

**MINUTES OF THE SHERE PARISH COUNCIL MEETING
ON TUESDAY 7th MARCH 2017 AT
PEASLAKE VILLAGE HALL, WALKING BOTTOM, PEASLAKE**

Present: Parish Councillors R Davey (Chairman), C Carlisle (Vice-Chairman), R Andrews, C Brooke (for part of the meeting), P Carter, A Collingwood, B Grover, G Reffo and R Smith; the Parish Clerk, J Millett; Borough Councillor David Wright, County Councillor K Taylor and eighteen members of the public.

Ref:	Item:
16/192	To accept apologies and reasons for absence in accordance with the Local Government Act 1972, Schedule 12, para 40. Apologies were received from Parish Councillors J Cross, A Golightly and B Harrap.
16/193	Declaration of Disclosable Pecuniary Interests (DPIs) by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464). A Collingwood declared an interest in agenda item 16/198, Finance matters and R Andrews declared an interest in agenda item 16/203, Holmbury St Mary Football Club.
16/194	Register of Interests – to declare any amendments. (Members are reminded that any amendments must also be notified by Councillors in writing to the Monitoring Officer, Guildford Borough Council, Millmead, Guildford. GU2 4BB). NONE received.
16/195	Declaration of gifts or hospitality over £25. Members are reminded that once a declaration of gifts or hospitality has been made then a new Form of Financial and Other Registerable Interests must be completed. NONE received.
	SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COUNCIL. A few local residents raised concerns about wanting to protect Peaslake Farm fields from development in the future. Another referred to Peaslake Farm having been gifted for the poor of the Parish and therefore, there was no desire to gain financially from this land.
16/196	APPROVED the Minutes of the Council meeting held on 7th February 2017, subject to minute 16/189, Councillors Business, being amended to reflect the comment by G Reffo that thanks were attributed to Keith Taylor of Surrey County Council for the pedestrian walkway in Peaslake Lane.
	ITEMS FOR DECISION:
16/197	<p>Peaslake Farm:</p> <ul style="list-style-type: none"> • To consider draft instructions to land agent to let the fields. It was NOTED that the £500 quoted by the land agent was a one-off ‘finder’s fee’ and AGREED that this should be the maximum fee. It was also NOTED that Council would need to make a formal decision, in the future, about investing in the suggested upgrades of the fields and in particular, seeking quotes and approving any expenditure. A Council decision would also be required on any ‘upfront capital investment’. • to consider a suggested mechanism to create the equivalent of a 'no build' restriction on the fields at Peaslake Farm. AGREED that a meeting be held with the Council’s solicitor to discuss the best way to protect the fields from being built upon in the future, the meeting to be attended by one Councillor from each ward, being the Chairman, Vice Chairman and G Reffo, and the Clerk.

	<ul style="list-style-type: none"> • NOTED the minutes of the Peaslake Farm Housing Provider Selection Sub-Committee held on 9 February 2017. • To consider a request from the Surrey Hills Community Land Trust (CLT) for a site visit. AGREED that the CLT seek permission from the tenant for a site visit.
16/198	<p>Finance matters</p> <ul style="list-style-type: none"> • APPROVED income totalling £1,049.01 and expenditure totalling £11,443.26 for the month ended February 2017 • NOTED bank reconciliations for month ended February 2017 • NOTED income and expenditure against budget to end of February 2017. It was noted that the Chairman and Vice-Chairman of the Finance Committee and the Clerk would discuss any outstanding payments to be paid before the year end. • To consider an audit engagement letter for 2017/18. AGREED to engage Mulberry & Co as the Parish Council's internal auditor for the financial year 2017/18.
16/199	<p>Police Matters – to consider any matters that need to be brought to the attention of the Police. NONE.</p>
16/200	<p>First aid and defibrillator training event, Peaslake – to consider holding a similar event in other wards. AGREED to seek advice from Shere and Local Villages Health Trust (SALV) on this suggestion.</p>
16/201	<p>Works to Shere river bank – APPROVED a revised quote, as RECOMMENDED by the General Purposes Committee, for granite sets around the remaining bench and turfing of Shere river bank, from G Rapley, amounting to £1,820, excluding VAT. (Power: Public Health Act 1875, s164)</p>
16/202	<p>Vodafone and Telecoms mast, Holmbury St Mary – to consider a proposal to site a radio box station and telegraph pole mast on the Parish Council's recently acquired grass verge, close to the junction of Holmbury Hill Road and Horsham Road. AGREED that a site meeting be held with Sinclair Dalby to discuss the proposal and that an article be placed in the parish magazine seeking the comments of local residents on the proposal.</p>
16/203	<p>Holmbury St Mary Football Club – application to the London Marathon Trust for a Small Capital Grant – APPROVED the Parish Council being the lead applicant.</p>
16/204	<p>Church Lane, Holmbury St Mary – to consider making a contribution towards the cost of repairs to Church Lane. It was noted that the Parish Church Council had previously agreed to pay half of the total cost of repairs, now quoted as £2,808, including VAT, and that four neighbouring residents had agreed to pay the other half. The Parish Council had previously been inclined to pay half of the PCC's contribution but now felt that Shere Manor Estate should be requested to contribute half of the Parish Council's suggested contribution. In these circumstances, the Parish Council and the Estate would pay £351 each. Evidence that the four neighbouring residents had agreed to pay their contributions would be required before the Parish Council made the payment. (Power: Local Government (Miscellaneous Provisions) Act 1976, s 137)</p>
16/205	<p>Goose Green trees – to consider a further, revised request from a local resident to crown top trees and cut back shrubs. AGREED to the crown reduction of the hedging plants/trees on Goose Green, outside Wylton, as described by the</p>

	owner of Wylton in his proposal, subject to him paying for the works.
16/206	Swimming pool field, Shere – to consider a request to undertake exploratory works in relation to a leak in the swimming pool, which would involve digging out a small part of the swimming pool field. AGREED.
	ITEMS TO NOTE:
16/207	Footpath Creation Order – Goose Green, Gomshall – NOTED the Order
16/208	Flooding in Peaslake: Meeting with Thames Water on 15 February 2017 – NOTED a report on proposed action by Thames Water. The report to include reference to Thames Water forwarding the sewer questionnaire to the Clerk; to the enquiry made about the possibility of a relief tank and the fact that a dual pump was in place when flooding took place. The Clerk to forward the full report to Thames Water and seek an early response to the actions outlined in it.
16/209	Newlands Corner – NOTED the Planning Inspectorate’s decision regarding parking machines.
16/210	Shere Street party 2017 – NOTED that the Street Party would be held on Saturday 17 June to tie in with the national street party initiative, the ‘GreatGetTogether’ being led by the widower of Jo Cox, MP. The event would be hosted by Shere Infant School PTA and other local community groups and charities could be involved.
16/211	Closure of Shere Nursery – NOTED with regret that Shere Nursery was to close at the end of the academic year but that Shere Infant School had agreed to set up nursery classes after the closure. K Taylor was supportive of the School in this respect. The Chairman thanked C Brooke and A Collingwood for their involvement and their hard work and dedication in running the Nursery.
16/212	Rural Policing in the Surrey Hills AONB – RECEIVED a report of a meeting held on 1 March 2017. NOTED that police support for a ban of HGVs in the Surrey Hills (and particularly through Shere village) was being sought, with a view to the Guildford Local Committee in turn, agreeing to support such a ban, at their June meeting. Clerk to circulate draft Parish Council submission to the Local Committee, to all Councillors.
16/213	Peaslake War Memorial – NOTED that Historic England was in the process of applying to the Secretary of State to List the Memorial as a Building of Historic Interest.
16/214	Holmbury St Mary verges – NOTED a report of a consultation meeting with local residents on 28 February 2017. Parking issues in Holmbury had been discussed and residents had called for an integrated traffic plan to slow down traffic through the village. A local resident and former Surrey Highways engineer had offered to support the Parish Council in this endeavour and his involvement was APPROVED.
16/215	Shere Bridge and ducks – to consider a request from a local resident for traffic calming signs at the bridge. AGREED to investigate with Surrey Highways, the possibility of priority signs at this junction.
16/216	Councillors’ Business (for noting or including on the agenda for the next meeting) R Davey - thanked K Taylor and D Wright for their efforts and funding to resolve the problem of flooding coming down into Shere village from London Lane. G Reffo requested that wood chip be placed on the footpath from the centre of Peaslake up to the Hurtwood Inn. R Andrews – commented that there had been no gritting of the road from Holmbury to Abinger Hammer in the winter months. K Taylor undertook to investigate this.
16/217	Clerk’s Report (for noting, delegation to the Clerk or inclusion on the next agenda)

	NOTED that the Prudential Ride London cycle race would be held on Sunday, 31 st July and that a letter of thanks had been received from a Shere resident, thanking the Parish Council for keeping the village tidy and attractive.
16/218	Date of next meeting: Thursday 6th April 2017, 8.00pm, Holmbury St Mary Village Hall, Felday Glade, Holmbury St Mary RH5 6PG
16/219	Exclusion of the Public and Press (Public Bodies Admission to meetings Act 1960) – AGREED to exclude the public and press for the following item of business because of the confidential nature of the business to be transacted.
16/220	Lease of Peaslake Farm – to consider a position statement. AGREED to request the existing tenant to arrange to have the cars on the farmyard removed and if this was not done within a reasonable time-frame, then the Parish Council give the tenant three months' notice to quit.
16/221	Staff Pensions – NOTED payment arrangements for contributions
16/222	Minutes of the Human Resources Committee – RECEIVED the draft minutes of the meeting held on 16 February 2017 and APPROVED the recommendations in relation to staff salaries and target/objectives setting.