

**MINUTES OF THE SHERE PARISH COUNCIL MEETING
ON TUESDAY 5th SEPTEMBER 2017 AT
TANYARD HALL, STATION ROAD, GOMSHALL**

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Present: Parish Councillors R Davey (Chairman), R Andrews, C Brooke, C Carlisle, P Carter, A Collingwood, J Cross, A Golightly, B Harrap, G Reffo and R Smith; the Parish Clerk, J Millett; and four members of the public.

Ref:	Item:
17/90	To accept apologies and reasons for absence in accordance with the Local Government Act 1972, Schedule 12, paragraph 40. Apologies for absence were received from Parish Councillor B Grover and County Councillor K Taylor.
17/91	Declaration of Personal or Prejudicial Interests Declarations by Councillors on any of the agenda items below: A Collingwood – 17/94: nursery at Shere School and 17/107: letters from Shere residents. C Brooke:17/94: nursery at Shere School R Davey: 17/94: Shere Museum
17/92	Declaration of gifts or hospitality over £25. Members were reminded that once a declaration of gifts or hospitality had been made then a new Form of Financial and Other Registerable Interests must be completed. NONE received.
	SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COUNCIL. Members of the public raised queries and concerns about the recent road traffic works on the A25 at Sherbourne; planning permission for the gate to Peaslake village hall; the funding of the car park at Peaslake village hall; cyclists ignoring highways signs in the area of the Sherbourne junction of the A25; and the development of the Silent Pool area and the creation of a vehicular exit from newly-developed cottages on Hound House Road creating road safety problems. AGREED that the Clerk be requested to write to Surrey Highways conveying the relevant concerns.
17/93	Approval of the Minutes of the Council meeting held on 11th July 2017. APPROVED.
	ITEMS FOR DECISION:
17/94	Finance matters <ul style="list-style-type: none"> • APPROVED income totalling £1,109.91 and expenditure totalling £15,094.76 for the month ended July 2017 • APPROVED income totalling £12,955.95 and expenditure totalling £21,468.97 for the month ended August 2017 • NOTED bank reconciliations for months ended July and August 2017 • NOTED income and expenditure against budget to end of August 2017 • NOTED that the following grant applications, for 50% of the cost, would be put forward to Guildford Borough Council (GBC) for expenditure in 2018/19: <ul style="list-style-type: none"> - Replacement slide for Shere play area, costing £7,000 - Picnic tables for Shere swimming pool field and Holmbury play area, costing £2,176 - TV trolley for Tanyard Hall, costing £300. <p>Regarding repairs to Shere Swimming pool, it was AGREED to meet with representatives of the Shere Swimming Pool Committee to discuss the submission</p>

	<p>of an appropriate grant application to the London Marathon Trust; seek clarification on the Parish Council's liabilities and then report back to Council.</p> <ul style="list-style-type: none"> • To note receipt of the following requests for donations: <ul style="list-style-type: none"> - Peaslake village hall for repairs. AGREED a donation of £3,000 towards emergency roof repairs, on the conditions that the Peaslake Village Hall Committee provides clear information on what the repairs will achieve; undertakes a full roof survey and provides complete and transparent information about the condition of the building if it submits any further requests for donations. - IT costs at Shere Village Hall. AGREED a donation of £640. - Butterfly Conservation. DEFERRED consideration of this request, to be considered alongside other requests for donations in the budget-making process, in the autumn. - Shere Museum – to meet the cost of renovating memorial boards to the Fallen of WW1. AGREED a donation of up to £600. <p>(Power: Section 137, Local Government Act 1972)</p> <ul style="list-style-type: none"> • To consider a request for help with sources of funding for costs involved in building the newly-established Fox Cubs Nursery at Shere School. AGREED that the School be asked to identify what other sources of funding they are applying for and consideration be made to making a donation as part of the budget and precept setting process for 2018/19.
17/95	<p>Peaslake Farm Fields</p> <ul style="list-style-type: none"> • NOTED further advice from the Parish Council's solicitor. AGREED that there should not be an agricultural tenancy lease but any lease should include repairs and maintenance covenants; a clause saying that machinery shall not be stored on the land, other than to work the land, and an appropriate clause to restrict sub-letting. • to consider a specification for work to boundaries and drainage. AGREED that this was a reasonable specification upon which to seek quotations and that it should also include cutting, logging and removing any timber from the site.
17/96	<p>Peaslake Farm subsidised housing development</p> <ul style="list-style-type: none"> • RECEIVED the minutes of the meeting of the Peaslake Farm Housing Provider Sub-Committee held on 19th July 2017. NOTED that three housing providers would be making a presentation to the Sub-Committee at the end of September and that G Reffo's questions had been forwarded to them, in full. The Sub-Committee would be making a recommendation to the next Council meeting on the preferred housing provider. • RECEIVED an up-date on the removal of cars. AGREED to remind the tenant of the need to park the cars in the barns only.
17/97	<p>Thames Water/flooding in Peaslake</p> <ul style="list-style-type: none"> • to receive an up-date. AGREED to make a formal complaint to Thames Water, seeking clarification about their statements about rainwater getting into the sewerage system, and particularly how that effects East View cottages, and following up on points raised by the Parish Council at meetings with Thames Water. • charging for rain water in the sewerage system – to receive a report. AGREED to enquire of Thames Water about reductions in water bills if a resident can prove that water from their property is diverted into a

	soakaway.
17/98	Holmbury St Mary Community Traffic Management proposal – to receive a report. DEFERRED consideration of this item to the next meeting of Council.
17/99	Extension of car parking on Shere Recreation Ground – to consider a proposal. DEFERRED consideration of this item to the next meeting of Council.
17/100	Condition of stone wall, Middle Street, Shere – RECEIVED a report of a site meeting held on 1 August 2017. AGREED that further information was needed on the liabilities that might be incurred by the Parish Council in agreeing to the Transfer of the well from Shere Manor Estate to the Parish Council, before proceeding further in this matter.
17/101	Calendar of Meetings 2018 – to consider the draft calendar. AGREED that councillors submit to the Clerk any comments on the draft calendar and then a final draft be submitted to the next meeting.
17/102	Shere Heath level crossing – to consider a request from Network Rail for a meeting to discuss the safety of this crossing. AGREED that Parish Councillors C Brooke and J Cross and the Clerk attend a meeting with Network Rail.
17/103	Communities Against Gatwick Noise and Emissions (CAGNE): Parish and Town Council Aviation Forum – to consider the Parish Council becoming a member of this Forum. AGREED to stay on the distribution list but not become a member of the Forum.
17/104	Community Rail Partnership: North Downs Line Group – to consider the Parish Council becoming a member of this Group. AGREED that A Collingwood be the Parish Council representative on this Forum.
17/105	Surrey Association of Local Councils: AGM & Autumn Conference – to consider an invitation for this event, on Thursday, 12 th October, at Dorking Halls. AGREED that R Smith, the Parish Council’s representative on SALC, attend this event.
17/106	Duck House and ducks for Shere stream – to consider buying 6 white ducks and a new duck house. AGREED to purchase a duck house, and 6 ducks, costing £705 in total, the cost to be met from North Ward funds. (Power: Local Government (Miscellaneous Provisions) Act 1976, s 19)
	ITEMS TO NOTE:
17/107	<p>Traffic</p> <ul style="list-style-type: none"> • RECEIVED a report of the Shere Traffic Working Group held on 19th July • NOTED letters from local Shere residents and that a meeting of the Working Group would be arranged shortly to discuss the growing concerns of local residents on traffic issues in Shere. The quiet road surface on the A25 through Gomshall had recently been covered with chippings creating more noise. AGREED to ask Surrey Highways why this had happened. • HGV traffic in Surrey Hills villages – NOTED an up-date. AGREED that representatives of Shere Parish Council attend the meeting of Guildford Local Committee on 19th September and ask the Local Committee, to establish an HGV ban through Shere as per the petition raised in 2014. C Brooke commented that the ‘no HGVs’ sign on Barhatch Lane had been removed and laminated paper signs had been put up and requested that this be investigated. • To consider a request for ‘Not suitable for HGVs sign’ on the turning towards Peaslake, past the Duke of Kent School. AGREED to request a sign from Surrey Highways.

17/108	<p>Land at Holmbury St Mary</p> <ul style="list-style-type: none"> • NOTED that the lease for a Vodafone mast required permission from Surrey County Council, under the terms of the Transfer of the land to the Parish Council. • NOTED that the planning application for the mast had been refused. <p>AGREED:</p> <ul style="list-style-type: none"> • not to sign a lease for the mast until planning permission was granted and the relevant permission had been received from Surrey County Council. • That further consultation of local residents be carried out to ask them what they would need for the mast to be acceptable.
17/109	Community Recycling Centres – NOTED a response from Surrey County Council to the recent consultation.
17/110	Use of e-bikes on the Hurtwood – NOTED a response from Friends of the Hurtwood.
17/111	Police Matters – to consider any matters that need to be brought to the attention of the Police. NONE reported.
17/112	<p>Councillors' Business (for noting or including on the agenda for the next meeting)</p> <p>A Collingwood – thanked Surrey County Council for re-surfacing the bridge from the A25 to Goose Green and reported that one of the posts on the edge of Goose Green was loose.</p> <p>A Golightly – asked whether the Parish Council needed to make budgetary provision for highways work, in light of Surrey County Council's budget cuts – agenda item for next meeting.</p> <p>G Reffoe – thanked the Clerk for arranging the speedy clearing of a drain in Peaslake and for the action list from the last meeting.</p> <p>R Andrews – reported that a couple of issues regarding the manorial waste land in Holmbury St Mary had arisen and he would discuss them with the Clerk, initially.</p> <p>C Brooke – reported that water had got into the gas main at the Gomshall section of the A25; she also commented that the Silent Pool area was looking scruffy and needed clearing up and that the local businesses in that area should be made aware of the Parish Council's concerns. AGREED to refer this matter to Albury Parish Council.</p>
17/113	<p>Clerk's Report (for noting, delegation to the Clerk or inclusion on the next agenda)</p> <p>NOTED that there was to be a meeting with Surrey County Council's pension fund team to discuss the Parish Council's pension liability, on 18th September.</p>
17/114	Date of next meeting: 8pm, Tuesday, 10 th October 2017 at Holmbury St Mary Village Hall, Felday Glade, Holmbury St Mary RH5 6PG