

**MINUTES OF THE SHERE PARISH COUNCIL MEETING  
ON THURSDAY 10<sup>th</sup> NOVEMBER 2016 AT  
TANYARD HALL, 30 STATION ROAD, GOMSHALL GU5 9LF**

**Present:** Parish Councillors R Davey (Chairman), C Carlisle (Vice-Chairman), R Andrews, P Carter, A Collingwood, A Golightly, B Grover, B Harrap, J Hutton and R Smith; Surrey County Councillor K Taylor, the Parish Clerk, J Millett, and five members of the public.

<b>Ref:</b>	<b>Item:</b>
<b>16/128</b>	<b>To accept apologies</b> and reasons for absence in accordance with the Local Government Act 1972, Schedule 12, para 40. Apologies for absence were received from Parish Councillors C Brooke, J Cross and G Reffoe.
<b>16/129</b>	<b>Declaration of Disclosable Pecuniary Interests (DPIs) by Councillors</b> on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464). R Smith declared an interest in Holmbury St Mary cemetery and R Andrews declared an interest in the WASP bus and Holmbury St Mary Football Club (agenda item 16/134).
<b>16/130</b>	<b>Register of Interests – to declare any amendments.</b> (Members were reminded that any amendments must also be notified by Councillors in writing to the Monitoring Officer, Guildford Borough Council, Millmead, Guildford. GU2 4BB). <b>NONE</b> received.
<b>16/131</b>	<b>Declaration of gifts or hospitality over £25.</b> Members were reminded that once a declaration of gifts or hospitality had been made then a new Form of Financial and Other Registerable Interests must be completed. <b>NONE</b> received.
	<b>SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COUNCIL</b> A local resident and member of the Peaslake Protection Group (PPG) made a statement on behalf of the PPG regarding an article in the Parish Council’s report of its September 2016 meeting, to the Parish Magazine, entitled ‘Peaslake Farm Challenge’. The PPG’s opinion was that there were some inaccuracies in the report. The Council <b>AGREED</b> to consider the written statement from the PPG and review the Parish Council’s report and to print a correction in the next available magazine Council report if any errors of fact were found to have been made.
<b>16/132</b>	<b>APPROVED Minutes of the Council meeting held on 11 October 2016</b>
	<b>ITEMS FOR DECISION:</b>
<b>16/133</b>	<b>Finance matters</b> <ul style="list-style-type: none"> <li>• <b>APPROVED</b> income totalling £3,868.43 and expenditure totalling £8,575.45 for the month ended October 2016</li> <li>• <b>NOTED</b> bank reconciliations for months ended October 2016</li> <li>• <b>NOTED</b> income and expenditure against budget to end October 2016</li> <li>• To consider a request for a donation to the Butterfly Conservation project. <b>AGREED</b> a donation of £300.</li> </ul> (Power: Local Government Act 1972, s137)) <ul style="list-style-type: none"> <li>• To consider the costs of a financial adviser in setting up and administering the Council’s staff pensions. Clerk to seek two more quotations.</li> <li>• A Golightly requested that it be placed on the record that all Peaslake ward councillors, as members of the Peaslake Protection Group, were not involved in the Parish Council’s discussions relating to Peaslake Farm Tribunal issues.</li> </ul>

16/134	<b>Minutes of the Finance Committee held on 2 November 2016</b> - to receive the Minutes of the Finance Committee meeting. The draft budget for 2017/18, including the precept of £117,300 , as set out at the annexe to the Finance Committee’s minutes be <b>ADOPTED</b> . It was <b>NOTED</b> that there were three additional, potential areas of large amounts of expenditure that could be met from reserves, namely: the ‘Shere mile’, grass verges in Holmbury St Mary and Peaslake Farm.
16/135	<b>Police Matters</b> – to consider any matters that need to be brought to the attention of the Police. No matters were raised.
16/136	<p><b>Peaslake Farm:</b></p> <ul style="list-style-type: none"> <li>• <b>NOTED</b> a report of a meeting with Thames Water, on 20<sup>th</sup> October 2016 and that a site meeting would be held with Thames Water Field Advisers with a view to providing a technical solution to the problem of surface water getting into the sewage system and its effects on the current pipe configuration.</li> <li>• <b>NOTED</b> the ecological survey, including bat survey. B Harrap commented that she had expected to see an ‘emergent bat survey’ and it was agreed that she could discuss this with the contractor and report back. The presence of Himalayan Balsam at the site was <b>NOTED</b> and it was <b>AGREED</b> to employ a specialist contractor with a view to eradicating this plant.</li> <li>• <b>RECEIVED</b> further legal advice on the letting of the fields – <b>DEFERRED</b> consideration of this advice to the next meeting of Council, together with draft instructions to a land agent.</li> <li>• <b>RECEIVED</b> a note of a site meeting with the former tenant on Peaslake Farm fields on 26<sup>th</sup> October. It was noted that the fields were not wet and boggy most of the time but were dry enough for them to be used four or five months of the year.</li> <li>• <b>RECEIVED</b> a report on responses from local residents to an invitation to them to submit expressions of interest in renting an affordable home on Peaslake Farm. It was <b>NOTED</b> that the majority of respondents would like a one bedroom home, several wanted a two-bedroomed home and there was limited demand for larger homes. This information would feed into the planning process.</li> <li>• To consider a pre-planning application costs. <b>AGREED</b> that further enquiries be made and the details be circulated to councillors.</li> <li>• <b>AGREED</b> to buy back survey reports from English Rural Housing Association with a view to charging the selected provider for them</li> <li>• <b>AGREED</b> to establish a non-executive sub-committee (reporting to Council) to manage the process of selecting a housing provider, the draft terms of reference to be considered at the next Council meeting.</li> </ul>
16/137	<b>Shere Recreation Ground Association (SRGA)</b> – to consider entering into an agreement for the siting of various pieces of Parish Council equipment on the Recreation Ground and making a donation towards SRGA maintenance costs. <b>DEFERRED</b> to next Council meeting and seek details of SRGA’s costs in the meantime.
16/138	<b>Tanyard Hall</b> – to consider installing a dropped kerb in Tanyard Hall car park and requesting ‘no parking’ marking at Queen Street. <b>AGREED</b> subject to advising the Leather Lane Residents Association of this proposal.
16/139	<b>Peaslake traffic calming</b> – to receive a report. <b>NOTED</b> that a site meeting would be held in January to look at adjusting the signage for recent pedestrian improvements along Peaslake Lane.
16/140	<b>Sale of parts of the Hurtwood</b> – to consider the Parish Council’s position in

	light of the sale of various plots of land. <b>NOTED</b> that following discussion by the General Purposes Committee, the new owner of the Walking Bottom car park be approached regarding the siting of a sign post to that car park. Regarding the possibility of relinquishing the Parish Council's lease of land at Ewhurst Road, <b>AGREED</b> that the Clerk be requested to summarise the lease, including the Parish Council's existing liabilities, for submission to and further consideration by Council.
<b>16/141</b>	<b>Goose Green trees</b> – to consider a request from a neighbouring resident to cut back trees on Goose Green. <b>AGREED</b> that this request be declined.
<b>16/142</b>	<b>Signs in Shere centre</b> – to reconsider the Parish Council's response to the proliferation of signs placed on the street. <b>AGREED</b> to write to local shop owners and other relevant organisations pointing out the effects of excessive signage.
<b>16/143</b>	<b>National Highways and Transport Survey</b> – to consider taking part in this survey. <b>AGREED</b> that the Clerk be requested to complete the survey.
<b>16/144</b>	<b>Parish magazine</b> – to discuss arrangements for the Parish Council report. A Golightly suggested that anything published in the Parish magazine be considered by full Council. This was viewed as impractical because of the magazine's dead-lines for publication. It was therefore, <b>AGREED</b> that the Chairman approve the report, drafted by the Clerk, and should any error of fact subsequently come to light, the magazine editor would be requested to publish an erratum.
<b>16/145</b>	<b>Recording Council meetings</b> – to consider recording Parish Council meetings. <b>AGREED</b> on a trial basis for three months.
<b>16/146</b>	<b>Community Ownership Event: 12 November 2016</b> – to consider attending this event, hosted by the Plunkett Foundation. <b>NOTED</b> invitation.
	<b>ITEMS TO NOTE:</b>
<b>16/147</b>	<b>Eastern Parishes Cluster meeting</b> – <b>RECEIVED</b> a report of the meeting held on 3 November 2016.
<b>16/148</b>	<b>London Lane, Shere</b> – <b>NOTED</b> a flooding situation report
<b>16/149</b>	<b>Aircraft noise over the Surrey Hills</b> – <b>NOTED</b> response from local MP.
<b>16/150</b>	<b>Newlands Corner development</b> – <b>NOTED</b> a position report
<b>16/151</b>	<b>Councillors' Business</b> (for noting or including on the agenda for the next meeting) B Harrap requested that the sandbags on the new path to Peaslake School steps be removed. B Grover reported that an anonymous donor had again offered to supply the Christmas tree for The Pound. J Hutton reported that FOSSA would like to place a sign on the land at the junction of Gomshall Lane and the A25 to advertise a Christmas fund-raising event.
	<b>SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COUNCIL</b> K Taylor reported that the street lights in certain roads in the County would be turned off from midnight to 5am. The only road affected in Shere Parish was Tower Hill.
<b>16/152</b>	<b>Clerk's Report</b> (for noting, delegation to the Clerk or inclusion on the next agenda) - No items.
<b>16/153</b>	<b>Date of next meeting:</b> Thursday 12th January 2017, 8.00pm, Tanyard Hall, Gomshall.