

**MINUTES OF THE SHERE PARISH COUNCIL MEETING
ON TUESDAY 7th NOVEMBER 2017 AT
TANYARD HALL, 30 STATION ROAD, GOMSHALL, SURREY**

Present: Parish Councillors R Davey (Chairman), R Andrews, C Brooke, P Carter, A Collingwood, A Golightly, B Grover, B Harrap and R Smith; the Parish Clerk, J Millett; Surrey County Councillor K Taylor and two members of the public.

Ref:	Item:
17/143	To accept apologies and reasons for absence in accordance with the Local Government Act 1972, Schedule 12, paragraph 40. Apologies for absence were received from Parish Councillors C Carlisle, J Cross and G Reffo.
17/144	Declaration of Personal or Prejudicial Interests. Declarations by Councillors on any of the agenda items below. NONE received.
17/145	Declaration of gifts or hospitality over £25. Members are reminded that once a declaration of gifts or hospitality has been made then a new Form of Financial and Other Registerable Interests must be completed. NONE received.
17/146	APPROVED the Minutes of the Council meeting held on 10th October 2017
17/147	Volunteer Path Warden Scheme – RECEIVED a presentation by Surrey County Council’s Countryside Access Team. It was noted that because of budget cutbacks at the County Council, many rural paths were not been cut back as regularly as previously. An on-line reporting system was in place but any safety issues had top priority. In light of this, the volunteer scheme was becoming increasingly important. Volunteer Path Wardens could be trained and would have access to the County Council’s CAMS database for local footpaths. They would be fully insured and work alongside the Countryside Access Team. It was suggested that the Team put an article in the Parish magazine, asking for more volunteers and providing a link to the County Council’s web-site section, ‘Getting Involved with Rights of Way’ with a view to setting up a training session for a local group of volunteers. A list of existing path wardens and a map of paths with current issues was requested.
	ITEMS FOR DECISION:
17/148	Finance matters <ul style="list-style-type: none"> • APPROVED income totalling £9,817.58 and expenditure totalling £17,631.59 for the month ended October 2017 (annexe 1) • NOTED bank reconciliations for month ended October 2017 (annexe 2) • NOTED income & expenditure to budget at 31 October ‘17 (annexe 3)
17/149	Minutes of the Finance Committee held on 26 October 2017 - RECEIVED the Minutes of the Finance Committee meeting. ADOPTED the draft budget for 2018/19, including the precept of £117,300, as set out at the annexe to the Finance Committee’s minutes.
17/150	General Purposes Committee – RECEIVED the minutes of the 17 October meeting and AGREED: <ul style="list-style-type: none"> • Solo protect Identicom, lone worker solution – to enter into a 24 month contract at £20.95 per month • Shere Swimming Pool – to begin the application process to The London Marathon Charitable Trust, subject to the agreement of the Swimming Pool Committee
17/151	Condition of bridge at Ewhurst Road, Peaslake – to receive a report.

	AGREED to suggest to the resident that he should pay for the repairs to the bridge to his property and that he should have the bridge repaired on a 'like for like' basis and apply for any necessary planning consents.
17/152	1914 – 1918 WW1 Centenary – to consider whether the Parish Council wishes to be involved in any local events to commemorate World War 1. Various ideas were being developed locally to commemorate the Centenary, in association with Shere Museum and with the Peaslake Royal British Legion. The Parish Council expressed a willingness to be involved in these and support them financially. AGREED that further details, including costs, be reported to the next meeting.
17/153	Kitchen Gardens, Shere – RECEIVED a report of a meeting with Shere Manor Estate, on 7 th November. NOTED that Shere Manor Estate was to have initial discussions with Guildford Borough Council about possible uses for this area of land and would let the Parish Council know the outcome.
17/154	Peaslake Farm fields – to receive a progress report. RATIFIED the action of the Clerk, in consultation with the Chairman and P Carter in awarding the contract to G Rapley to undertake works to the boundaries and of the fields, including hedge cutting and some additional pipework, at a total cost of £8,720. The Chairman, P Carter and the Clerk would meet with the contractor on-site, prior to commencement of the works. (Power: Open Spaces Act 1906, ss 9 & 10)
	ITEMS TO NOTE:
17/155	Complaint to Thames Water – RECEIVED an up-date. NOTED that a letter of complaint had been sent to Thames Water, which had been acknowledged and that a more detailed response was awaited. Copies of the letter would be sent to the owners of East View Cottages.
17/156	Police Matters – to consider any matters that need to be brought to the attention of the Police. NOTED that three shops in Shere had been broken into in Middle Street and Sandy Lane, Shere, and that there had been a burglary in Spinning Walk, Shere. A brick had been thrown through the window of a house in Queen Street, Gomshall. It was suggested that local residents be notified that burglars were operating in the area.
17/157	Councillors' Business (for noting or including on the agenda for the next meeting) A Golightly – General Purposes Committee's rolling action sheet to be circulated to all councillors. A Collingwood – Shere and Peaslake parish magazine had been rated as third overall in the best parish magazine in the country and first for content. AGREED to write to the parish magazine team to congratulate them. P Carter – requested that Surrey Highways be requested to install an 'unsuitable for HGVs' sign in Burchetts Hollow, Peaslake. R Andrews – reported that a contractor was evaluating a power supply to the proposed Vodaphone mast on Parish Council owned land, despite formal planning permission for the mast having not been granted by the Borough Council. It was suggested that the Clerk write to Guildford Planning to establish the latest legal position regarding planning permission. The Parish Council would be happy to proceed in this matter but only under the condition that planning permission is granted. Report to next meeting. C Brooke – suggested that residents be encouraged, via the Parish magazine, not to blow leaves from their drives onto the public highway; called for expert advice on what the Parish Council's stance should be in commenting on planning

	<p>applications relating to Parish Council owned manorial waste land and asked that the community notice-board outside the doctor' surgery be not used for commercial notices.</p> <p>B Harrap – asked for progress in replacing and repairing the directional signs at Burrows Cross. It was noted that the Surrey Hills Society were being pursued to deal with these.</p> <p>R Smith – reported that The Mill, Gomshall, had won Best Pub Garden and The Compasses Inn, Gomshall, had won the Best Pub in Bloom in the Guildford in Bloom competition. AGREED that letters of congratulations be sent to them.</p>
17/158	Clerk's Report (for noting, delegation to the Clerk or inclusion on the next agenda) No items to report.
17/159	Date of next meeting: 8pm, Wednesday, 10 th January 2018, at Tanyard Hall, 30 Station Road, Gomshall.
17/160	Exclusion of the Public and Press (Public Bodies Admission to meetings Act 1960) – AGREED to exclude the public and press for the following item of business because of the confidential nature of the business to be transacted.
17/161	Surrey Pension Fund – to receive a recommendation from the Finance Committee. AGREED that the Parish Council pays £15,000 to the Fund, being the minimum contribution of £5,000 for each of the years 2014/15, 2015/16 and 2016/17 and that the Parish Council keeps this matter under review, in light of anticipated revised regulations from central government, whilst remaining as a Fund member.