

**MINUTES OF THE PEASLAKE FARM HOUSING PROVIDER
SELECTION SUB-COMMITTEE
THURSDAY, 9th FEBRUARY 2017
AT TANYARD HALL, GOMSHALL LANE, GOMSHALL**

Present: Parish Councillors R Andrews, C Carlisle, J Cross, R Davey, G Reffo and the Parish Clerk, J Millett. Parish Councillor A Golightly and one member of the public also attended.

Appointment of Chairman - R Davey was appointed as Chairman of the Sub-Committee (proposed by R Andrews and seconded by C Carlisle)

Appointment of Vice-Chairman – J Cross was appointed as Vice-Chairman of the Sub-Committee (proposed by G Reffo and seconded by R Davey)

Pre-application Planning advice - NOTED a report of key points made by Guildford Borough Council's Planning Officer at a site visit and meeting, held on 2 February 2017, as part of the pre-planning application process. In particular, it was noted that matters could be reserved, such as scale, appearance, number of houses, etc, if the Parish Council were to submit an outline planning application. It was **RECOMMENDED** therefore, that an application for outline planning permission be submitted and that a reserve matter should be 8 to 10 homes, depending upon the mix, which was to be decided at planning application stage.

NOTED a breakdown of interested local residents in renting a home on the Peaslake Farm Development. It was **RECOMMENDED** that further information be sought from those interested residents on the type of accommodation they would prefer. Information would also be sought on guidelines for square footage per unit.

List of possible housing providers – to consider an outline list and possible further additions to it. **NOTED** a list of 10 possible housing providers plus the Surrey Hills Community Land Trust plus any other providers that might be identified through advertising.

Draft invitation of expressions of interest – an initial, outline draft letter was considered and it was suggested that the reserve number of houses be included, as well as a brief history of the site and project, outline planning permission, the likelihood of it being confirmed as a Rural Exception Site and size, parking, drainage etc. C Carlisle to forward a standard letter to the Clerk.

Outline time-table for completion of the Sub-Committee's tasks – NOTED the time-table, which outlined the process for selecting a housing provider, with reporting to Council and action dates, culminating in recommending a preferred housing provider to Council in October 2017.

Date of Next Meeting – to be arranged, on receipt of pre-planning advice from the Borough Council.