

Shere Parish Council

RISK ASSESSMENT PUBLIC CONVENIENCES, SHERE Annual approval by Council – January 2017

Potential Hazard	Who is likely to be injured?	How likely are the Risks?			Is the risk controlled? Existing controls, procedures.	What further action could be taken to reduce the risk?	Action to be taken by
		Very likely	Likely	Unlikely			
Access Trip/Slip	Staff Public			X	Disabled access available by slope. Request made to S.C.C. for alterations to pavement. Annual inspection carried out by North Ward Councillors		
Flooring Trip/Slip	Staff Public			X	Examined daily by cleaner – notices erected when floor wet. Annual inspection carried out by North Ward Councillors		
Equipment including electrical & plumbing Trip/Slip/Electrocution	Staff Public			X	Caretaker/cleaner visit daily. Repairs carried out when required. Annual inspection carried out by qualified electrician.		

Claim on Council Following accident to member of the public	Council – reputation and possibly financially			X	Insurance cover in operation		
Lone Worker Assault	Caretaker			X	None		
Fire & Accidents	Staff Public			X	First aid box in locked room Chemicals/cleaning fluids kept in locked room. Lighting controlled from separate locked room. Contractor wears protective clothing when necessary.		

Vandalism	Employees/public		X		Toilets closed within the hours of darkness. Facilities visited daily by cleaning contractor and caretaker. Repairs carried out as soon as possible.		
Structure of Building Falling debris	Staff Public			X	Annual inspection carried out by North Ward Councillors		
Garden Trip/Slip	Staff Public			X	Examined regularly Any problems rectified or closed if this is not possible. Annual inspection carried out		
Trees Being struck by fallen branches	Staff Public			X	Examined regularly Any problems rectified or garden closed if this is not possible		