



## **SHERE PARISH COUNCIL**

*Serving the villages of Gomshall,  
Holmbury St. Mary, Peaslake, Shere and  
a large part of Abinger Hammer*

Joy Millett  
Parish Clerk/Finance Officer,  
Telephone/Fax: 01483 203431

[clerk@shereparishcouncil.gov.uk](mailto:clerk@shereparishcouncil.gov.uk)  
<http://www.ShereParishCouncil.gov.uk>

Tanyard Hall  
30 Station Road  
Gomshall  
Guildford,  
Surrey. GU5 9LF

4<sup>th</sup> October 2016

All Members of Shere Parish Council are hereby summoned to attend the Shere Parish Council meeting to be held at Peaslake village hall, Walking Bottom, Peaslake, Surrey, GU5 9RR on Tuesday 11<sup>th</sup> October 2016 **at 7.30pm** for the purpose of transacting the business specified on the attached agenda.

Joy Millett  
Clerk to the Council



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## COUNCIL MEETING 7.30PM ON TUESDAY 11<sup>th</sup> OCTOBER 2016 PEASLAKE VILLAGE HALL, WALKING BOTTOM, PEASLAKE GU5 9RR AGENDA

Ref:	Item:	Led by:
16/108	<b>To accept apologies</b> and reasons for absence in accordance with the Local Government Act 1972, Schedule 12, para 40	JM
16/109	<b>Declaration of Disclosable Pecuniary Interests (DPIs) by Councillors</b> on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)	All Councillors
16/110	<b>Register of Interests – to declare any amendments.</b> (Members are reminded that any amendments must also be notified by Councillors in writing to the Monitoring Officer, Guildford Borough Council, Millmead, Guildford. GU2 4BB).	All Councillors
16/111	<b>Declaration of gifts or hospitality over £25.</b> Members are reminded that once a declaration of gifts or hospitality has been made then a new Form of Financial and Other Registerable Interests must be completed	All Councillors
	<b>SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COUNCIL</b>	
16/112	<b>Approval of the Minutes of the Council meeting held on 8<sup>th</sup> September 2016</b>	JM
	<b>ITEMS FOR DECISION:</b>	
16/113	<b>Accounts for the year 2016/17</b> To note that the Responsible Finance Officer, in consultation with the Chairman and Vice-Chairman of the Finance Committee, has undertaken the following tasks. It is <b>RECOMMENDED</b> that this action is <b>RATIFIED</b> . <ul style="list-style-type: none"> <li>confirmed the scope of the internal audit for 2016/17; approved the internal audit plan setting out proposals for the internal auditor; confirmed that this properly takes account of the corporate risk (i.e. the controls and procedures within the Council which minimise the risk of the Council not being able to function or carry out what it sets out to do)</li> </ul>	JM/RD/RA

	<ul style="list-style-type: none"> <li>agreed that the minimum tests proposed in the audit plan, together with the inspections carried out by the Internal Auditor and the Chairman of the Parish Council, are adequate and effective for the Council's internal audit purposes</li> <li>confirmed that they have read and understood the Engagement Letter and related terms and conditions, from the Internal Auditor for the year 2016/17 and authorised the Clerk to sign this confirmation.</li> </ul>	
<b>16/114</b>	<b>Finance matters</b> <ul style="list-style-type: none"> <li>Approval of income and expenditure for the month ended September 2016</li> <li>To note bank reconciliations for months ended September 2016</li> <li>To note income and expenditure against budget to end of September 2016</li> <li>To <b>APPROVE</b> and <b>ACCEPT</b> the annual return, including the external auditor's certificate</li> <li>To note that SurreySave has merged to form part of the Surrey and West Sussex Credit Union</li> </ul>	JM/RD     CC
<b>16/115</b>	<b>Police Matters</b> – to consider any matters that need to be brought to the attention of the Police.	All
<b>16/116</b>	<b>Peaslake Farm:</b> <ul style="list-style-type: none"> <li>To receive a report from the meeting on 22<sup>nd</sup> September 2016 on 'next steps'.</li> <li>To note the date of meeting with Thames Water – 20<sup>th</sup> October 2016</li> <li>To consider a request for a barn on Peaslake Farm yard to house a tractor belonging to the Friends of the Hurtwood</li> </ul>	RD
<b>16/117</b>	<b>Calendar of Meetings 2017</b> – to reconsider the calendar, in light of any comments received from Councillors on the first draft.	JM
<b>16/118</b>	<b>General Purposes Committee meeting: 29<sup>th</sup> September 2016</b> – to receive the minutes and consider the following recommendations: <b>RECOMMENDED</b> that: <ul style="list-style-type: none"> <li>new blackout blinds for the side and dormer windows to the first floor of Tanyard Hall be purchased from Hilary's Blinds at a cost of £931.00 ex. VAT (<i>note: grant funding in 2017/18, from Guildford Borough Council, has been requested for half of this cost</i>).</li> <li>renovation of the Parish Council's existing playground equipment be carried out by Safeplay at a cost of £7,064.63 ex. VAT, subject to the receipt of acceptable references</li> <li>an additional access to the existing footpath, across the Skudges, at the foot of Mackies Hill, Peaslake, to link up with the steps to the school field and play area, be constructed by G Rapley, at a cost of £1600, excluding VAT, such cost to be met from Localism funding.</li> </ul>	CC
<b>16/119</b>	<b>Request for parking restrictions in Ewhurst Road, Peaslake</b> – to consider a request from residents of Ewhurst Road to have parking restrictions in that Road	GR
<b>16/120</b>	<b>Christmas lights, Peaslake</b> – to consider a request for	GR

	additional funding	
<b>16/121</b>	<b>Aircraft noise over the Surrey Hills</b> – to consider recent correspondence	AG
<b>16/122</b>	<b>Hanging baskets for autumn/winter, Shere</b> – to consider a request for funding	BG
<b>16/123</b>	<b>Shere and Peaslake Scout Group bonfire night</b> – to consider a request for permission to use Goose Green for the Scout Group's annual bonfire and firework display on Friday, 4 <sup>th</sup> November 2016.	JM/RD
<b>16/124</b>	<b>Newlands Corner</b> – to consider objecting to the proposal to put parking charge machines at Newlands Corner	RD
<b>16/125</b>	<b>Councillors' Business</b> (for noting or including on the agenda for the next meeting)	All
<b>16/126</b>	<b>Clerk's Report</b> (for noting, delegation to the Clerk or inclusion on the next agenda)	JM
<b>16/127</b>	<b>Date of next meeting:</b> Thursday 10th November 2016, 7.30pm, Tanyard Hall, Gomshall.	JM