



*Serving the villages of Gomshall,
Holmbury St. Mary, Peaslake, Shere and
a large part of Abinger Hammer*

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Tanyard Hall
30 Station Road
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Guildford
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**General Purposes Committee meeting at 7.30pm
17th October 2017
At Tanyard Hall, 30 Station Road, Gomshall**

Members of the public welcome – Shere Parish Council would like accommodate anyone who would like to attend. If for any reason access to the upstairs of Tanyard Hall is difficult, please contact the Clerk on the number above, for alternative arrangements.

M I N U T E S

	Present: Councillors C Carlisle (Chairman), B Grover, R Davey, A Collingwood, C Brooke, P Carter and B Andrews. J Millet (Clerk) for first part of the meeting and S Hoyland (Assistant Clerk)
17/GP26	Apologies: Councillors G Reffo and R Smith
17/GP27	Declaration of Disclosable Pecuniary Interests (DPIs) Declarations by Councillors in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464) – None
17/GP28	Approval of the Minutes of the General Purposes Committee held on 6 th July 2017 – Approved and Signed as a Correct Record
17/GP29	SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COMMITTEE – No Members of the Public Present
17/GP30	Finance - to receive a report from the Clerk/Responsible Financial Officer A brief report (Appendix A) was given by the Clerk. The following was Noted : <ul style="list-style-type: none"> • The Parish Council for General Purposes expenditure is on track, although over half of the budget for Parish Maintenance has already been used. • The Pull Up Bar for Shere Recreation Ground Fitness Equipment and Shere Mile (with associated Grant Aid) were waiting for the final go ahead from Shere Recreation Ground Association. • The outcome of the Grant Application 2018/19 to Guildford Borough Council would be in November. • Funding of urgent highway matters (the responsibility of Surrey County Council Highways) would be considered individually as they arise.
	Health and Safety
17/GP31	Appointment of portfolio holders & Alternates – Councillors C Brooke and P Carter Volunteered
	Land Property Maintenance: (<i>Portfolio holder & Alternate – C Carlisle & B Andrews</i>)
17/GP32	Tanyard Hall – review and consideration of the continuation of the SoloProtect lone worker device and solar alarm – Agreed and Recommended to Council 24 month contract at £20.95 per month.
17/GP33	Holmbury St Mary Notice Board – consideration of quotes for repairs to the roof – Agreed and Recommended to Council G Rapley £430.00 + Vat

	Swimming Pool: <i>(Portfolio holder & Alternate – A Collingwood & J Hutton)</i>
17/GP34	Swimming Pool - To receive a report of the meeting held on 13th October 2017 – A brief report was given by Councillors A Collingwood, R Davey and B Andrews. The meeting took place with the Treasurer, Secretary and Committee Member of Shere Swimming Pool Club (SSPC). They reported that due to a significant leak, the Pool had three options: rebuild, re-line or close. Independent advice has suggested a full rebuild at a cost of approximately £120, 000 with a further £30,000 to £50,000 for the rebuild/refurbishment of the changing rooms. The Pool is currently oversubscribed with 450 memberships, totalling approximately 1000 people. Although the SSPC have some reserves, not sufficient to cover the cost. As a result it was suggested that the Parish Council head an application to The London Marathon Charitable Trust, which awards grants for recreational projects and it is hoped that this together with local fundraising for this popular attraction in the Parish, will be enough to keep the pool open. The proposal would be discussed at the SSPC Annual General Meeting and if supported it was Agreed and Recommended to Council to begin the application process.
	Playground Matters: <i>(Portfolio holder & Alternate – C Brooke & A Collingwood)</i>
17/GP35	RoSPA Reports on the Play Areas – brief update from the Assistant Clerk. A report was given by the Assistant Clerk. It was Noted that the reports did not indicate any immediate action needed to take place. However, the skateramp had an intrinsic default high risk, due to the type of activity carried out on that piece of equipment, i.e. skateboarding. The actual skateramp meets the requirements of the relevant standard, where this was tested on site without dismantling or destruction. Due to the confusion of having two risk values, the intrinsic value and the actual value regarding the condition of the apparatus, it was Agreed and Recommended to Council to ask RoSPA to either leave out the intrinsic value or have it on a different part of the report and have the skateramp on a separate report from all the other equipment on Shere Recreation Ground.
	Localism Funding for Local Highway Work & Highways Issues: <i>(Portfolio holder & Alternate – P Carter & G Reffo)</i>
17/GP36	Surrey County Council Highways Localism Funding – update on the use of the monies outstanding from 2016/2017. It was Noted that the remains of the Surrey County Council localism funds were used/earmarked for the following: <ul style="list-style-type: none"> • £1000 for the Donbass site visit and design specification for the proposed catchpit on London lane, to alleviate flooding. • The digging out of the Pond Lane Car Park ditch in Peaslake (due to take place as soon as the ground is firm enough for the digger)
17/GP37	Rights of Way - Peaslake School Steps – Consideration of repairs to the Handrail – Agreed and Recommended to Council Safeplay to weld the handrail as there has been no response from Surrey County Council Rights of Way at a cost of £80.00 +VAT
	Other:
17/GP38	Clerk’s Report (for noting, delegation to the Clerk or inclusion on the next agenda) The following was Noted : <ul style="list-style-type: none"> • Parish and Town Ward Programme – Works were carried out to tidy up on Gomshall Lane and Pursers Lane. Assistant Clerk extended thanks to Guildford Borough Council (GBC) • Old Fire Station Public Conveniences, store room rebuild – GBC had indicated that although Listed Building consent had been approved, Planning Permission was also required. The application is in the consultation phase. • London Lane Catchpit, to alleviate flooding – Trees Works application has been submitted to GBC. The Parish Council may require a further site visit with the National Trust, due to the proposal to cut half a metre into the bank for the catchpit and fully fence it.

	<ul style="list-style-type: none"> • Tanyard Hall Illegal Parking – Waiting for a response from the DVLA with formal names and addresses of the owners of the worst offending vehicles. • New Duck House for Shere Stream – has been delivered and the Parish Council contractor will be making and installing it shortly. • Bench, Shere Village Hall - has delivered and installed and Councillor B Grover noted that it had been well received and admired. • Dog Waste bin at Tower Hill – has now been installed. • Gomshall Section 106 (contributions from developers used to offset negative consequences of development, to help meet local needs, or to secure benefits which will make development more sustainable) remaining funds of £648.00 – The bench for Tower Hill Play area has been installed costing £679.00 and thereby using the remaining Section 106 monies.
17/GP39	<p>Councillors' Business (for noting or including on the agenda for the next meeting)</p> <ul style="list-style-type: none"> • Councillor P Carter Noted that the hatchings (financed by Shere Parish Council) in Peaslake have been completed. • Councillor B Andrews requested a site visit to the Holmbury St Mary football pavilion with the Parish Council contractor to discuss potential improvements. • Councillor R Davey indicated the need for some vegetation work around the signs on the buildout on Upper Street, Shere and a reduction in the length of the willow branches on Lower Street, Shere. • Councillor C Brook indicated the need for some remedial work to Shere Car Park including vegetation, holes in the surface and some fencing. • Councillor C Brooke requested improvements to the area at the end of the Comapass' car park and opposite Gomshall Mill was put on the next General Purposes Agenda. • Councillor C Brooke Noted that during a site visit with the National Trust, there was a requirement for Forestry Commission Licence if felling more than 5cubic metres in a calendar quarter. For further information and exemptions use the following link: https://www.forestry.gov.uk/forestry/inf-d-6dfkw6
17/GP40	<p>Date of next meeting: Thursday 18th January 2018 11.30am Tanyard Hall, 30 Station Road, Gomshall GU5 9LF</p>