • Non-competitive mountain bike event– Saturday, 23 April • Wiggle Ups & Downs Sportive – Sunday, 24 April • Prudential RideLondon Surrey– Sunday, 31 July (route to be announced)
15/218	<p>Councillors' Business (for noting or including on the agenda for the next meeting)</p> <p>B Harrap – asked for the Parish Council's permission to erect signs for Peaslake Fair on the green. AGREED.</p> <p>A Golightly – reported that there was a proliferation of posters around the Parish advertising cycling events. NOTED that Surrey Highways did not have the function of granting permission for such signage but they did have a policy that highways signs should not be used and would report back on this matter.</p> <p>G Reffoe – asked for a response from Borough Councillor Matt Furness regarding flooding in Peaslake; asked for a statement regarding the governance relating to the use of English Rural Housing Association – this would be put in writing; suggested that the Parish Council discuss its pension fund liability further - it was suggested that there could be a presentation in the autumn, following the pension fund valuation; queried the ownership of the barrier at foot of steps to Peaslake School as there was a desire to have it reconfigured – agenda item for General Purposes Committee; noted that the Management and Strategy Committee meeting scheduled for September 2016 would be brought forward.</p> <p>P Carter – asked for flooding in Peaslake to be an agenda item for the next meeting.</p> <p>A Collingwood and C Brooke – school trips use of the river Tillingbourne – future agenda item</p> <p>C Brooke – reported on a recent meeting to discuss de-cluttering and HGVs and felt that there was a need to put a ban on HGVs on certain roads. NOTED that there was to be a report to the June 2016 meeting of the Guildford Local Committee regarding preferred HGV routes. Shere Parish Council was setting up a meeting with other local Parish Councils to discuss this issue and the Parish Council would be reporting the outcome to the Local Committee.</p> <p>R Davey – would ask to attend the June meeting of the Local Committee; he also reported that the promised bollards to protect Listed Buildings from being damaged by HGVs had still not been installed at the junction of Middle Street, Gomshall Lane and Upper Street</p> <p>J Cross – reported that a post and board advertising the teddy bears picnic in Abinger Hammer, sponsored by a local estate agent, had been erected in The Pound, without the permission of the Parish Council - AGREED to take the sign down; gave an up-date on the funding of an emergency generator by SALV.</p> <p>R Andrews – sign for Holmbury St Mary village hall – agenda item for next meeting.</p>
15/219	<p>Clerk's Report (for noting, delegation to the Clerk or inclusion on the next agenda)</p> <p>NOTED that:</p> <ul style="list-style-type: none"> • the Definitive Map of Public Rights of Way was available for inspection in the Parish Office • defibrillator cabinets would now be kept permanently open and that the ambulance service and the Council's insurers had been informed and were content with this arrangement
15/220	<p>Date of next meeting: Thursday, 12 May 2016, at 7.30pm at Tanyard Hall, Gomshall.</p>