



## **SHERE PARISH COUNCIL**

*Serving the villages of Gomshall,  
Holmbury St. Mary, Peaslake, Shere and  
a large part of Abinger Hammer*

Suzanne Hoyland  
Parish Clerk/Finance Officer

Telephone: 01483 203431  
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Tanyard Hall  
30 Station Road  
Gomshall  
Guildford,  
Surrey GU5 9LF

31<sup>st</sup> October 2018

All Members of Shere Parish Council are hereby summoned to attend the Shere Parish Council meeting to be held at Tanyard Hall, 30 Station Road, Gomshall GU5 9LF on Tuesday, 6<sup>th</sup> November at 2018 **at 8pm** for the purpose of transacting the business specified on the attached agenda.

Suzanne Hoyland  
Clerk



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### COUNCIL MEETING 8.00PM ON TUESDAY, 6th NOVEMBER 2018 Tanyard Hall, 30 Station Road, Gomshall GU5 9LF AGENDA

| Ref:   | Item:   | Led by:  |
|--------|---|----------|
| 18/129 | <b>To accept apologies and reasons for absence in accordance with the Local Government Act 1972, Schedule 12, paragraph 40</b>  | Clerk    |
| 18/130 | <b>Declaration of Personal or Prejudicial Interests</b><br>Declarations by Councillors on any of the agenda items below.  | Chairman |
| 18/131 | <b>Declaration of gifts or hospitality over £25.</b> Members are reminded that once a declaration of gifts or hospitality has been made then a new Form of Financial and Other Registerable Interests must be completed   | Chairman |
| 18/132 | <b>SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COUNCIL</b>  |          |
| 18/133 | <b>Approval of the Minutes of the Council meeting held on the 4th October 2018</b>  | Clerk    |
|        | <b>ITEMS FOR DECISION:</b>  |          |
| 18/134 | <b>Finance matters</b> <ul style="list-style-type: none"> <li>• Approval of income and expenditure for the month ended October 2018</li> <li>• To note bank reconciliations and statement balances for month ended October 2018</li> <li>• To note income and expenditure against budget to end of October 2018</li> <li>• To note VAT expenditure for October 2018</li> <li>• To receive a report on and retrospectively approve the donation payments made in August 2018</li> <li>• To approve the change of the signatories and signing rights on all bank accounts as per the attached appendix, in accordance with the Financial Regulations adopted 3<sup>rd</sup> May 2018</li> </ul> | RFO/RD   |
| 18/135 | <b>Finance Committee Meeting 25th October 2018:</b> <ul style="list-style-type: none"> <li>• To note that the Finance Meeting has not concluded and will continue in a further meeting at the end of November – the draft budget for 2019/20 will be reported to the 9th January 2019 Council Meeting.</li> <li>• The precept for 2019/20 of £120,233 (representing a 2.5% increase on 2018/19) is <b>RECOMMENDED TO COUNCIL FOR ADOPTION</b></li> </ul>  | RFO/RD   |
| 18/136 | <b>Tenders for Parish Maintenance and Cleaning</b> – review of 2015/16 tenders ahead of issue of new tenders for contracts beginning April 2019   | Clerk    |
| 18/137 | <b>Middle Street, Shere</b> – consideration of the ongoing use of bollards to prevent parking   | CB       |
| 18/138 | <b>Commemorative Booklet, the Fallen of World War One:</b> <ul style="list-style-type: none"> <li>• To receive an update following launch</li> <li>• To consider giving a copy to Year 2 students at Peaslake School and Shere School</li> </ul>  | RD       |

|        |   |          |
|--------|---|----------|
| 18/139 | <b>Peaslake Farm:</b> <ul style="list-style-type: none"> <li>• To receive an update following the public consultation</li> <li>• To consider the process for recommending which housing design option to move forward with</li> </ul> | RD       |
| 18/140 | <b>Holmbury St Mary Mast</b> – to consider the Heads of Terms from Cornerstone Telecommunications, including their revised offer and time-frame   |          |
| 18/141 | <b>Police Matters</b> - to consider any matters that need to be brought to the attention of the Police.   | All      |
|        | <b>ITEMS TO NOTE:</b>   |          |
| 18/142 | <b>Date of Annual Parish Council Meeting May 2019</b> – to note change of date to 14 <sup>th</sup> May 2018, in line with regulations following the May elections   | Clerk    |
| 18/143 | <b>Filming in Peaslake, 12<sup>th</sup> November 2018</b> – to note arrangements for the day  | Clerk    |
| 18/144 | <b>Councillors' Business</b> (for noting or including on the agenda for the next meeting)   | All      |
| 18/145 | <b>Clerk's Report</b> (for noting, delegation to the Clerk or inclusion on the next agenda)   | Clerk    |
| 18/146 | <b>Date of next meeting:</b> 8pm Wednesday 9th January 2019, Tanyard Hall, 30 Station Road, Gomshall GU5 9LF  | Clerk    |
| 18/147 | <b>Exclusion of the Public and Press (Public Bodies Admission to meetings Act 1960)</b> – to exclude the public and press for the following item of business because of the confidential nature of the business to be transacted.     |          |
| 18/148 | <b>Peaslake Stream, blue-green algae and Japanese Knotweed</b> – to note response to a letter from the Parish Council regarding the source of the algae, from a local landowner   | Clerk    |
| 18/149 | <b>B13 Notice of an Application to Register Easements or Other Rights, Land to the West Side Of Ewhurst Road, Peaslake</b> – consideration of next move following advice from our Solicitor   | RD/RS    |
| 18/150 | <b>Appointment of Assistant to the Parish Clerk</b> - to receive a report on recent interviews and Ratify the appointment of Assistant to the Clerk, as per the confidential appendix.  | RD/Clerk |
| 18/151 | <b>Clerk's Employment Contract</b> - to consider a minor change in the contract to include the hours spent Clerking evening meetings, in addition to standard contract hours, as pensionable pay.                                     | RD       |