



*Serving the villages of Gomshall,  
Holmbury St. Mary, Peaslake, Shere and  
a large part of Abinger Hammer*

Joy Millett  
Parish Clerk/Finance Officer,  
Telephone/Fax: 01483 203431

clerk@shereparishcouncil.gov.uk  
www.shereparishcouncil.gov.uk

Tanyard Hall  
30 Station Road  
Gomshall  
Guildford  
Surrey. GU5 9LF

**General Purposes Committee meeting at 11.30am  
Thursday 19<sup>th</sup> January 2017  
At Tanyard Hall, 30 Station Road, Gomshall**

Members of the public welcome – Shere Parish Council would like accommodate anyone who would like to attend. If for any reason access to the upstairs of Tanyard Hall is difficult, please contact the Clerk on the number above, for alternative arrangements.

**MINUTES**

16/GP47	<b>Present:</b> Councillors C Carlisle (Chairman), G Reffo, P Carter, C Brooke, B Grover, R Davey and A Collingwood. Assistant to the Clerk S Hoyland and 2 members of the public.
16/GP48	<b>Apologies:</b> Councillors B Andrews and R Smith
16/GP49	<b>Declaration of Disclosable Pecuniary Interests (DPIs)</b> Declarations by Councillors in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464) <b>NONE</b>
16/GP50	<b>Approval of the Minutes</b> of the General Purposes Committee held on 29 <sup>th</sup> September 2016 – <b>Approved and Signed as a Correct Record</b>
16/GP51	<b>SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COMMITTEE</b>
16/GP52	<b>Finance</b> - to receive a report from the Clerk/Responsible Financial Officer – <b>A short address was made by the Clerk and the Assistant to the Clerk.</b> It was <b>NOTED</b> that there was a small amount of Section 106 funds was remaining from the New Road Development in Gomshall – <b>AGREED</b> Clerk to check the terms for the use of the Section 106 monies, to enable the choice of a small suitable project.
16/GP55	<b>Tanyard Hall: (Item brought forward on the Agenda for the members of the public present)</b> <ul style="list-style-type: none"> <li>• review of night time parking trial – <b>AGREED</b> to extend the hours from 5pm-8.30am and to include weekends and Bank Holidays. This to be extended to the two other cottages not present. <b>AGREED</b> in principle £200per annum per household and non-transferrable (for an initial one year trial), subject to <b>CLERK</b> seeking legal advice regarding a suitable contract and agreed at the General Purposes Committee Meeting in April.</li> <li>• Skyguard – to note disconnection and safety procedures. It was <b>NOTED</b> that the Council had a responsibility to ensure the safety of its employees. <b>AGREED</b> Assistant to the Clerk to look into suitable building or personal alarm.</li> <li>• consideration for the request of a table tennis table for the hall. <b>AGREED</b> for the Assistant to the Clerk to produce a proposal on how the public would access the Table Tennis Table if approved.</li> </ul>
16/GP53	<b>Risk Assessments</b> – annual consideration of risk assessments for recommendation to council. It was <b>NOTED</b> that annual approval of the Risk Assessments has been added to the Council Agenda for 7 <sup>th</sup> February 2017 and any comments regarding them should be forwarded to the office prior to this date.

	<b>Land Property Maintenance:</b> ( <i>Portfolio holder &amp; Alternate – C Carlisle &amp; B Andrews</i> )
16/GP54	<b>Land &amp; Tree Inspections</b> – to note the change of time of year that they will be performed. It was <b>NOTED</b> that the Land and Tree inspections would now be carried out in June.
16/GP56	<b>Riverbank in Shere</b> - consideration of quotes to re-turf and to add some granite sets – <b>AGREED</b> Graham Rapley to add granite setts under the last bench and re-turf the remaining bare area, subject to final confirmation of cost to Full Council. It was also <b>AGREED</b> to inspect and repair the existing granite setts, if appropriate.
16/GP57	<b>War Memorials Grant Scheme (UK)</b> – to note the potential availability of grants available, for the repair and conservation of free-standing war memorials in England. <b>AGREED</b> to ask for the opinions of Hutton and Rostron and the British Legion regarding the war memorials in the parish.
16/GP58	<b>Shere Recreation Ground Carpark</b> reinforcement of the surface under the bins - consideration of the idea to extend the concrete path. <b>RECOMMENDED to Council</b> Graham Rapley to extend concrete path, £920.00 (Local Government (Miscellaneous Provisions) Act 1976, s.19) to take place during the school holidays.
16/GP59	<b>Millennium Way, Radnor Road to Plaws Hill</b> – to consider the concern from a local resident on the condition during winter. <b>AGREED</b> the Clerk to check Shere Parish Council responsibility with regards to the Millennium Way.
16/GP60	<b>Peaslake Car Park Signs</b> – consideration of new signs. <b>AGREED</b> it was no longer necessary to consider new signs
16/GP61	<b>Holmbury St Mary Manorial Waste</b> – review of work taken place to the ditch and verge and consideration of any further maintenance works. <b>AGREED</b> to consider next steps at a separate management meeting, prior to the public meeting in February.
	<b>Swimming Pool:</b> ( <i>Portfolio holder &amp; Alternate – A Collingwood &amp; J Hutton</i> )
16/GP62	<b>None</b>
	<b>Playground Matters:</b> ( <i>Portfolio holder &amp; Alternate – C Brooke &amp; A Collingwood</i> )
16/GP63	<b>None</b>
	<b>Localism Funding for Local Highway Work &amp; Highways Issues:</b> ( <i>Portfolio holder &amp; Alternate – P Carter &amp; G Reffo</i> )
16/GP64	<b>Highways Issues:</b> <ul style="list-style-type: none"> <li>• <b>London Lane, Shere</b> – update and consideration of further action. It was <b>NOTED</b> that funds had been secured by Surrey County Council, with thanks from Surrey County Councillor Keith Taylor and further information would be forthcoming. <b>AGREED</b> to dig out the existing bund if there is no further progress with Rights of Way</li> <li>• <b>Pursers Lane, along the Skudges to Hoe Lane</b> – path overgrown, consideration of any action. <b>AGREED</b> to approach Surrey Highways for permission to use Localism monies to clear and re-establish the width of the path and have further discussion with Surrey Highways regarding the re-surfacing of the path.</li> </ul>
16/GP65	<b>Steps by Mackies Hill Peaslake:</b> <ul style="list-style-type: none"> <li>• consideration to pursue a Deed of Dedication for the new spur across the Skudges to the path from the Corner of Mackies Hill (Footpath 171), up the steps to the play area and school. <b>AGREED</b> not to pursue the Deed of Dedication at this time.</li> <li>• consideration of approaching Rights of Way for permission to even up the steps from the new spur to the existing steps. <b>AGREED</b> to even up the steps, subject to final confirmation of cost to Full Council</li> </ul>
16/GP66	<b>Pursers Lane, Peaslake and Tanyard Hall Car Park</b> – consideration to build/buy a store for sand bags. <b>AGREED</b>

16/GP67	<p><b>Clerk's Report</b> (for noting, delegation to the Clerk or inclusion on the next agenda)</p> <ul style="list-style-type: none"> <li>• Playground Refurbishment – Shere Play Area has been completed to a high standard and the others will be completed in the better weather in late February and March</li> <li>• Towerhill play area has been cut back, re-seeded and the adventure trail has been cleared</li> <li>• The fence to the swimming pool field has been completed</li> <li>• Radian Annual Service Report on the Skateramp – no issues, a little standing water after rain but nothing to be concerned about</li> <li>• Old Fire Station internal re-decoration is taking place end of February/March. More site visits are planned with new builders for quotes for the storeroom repairs and the re-pointing of the area outside will be done when the weather improves and there are no more frosts</li> <li>• The Highways Localism Bid has been sent to Surrey Highways for the new financial year 2017/2018</li> <li>• Surrey Highways has approved the use of Highway Localism money to repair the loose damaged bollards on Middle Street, Shere</li> <li>• Pursers Lane by Pursers Lane Farm – indentations in the road progress update. It was reported that the indentations were caused by contractors re-surfacing the path. Surrey County Council has said that they have decided not to take it any further as they have no proof it was the contractor and the damage is of low risk to the highway user. <b>AGREED</b> the Assistant to the Clerk to encourage Surrey County Council to carry out repairs, as it would be cheaper to repair now rather than waiting for the damage to worsen. Councillors <b>PROPOSED</b> that the Assistant to the Clerk research the cost of replacing the damaged chevrons at the bottom of the School Steps on Pursers Lane if Surrey County Council are unable to finance their replacement in a timely way.</li> <li>• The drain under Gomshall Mill car park in Gomshall has been cleared by our contractor, with the use of Highways Localism money</li> <li>• Parish &amp; Town Ward programme – Guildford Borough Council has cleared and cut back the vegetation around two bus stops Lenten close and Lawbrook Lane in Peaslake</li> <li>• Shere Surgery Verge – works to tidy the verge are taking place and the new notice board has been ordered. A hook is to be put on the post for dogs</li> <li>• Permission was sought from Surrey County Council for 20mph stickers for the wheelie bins in Shere – Surrey County Council discussed this issue with the police and they do not support the 20mph stickers on wheelie bins, as it is not lawful. Given this, Surrey County Council will not approve the 20mph stickers on the bins.</li> </ul>
16/GP68	<p><b>Date of next meeting:</b> Wednesday 26<sup>th</sup> April 2017 11.30am Tanyard Hall, 30 Station Road, Gomshall GU5 9LF</p>