

**MINUTES OF SHERE PARISH COUNCIL MEETING
ON TUESDAY, 12 JULY 2016 AT
PEASLAKE MEMORIAL HALL, WALKING BOTTOM, PEASLAKE GU5 9RR**

Present: Parish Councillors R Davey (Chairman), C Carlisle (Vice-Chairman), R Andrews, P Carter, A Collingwood, J Cross, A Golightly, B Grover, B Harrap, G Reffoe and R Smith; Surrey County Councillor K Taylor, Borough Councillors D Wright and R Billington, Honorary Alderman K Childs, the Parish Clerk, J Millett, and 20 members of the public.

Ref:	Item:
16/68	To accept apologies and reasons for absence in accordance with the Local Government Act 1972, Schedule 12, para 40. Apologies for absence were received from Parish Councillors C Brooke and J Hutton.
16/69	Declaration of Disclosable Pecuniary Interests (DPIs) by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464). R Smith declared a personal interest in agenda item 16/76, Holmbury St Mary churchyard.
16/70	Register of Interests – to declare any amendments. (Members are reminded that any amendments must also be notified by Councillors in writing to the Monitoring Officer, Guildford Borough Council, Millmead, Guildford. GU2 4BB). NONE received.
16/71	Declaration of gifts or hospitality over £25. Members are reminded that once a declaration of gifts or hospitality has been made then a new Form of Financial and Other Registerable Interests must be completed. NONE received.
	SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COUNCIL
16/72	Approval of the Minutes of the Annual Council meeting held on 2nd and 8th June 2016. APPROVED, subject to apologies for absence from B Grover and J Cross being recorded for the 8 th June meeting.
	ITEMS FOR DECISION:
16/73	Presentation on Community Land Trusts (CLTs) - RECEIVED a presentation by Tom Warder, Housing and Community Engagement Team Leader, Action in Rural Sussex, on CLTs generally, including their possible use in relation to Peaslake Farm. This was followed by a question and answer session.
16/74	Peaslake Farm – to consider a request to make hay on the fields at the Farm, in exchange for hedge trimming. AGREED.
16/75	Finance matters <ul style="list-style-type: none"> • APPROVED income of £1,008.80 and expenditure of £11,150.65 for the month ended May and income of £39,262.49 and expenditure of £27,217.99 for the month ended June 2016 • To note bank reconciliations for months ended May and June 2016 • To note income and expenditure against budget to end of June 2016 • Concurrent Functions Grant Aid from Guildford Borough Council – to consider possible projects for grant aid in 2017/18. Suggested projects were: a new picnic bench, notice board and possibly a screen for Peaslake village hall, a new projector screen for Tanyard Hall and new play equipment.
16/76	Holmbury St Mary churchyard – to consider making a grant of £2,298.50, being half of the maintenance costs for the year ended 31 December 2015. AGREED.

16/77	Land adjoining Felbury House, Holmbury St Mary – to receive further advice from the Parish Council’s solicitor and to consider executing a Licence to Assign. NOTED and AGREED to execute the lease.
16/78	Draft Local Plan <ul style="list-style-type: none"> • RECEIVED reports of ward meetings on proposed changes to settlement boundaries. • to consider the Parish Council’s response to the Draft Local Plan. AGREED the draft response, subject to adding the following comment in relation to Kendrew House: ‘this change is unsound in terms of National Policy – the site would be vulnerable to development and the current site is too low a density to be considered for infill. It is on a prominent part of the road out of Peaslake and any development would alter the character of the village.’
16/79	Police Matters – to consider any matters that need to be brought to the attention of the Police. NONE notified.
16/80	Association of Local Council Clerks – to consider becoming a member of the newly-formed Association. DEFERRED .
	ITEMS TO NOTE:
16/81	Peaslake Farm – NOTED an outline process for selecting a housing provider and DEFERRED further consideration of the paper to the next Council meeting. In the meantime, the National Housing Federation be invited to make a presentation to the Parish Council.
16/82	Finance Committee – NOTED the minutes of the meeting held on 23 rd June 2016. APPROVED the Parish Council’s renewal of the annual premium, estimated at £3,410. (Power: Local Government Act 1972, s226)
16/83	General Purposes Committee – NOTED the minutes of the meeting held on 4 th July 2016. AGREED : <ul style="list-style-type: none"> • sign on the wall outside the nursery, indicating position of the refuse and recycling bins • that wording be added to the top of the agendas for meetings at Tanyard Hall saying that a meeting could be held downstairs if a member of the public or councillor was unable to use the stairs • remedial drainage works to Little Goose Green, at a cost of £900, excluding VAT (Power: Open Spaces Act 1906, ss 9 and 10) • internal re-decoration of the Old Fire Station public toilets, Shere, at a cost of £1,700, excluding VAT (Power: Public Health Act 1936, s 87) • to additional work over and above the existing Parish Maintenance Contract, being offered to the existing handyman at the same rate on an ad hoc basis • That an additional contractor be sourced for small works outside of the existing contractor’s operational capacity. <i>(G Reffoe thanked the Assistant to the Parish Clerk for her work in relation to drains in Peaslake and East View Cottages)</i>
16/84	Councillors’ Business (for noting or including on the agenda for the next meeting) R Smith - suggested that Surrey Highways be asked to co-ordinate road closures in local roads close to one another so as not to inconvenience road users too much. B Grover – reported that posts had been installed in Middle Street, Shere, to protect Listed Buildings and the historic wall; he asked for details of when the disabled parking bay would be installed; of progress regarding repairs and responsibility for

	<p>the well in Middle Street and roof repairs to the Old Fire Station public toilets in Shere. He also asked that a sign be placed on the gate to the duck house so that the public would not go through it.</p> <p>R Davey - thanked volunteers for their help in taking photographs of HGVs travelling through Shere and surrounding areas. This evidence would be fed into the forthcoming meeting of the Surrey Hills Quiet Lanes and De-cluttering Working Group. It was noted that the Working Group had stated that there was no suitable route for HGVs across the Surrey Hills Area of National Beauty.</p>
16/85	<p>Clerk's Report (for noting, delegation to the Clerk or inclusion on the next agenda)</p> <p>AGREED to the following being sited in the Pound:</p> <ul style="list-style-type: none"> • a board, advertising Peaslake Fair • a life-size cow decorated by a local artist, as part of the Surrey Hills Cow Parade charitable fund-raising event.
16/86	<p>Date of next meeting: Thursday 8th September 2016, 7.30pm at Holmbury St Mary village hall, Felday Glade, Holmbury St Mary RH5 6PG.</p>