

COUNCIL MEETING
8.00PM ON TUESDAY, 6th NOVEMBER 2018
Tanyard Hall, 30 Station Road, Gomshall GU5 9LF
MINUTES

Ref:	Item:	Led by:
	Present – Councillors R Davey (Chairman), C Brook, R Smith, C Carlisle, B Andrews, B Harrap, B Grover, J Hutton and J Cross. County Councillor K Taylor, Borough Councillor D Wright, one member of the public and Clerk/RFO S Hoyland	
18/129	To accept apologies and reasons for absence in accordance with the Local Government Act 1972, Schedule 12, paragraph 40 – Councillors A Golightly, P Carter, G Reffo and A Collingwood.	Clerk
18/130	Declaration of Personal or Prejudicial Interests Declarations by Councillors on any of the agenda items below – None	Chairman
18/131	Declaration of gifts or hospitality over £25. Members are reminded that once a declaration of gifts or hospitality has been made then a new Form of Financial and Other Registerable Interests must be completed – None	Chairman
18/132	SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COUNCIL – A short address was made by County Councillor K Taylor regarding the County Council deficit for the next financial year and asking for participation in the five public consultations taking place. The five areas are Children’s Centres, Community Recycling Centres, Libraries and Cultural Services, Concessionary bus travel and Special Educational Needs and Disability. Visit surreycc.gov.uk/consultations to find out more information and have your say. Agreed to circulate the consultations to Councillors for their views.	
18/133	Approval of the Minutes of the Council meeting held on the 4th October 2018 – Approved and Signed as a Correct Record following a small a change to the wording under item 18/120 Thames Water, which should read ‘for which Thames Water is not legally responsible.’	Clerk
	ITEMS FOR DECISION:	
18/134	Finance matters <ul style="list-style-type: none"> • Approved income totalling £1864.72 and expenditure totalling -£4643.51 for the month ended October 2018. It was Noted the expenditure was a minus figure due to a correction for 2 lost cheques earlier in the year. • Noted bank reconciliations and statement balances for month ended October 2018 • Noted income and expenditure against budget to end of October 2018 • Noted VAT expenditure for October 2018 • Received a report on and retrospectively Approved the donation payments made in August 2018 • Approved the change of the signatories and signing rights on all bank accounts as per the attached appendix, in accordance with the Financial Regulations adopted 3rd May 2018 	RFO/RD
18/135	Finance Committee Meeting 25th October 2018: <ul style="list-style-type: none"> • Noted that the Finance Meeting has not concluded and will continue in a further meeting on the 26th November 2018 – the draft budget for 2019/20 will be reported to the 9th January 2019 Council Meeting. It was Agreed to seek advice from The Surrey and Sussex Associations of Local Councils (SSALC) regarding reserves ahead of the resumption of the Finance Meeting. Adopted The precept for 2019/20 of £120,233 (representing a 2.5% increase on 2018/19) subject to the Adoption of the Draft Budget. 	RFO/RD
18/136	Tenders for Parish Maintenance and Cleaning – review of 2015/16 tenders ahead of issue of new tenders for contracts beginning April 2019 – It was Agreed that any comments regarding the tenders should be made to the office before approval at the January Council meeting.	Clerk

18/137	Middle Street, Shere – consideration of the ongoing use of bollards to prevent parking – it was Agreed to keep using bollards but replace them with new village bollards while a decision is made on the double yellow lines (dyls). County Councillor K Taylor and Borough Councillor D Wrights asked that the emails sent to Guildford Borough Council asking for dyls, be forwarded to them for investigation.	CB
18/138	Commemorative Booklet, the Fallen of World War One: <ul style="list-style-type: none"> To receive an update following launch – It was Reported that the launch had been very successful and the books will be sold for £5 each which will be passed to the Council to offset the costs for production of the 200 copies. The 150 page book covers the 51 fallen soldiers and is available to purchase from the Museum and the Co-op To consider giving a copy to Year 2 students at Peaslake School and Shere School - Agreed 	RD
18/139	Peaslake Farm: <ul style="list-style-type: none"> To receive an update following the public consultation – it was Reported that the public consultation was very successful and the Council was awaiting the public feedback from Greenoak Housing Association (GHA) To consider the process for recommending which housing design option to move forward with - It was Noted that there was agreement from the steering group of the preferred design and councillors who were unable to attend the consultation should look at the plans in the office and give their opinion to the Clerk which will be passed to GHA and their architects. Once feedback has been received from GHA, the final design will be ratified at the January Council meeting. 	RD
18/140	Holmbury St Mary Mast – to consider the Heads of Terms from Cornerstone Telecommunications, including their revised offer and time-frame – Agreed and Signed	
18/141	Police Matters - to consider any matters that need to be brought to the attention of the Police - None	All
	ITEMS TO NOTE:	
18/142	Date of Annual Parish Council Meeting May 2019 – to note change of date to 14 th May 2018, in line with regulations following the May elections - Noted	Clerk
18/143	Filming in Peaslake, 12th November 2018 – to note arrangements for the day - Noted	Clerk
18/144	Councillors' Business (for noting or including on the agenda for the next meeting) <ul style="list-style-type: none"> Councillor J Cross – Reported that the Well wall, Middle Street, Shere has been hit again. Agreed to formally write to Shere Manor Estate (requesting a reply within a week) asking what plans they have in place for repairing the wall, as there is now a serious health and safety issue and the Council may have to report the situation to Surrey County Council Highways. Councillor B Harrap reported that asphalt path to the cemetery in Peaslake required repair – Agreed to find out the owners of the path. Councillor J Cross Noted that it was not the responsibility of the Parochial Parish Council. Councillor B Harrap – reported that the watercourse adjacent to the Walking Bottom Car Park in Peaslake needed clearing and that she would speak with the owners of the carpark and the Friends of the Hurtwood. Councillor R Davey proposed that the Clerk and the Assistant to the Clerk are invited as guests to the Christmas meal under Chairman's expenses - Agreed <p>Congratulations were given the S Hoyland for the way in which she has taken on the role of Clerk over the past 2 months without the aid of an assistant, during a very busy period.</p>	All
18/145	Clerk's Report (for noting, delegation to the Clerk or inclusion on the next agenda) <ol style="list-style-type: none"> Noted - Tickets have gone live for the Guildford Community Lottery. It costs £1 per game to play, with 60p to good causes and the rest towards prize money and running costs. The first draw will take place on the 1st December. Good causes can Sign up and get their own Guildford Community Lottery page – they receive 50% of any tickets sold through their page. To find out more 	Clerk

	<p>information go to www.guildfordlottery.org</p> <ol style="list-style-type: none"> 2. Councillor B Harrap is attending the Surrey Hill Symposium at Surrey University on 28th November in celebration of the 60th Anniversary of the Surrey Hills designation as an Area of Outstanding Natural Beauty (AONB). There will be an opportunity to debate the future of the countryside and the Surrey Hills at a time that the Government has established the Glover Review, to evaluate the effectiveness of the country's National Parks and AONBs – Noted and it was reported that Councillor A Golightly had also volunteered to attend 3. The Parish Council received thanks for the donation to support the community event 'Peaslake Remembers', from the Peaslake Branch of the Royal British Legion. The event takes place from 2pm on Saturday 10th November, starting with a parade of suffragettes followed by WWI displays, food and activities in Peaslake Memorial Hall – Noted that the parade starts at 1.45pm 4. Christmas lights in Shere and Gomshall will be installed by the 1st December and was provisionally agreed, with lights coming on each day from 1pm. However, there was some push back from residents following the announcement in the Parish Magazine and it has been agreed to compromise and have the lights coming on at 3pm each day - Noted 5. The Parish Council received a letter from Shere Surgery with two concerns: <ul style="list-style-type: none"> • Increase demand for services due to expansion in the villages but with no funds for any form of expansion – therefore looking for any new funding streams • Inadequate parking, capacity and access especially for the disabled and frail – again looking for new funding streams <p>It was Noted that the letter would be forwarded to all councillors for their thoughts and consideration of response in the January meeting</p> 6. It was Noted that the London Marathon Charitable Trust has unfortunately declined the application for funding for the Swimming Pool – the full letter will be circulated after the meeting 	
18/146	Date of next meeting: 8pm Wednesday 9th January 2019, Tanyard Hall, 30 Station Road, Gomshall GU5 9LF	Clerk
18/147	Exclusion of the Public and Press (Public Bodies Admission to meetings Act 1960) – to exclude the public and press for the following item of business because of the confidential nature of the business to be transacted - Excluded	
18/148	Peaslake Stream, blue-green algae and Japanese Knotweed – to note response to a letter from the Parish Council regarding the source of the algae, from a local landowner - Noted	Clerk
18/149	B13 Notice of an Application to Register Easements or Other Rights, Land to the West Side Of Ewhurst Road, Peaslake – consideration of next move following advice from our Solicitor – Agreed to the letter proposed by the Council's solicitor.	RD/RS
18/150	Appointment of Assistant to the Parish Clerk - to receive a report on recent interviews and Ratify the appointment of Assistant to the Clerk, as per the confidential appendix – Ratified	RD/Clerk
18/151	Clerk's Employment Contract - to consider a minor change in the contract to include the hours spent Clerking evening meetings, in addition to standard contract hours, as pensionable pay - Agreed	RD