

**MINUTES OF SHERE PARISH COUNCIL MEETING
ON TUESDAY, 8 SEPTEMBER 2016 AT
HOLMBURY ST MARY VILLAGE HALL, FELDAY GLADE,
HOLMBURY ST MARY RH5 6PQ**

Present: Parish Councillors R Davey (Chairman), C Carlisle (Vice-Chairman), R Andrews, C Brooke, P Carter, A Collingwood, J Cross, A Golightly, B Grover, B Harrap, G Reffoe and R Smith; Surrey County Councillor K Taylor, Borough Councillor R Billington, the Parish Clerk, J Millett, and four members of the public.

Ref:	Item:																					
16/87	To accept apologies and reasons for absence in accordance with the Local Government Act 1972, Schedule 12, para 40. Apologies for absence were received from Parish Councillor J Hutton.																					
16/88	Declaration of Disclosable Pecuniary Interests (DPIs) by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464). NONE received.																					
16/89	Register of Interests – to declare any amendments. (Members were reminded that any amendments must also be notified by Councillors in writing to the Monitoring Officer, Guildford Borough Council, Millmead, Guildford. GU2 4BB). NONE received.																					
16/90	Declaration of gifts or hospitality over £25. Members were reminded that once a declaration of gifts or hospitality has been made then a new Form of Financial and Other Registerable Interests must be completed. NONE received.																					
	SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COUNCIL A local resident thanked the Parish Council for arranging to have a disabled parking bay installed in Middle Street, Shere. He also commented on the effect of major cycling events on local businesses and on local opposition to the proposed Newlands Corner development.																					
16/91	Approval of the Minutes of the Council meeting: 12th July 2016. APPROVED.																					
	ITEMS FOR DECISION:																					
16/92	<p>Finance matters</p> <ul style="list-style-type: none"> • APPROVED income totalling £1,728.82 and expenditure totalling £7,464.13, during July 2016 • APPROVED income totalling £1,038.93 and expenditure totalling £18,430.13, during August 2016 • NOTED bank reconciliations for months ended July and August 2016 • NOTED income and expenditure against budget to end of August 2016 • NOTED the following grant applications for 2017/18 put forward to Guildford Borough Council (GBC): <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Project</th> <th style="text-align: left;">Est cost: £</th> <th style="text-align: left;">Grant applied for: £</th> </tr> </thead> <tbody> <tr> <td>Play hut for under 5s, Holmbury play area</td> <td style="text-align: right;">6,366</td> <td style="text-align: right;">3,183</td> </tr> <tr> <td>Birds Nest Roundabout, Shere play area</td> <td style="text-align: right;">8,391</td> <td style="text-align: right;">4,195.50</td> </tr> <tr> <td>Blinds & OHP screen, Tanyard Hall</td> <td style="text-align: right;">1,355</td> <td style="text-align: right;">677</td> </tr> <tr> <td>Picnic bench, Peaslake play area</td> <td style="text-align: right;">200</td> <td style="text-align: right;">100</td> </tr> <tr> <td>Pull up bar – adult fitness equipment, Shere</td> <td style="text-align: right;">800</td> <td style="text-align: right;">400</td> </tr> <tr> <td>‘Shere mile’ fitness track</td> <td style="text-align: right;">20,000</td> <td style="text-align: right;">7,000</td> </tr> </tbody> </table>	Project	Est cost: £	Grant applied for: £	Play hut for under 5s, Holmbury play area	6,366	3,183	Birds Nest Roundabout, Shere play area	8,391	4,195.50	Blinds & OHP screen, Tanyard Hall	1,355	677	Picnic bench, Peaslake play area	200	100	Pull up bar – adult fitness equipment, Shere	800	400	‘Shere mile’ fitness track	20,000	7,000
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	<ul style="list-style-type: none"> • NOTED the report of the internal auditor on the Parish Council's 2015/16 accounts.
16/93	Police Matters – to consider any matters that need to be brought to the attention of the Police. Various comments were made about the lack of enforcement of parking restrictions and police presence. These would be relayed to the police and raised at the Eastern Parish Cluster meeting.
16/94	<p>Peaslake Farm:</p> <ul style="list-style-type: none"> • RECEIVED a report of a meeting with the Rural Housing Enabler, at Surrey Community Action, to seek advice on a) selecting an affordable housing provider and b) a letter to all residents of the Parish advising them of the likely criteria for them to qualify for one of the affordable homes and seeking feedback from the residents that will feed into Parish Council discussions with GBC planners about housing mix. • In light of this advice, to consider an outline process for selecting a housing provider, having regard to a report drafted by the Chairman and papers tabled by G Reffoe. AGREED to defer consideration of this matter to a meeting to be arranged, following the meeting arranged for 16th September with Guildford Borough Council planners on the same subject • RECEIVED a response from Borough Councillor Matt Furniss regarding flooding problems in Peaslake and AGREED to meet with Thames Water to discuss the matter further.
16/95	Calendar of Meetings 2017 – to consider the draft calendar. AGREED to defer consideration to the next meeting. In the meantime, Councillors to let the Clerk know of any specific preferences for dates and starting times of meetings.
16/96	Memorial bench in the Pound, Shere – to consider a request from a local resident to site a memorial bench in the Pound. APPROVED.
16/97	Siting of the old bridge, Shere – to consider a proposal by local residents to site the bridge over Shere car park entrance and a request for funding. This proposal was NOT SUPPORTED. NOTED that Shere Museum was prepared to consider mounting the bridge façade on their premises.
	ITEMS TO NOTE:
16/98	Holmbury St Mary manorial waste – to NOTE that the public consultation meeting has been arranged for 20 th September 2016, at Holmbury village hall. NOTED that this meeting was likely to be deferred to a date to be arranged.
16/99	HGV routes – to receive a progress report. The Chairman reported that local volunteers had spent three days gathering photographic evidence of HGVs travelling through Shere, for submission to the Guildford Local Committee. The Quiet Lanes and De-cluttering Working Group recognised that there should be no recommended route for HGVs. However, Hound House Road was not regarded as suitable for HGVs and a ban on that use would be requested.
16/100	Eastern Parish Cluster meetings – to consider attending the meeting on 12 October and identifying possible topics for discussion. AGREED that R Davey and C Carlisle attend on behalf of the Parish Council and topics for discussion include: the local management of cycling events and any other issues raised by councillors, following circulation of the minutes of the last Cluster meeting.
16/101	Well in Middle Street – to receive an up-date. AGREED to the transfer of the well from Shere Manor Estate to the Parish Council, at a nominal cost of £1.
16/102	Verge outside Shere Surgery and flooding outside Vine Cottages, Shere – to receive a progress report. NOTED that this autumn, Surrey Highways was to install

	<p>a new pavement and kerb to the road along the full length of Shere surgery and car park frontage and also a kerbed dropping off bay. The Parish Council had contributed to the project by purchasing the conservation granite-style kerbing which would match the rest of the kerbing in the village. Some of this kerbing would be used to raise the pavement outside Vine Cottages, at the junction of Middle Street and Gomshall Lane. Together with associated drainage works, this should help to prevent flooding outside Vine Cottages.</p>
16/103	<p>Prudential RideLondon 2017 – NOTED that this event was to take place from Friday 28 July until Sunday 30 July 2017, the exact routes and timings to be confirmed.</p>
16/104	<p>Peaslake Farm</p> <ul style="list-style-type: none"> • to consider a report on the current use of the Farm yard. It was reported that a number of cars had been parked on the farmyard by the tenant, leading to complaints from local residents. It was suggested that the tenant be advised that this activity could prejudice any renewal of his Licence. • to receive a position report on the proceedings with the Land Tribunal. NOTED that the Land Tribunal had made an award in favour of the Council, requiring the Peaslake Protection Group (PPG) to meet the Council's costs from 21 October 2015, namely when the Parish Council asked PPG to withdraw its application on the basis of a Deed transferring any rights, covenants, liabilities and estate from the Bray Estate to the Parish Council. The total amount paid to the Council by PPG was therefore, £3,966. The total expenditure incurred by the Parish Council on legal costs was £10,367. P Carter made a statement on behalf of the PPG.
16/105	<p>Councillors' Business (for noting or including on the agenda for the next meeting)</p> <p>R Andrews – reported that another cycle race was to be held soon involving around 500 cyclists.</p> <p>R Billington reported that the planning application for the Royal Oak, Holmbury St Mary, had been approved</p> <p>R Smith reported that a footpath in Holmbury St Mary had been cut back by a local resident but it needed to be cut back further as Surry County Council were not maintaining it</p> <p>J Cross reported that the speed limit sign at Hound House Road was obscured and needed cleaning. He also reported that the emergency generator at Shere Surgery was to be installed soon and therefore, SALV would submit paperwork to the Clerk to claim the previously agreed donation.</p> <p>B Grover – requested that the finger post outside Vine Cottages, Shere, include a sign for the public toilets. He requested that ‘autumn and winter hanging baskets, in Shere’ be placed on the agenda for the next meeting</p> <p>A Golightly – reported that the recent de-cluttering of road signs exercise had led to some improvement</p> <p>G Reffoe – requested that there is a barn to house the friends of the Hurtwood’s tractor on Peaslake farm yard – agenda item for next meeting</p> <p>R Davey – announced the impending retirement of Dick and Elaine Collins from their fruit and vegetable business and of Dr Tyrell from Shere surgery. AGREED to send letters and a bottle of champagne to them thanking them for their long and valued service to the local community.</p>
16/106	<p>Clerk's Report (for noting, delegation to the Clerk or inclusion on the next agenda)</p> <p>NOTED that:</p> <ul style="list-style-type: none"> • a defibrillator had been installed outside the Royal Oak pub, Holmbury St

	<p>Mary</p> <ul style="list-style-type: none">• in the case of power cuts and damaged power lines, the public could ring 501 for UK Power Networks who would connect them to their local electricity network operator.
16/107	Date of next meeting: Tuesday 11th October 2016, 7.30pm Peaslake Village Hall, Walking Bottom, Peaslake.