

**MINUTES OF THE SHERE PARISH COUNCIL MEETING
ON TUESDAY 10th APRIL 2018 AT
HOLMBURY VILLAGE HALL, FELDAY GLADE, HOLMBURY ST MARY**

Present: Parish Councillors R Davey (Chairman), C Carlisle (Vice-Chairman), R Andrews, C Brooke, A Golightly, B Grover, B Harrap, J Hutton and G Reffo, four members of the public and the Parish Clerk, J Millett.

Ref:	Item:
17/230	To accept apologies and reasons for absence in accordance with the Local Government Act 1972, Schedule 12, paragraph 40. Apologies for absence were received from Parish Councillors A Collingwood, P Carter, J Cross and R Smith; County Councillor Keith Taylor, Borough Councillors R Billington and D Wright
17/231	Declaration of Personal or Prejudicial Interests. Declarations by Councillors on any of the agenda items below. C Carlisle declared an interest in agenda item 17/235, Boom! Credit Union.
17/232	Declaration of gifts or hospitality over £25. Members were reminded that once a declaration of gifts or hospitality has been made then a new Form of Financial and Other Registerable Interests must be completed. NONE received.
	SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COUNCIL A local resident reported on the increasing incidence of litter in the Parish. She had taken steps to remedy this by organising local volunteers to take part in periodic litter collections, in Gomshall. She requested the Parish Council's support in this initiative and asked them to consider the question of signage to encourage people not to drop litter. Minute 17/238 below refers.
17/233	Approval of the Minutes of the Council meeting held on 6th March 2018. APPROVED.
17/234	Shere Swimming Pool – RECEIVED an up-dated risk assessment and further report on the condition of the pool and the application to the London Marathon Trust. The Chairman of Shere Swimming Pool Committee reported on the refurbishment work that had been carried out over the winter months to bring the pool up to standard so that it could be opened in May. A revised risk assessment had been submitted to the Parish Council, showing that the Committee had taken action to reduce or nullify the risks identified in the assessment. An independent assessor would be signing off the pool as 'fit for purpose'. Also, an application to the London Marathon Charitable Trust for a grant towards the cost of possibly rebuilding and making the pool larger, in the future, had been drafted with a view to this being submitted later in the year than originally planned. This was to allow additional sources of funding to be investigated and assess whether it would be advantageous for the Committee to have charity status. NOTED the report and up-dated risk assessment and thanked the Committee and its Chairman for all their hard work in arranging for the refurbishment of the pool. AGREED that: <ul style="list-style-type: none"> • the Parish Council concurs in the opening of the swimming pool, scheduled for 6th May, subject to receipt of the independent assessor's sign off of the pool as 'fit for purpose' • the Clerk, in consultation with Councillors R Andrews, A Collingwood and J Cross, be delegated to approve the independent assessor's report

	<ul style="list-style-type: none"> the Parish Council contributes 50% towards the cost of the independent assessment, estimated at £2,000 the Parish Council works with the Committee to support the grant application and a meeting with them be arranged for this purpose, to include Parish Councillors R Andrews, A Collingwood and J Cross.
17/235	<p>Finance matters</p> <ul style="list-style-type: none"> APPROVED income totalling £1,257.77 and expenditure totalling £6,971.74 for March 2018 NOTED bank reconciliations for month ended March 2018 NOTED income and expenditure against budget to end of March 2018 Boom! Credit Union – to consider further a proposal for local authority investment. AGREED to defer consideration of the proposal to allow for consideration of Boom!’s accounts for the past six months. NOTED that the Section 137 expenditure limit for 2018/19 had been increased to £7.86 per elector.
17/236	<p>Peaslake Farm Steering Committee – AGREED to establish a new executive Committee to deal with matters regarding the proposed lease and on-going issues relating to the affordable housing development, the membership to be the same as that of the Peaslake Farm Housing Selection Sub-Committee and its terms of reference to be confirmed at the next Council meeting.</p>
17/237	<p>Holmbury St Mary green – to consider a request to use part of the green for a pop up café. AGREED to defer consideration of this request, pending discussion with the Royal Oak about the possible effects of this project on their trade.</p>
17/238	<p>Litter collection in Gomshall – to consider a proposal for signage. This initiative was welcomed by the Parish Council and it was AGREED that:</p> <ul style="list-style-type: none"> Surrey County Council be informed of it and asked about the possibility of installing road-side signs requesting people not to drop litter, possibly on a trial basis the initiative be advertised locally in the parish magazines, the Parish Council’s web-site, on local notice boards and with their permission, by Shere Cinema an enquiry be made of Guildford Borough Council as to whether the cost of emptying the dog waste bin at Tower Hill could include emptying other suitably sited dog waste bins.
17/239	<p>Planning policy – to receive advice from SSALC. DEFERRED consideration of this matter to a future meeting to allow the Chairman of the Planning Committee to be present.</p>
17/240	<p>Vodafone mast, Holmbury St Mary – to consider entering into an agreement with Cornerstone Telecommunications Infrastructure Ltd. AGREED that the Parish Council was in principle, content to enter into such an agreement, pending clarification on recent amended legislation affecting this proposal.</p>
	<p>ITEMS TO NOTE:</p>
17/241	<p>Meeting with Thames Water on 23rd March – NOTED a report of the site visit. AGREED that:</p> <ul style="list-style-type: none"> Thames Water be asked for details of action they have taken since the meeting, including providing an advisory fact sheet and a form to record incidences of flooding Surrey County Council be asked for details of their investigation into responsibility for the land drain

	<ul style="list-style-type: none"> • arrangements for soakaways at the Piglets, Pursers Barn and Sunnyside developments be investigated via Guildford Borough Council's planning records.
17/242	Shere Traffic Working Group, 28th February – RECEIVED the minutes and NOTED that Surrey Highways supported in principle, proposed changes to double yellow lines in Lower Street, street furnishings and 20 mph signs on private land.
17/243	Police Matters – to consider any matters that need to be brought to the attention of the Police. NONE.
17/244	<p>Councillors' Business (for noting or including on the agenda for the next meeting)</p> <p>C Brooke – reported on a positive meeting with Surrey Highways to look at various highways problems in the Parish and that action to remedy deep potholes in Burrows Cross was planned.</p> <p>A Golightly – reported that the clearing of the ditches in Radnor Road had made a big difference.</p> <p>G Reffoe – suggested that the Parish Council look into purchasing conference call equipment</p> <p>J Hutton – suggested that Surrey Highways be requested to clear the piles of turf that had been cleared from the pavements along the A25 by Shere and left on the grass verges.</p>
17/245	<p>Clerk's Report (for noting, delegation to the Clerk or inclusion on the next agenda)</p> <p>A request had been received from a developer to meet with Parish Councillors to discuss his plans for an affordable housing development at High View, Gomshall. AGREED to meet with the developer to listen to his plans.</p> <p>In relation to the General Data Protection Regulations, Guildford Borough Council had proposed to appoint a Data Protection Officer (DPO), either externally or internally, to carry out that role on behalf of parish councils in its area. AGREED that the proposal be supported for an internally appointed DPO.</p> <p>A local photographer had requested permission to take photographs of Peaslake Farm, in its existing condition. AGREED subject to the Clerk giving the required notice of this activity to the tenant.</p>
17/246	Date of next meeting: 8pm, Thursday, 3 rd May 2018, at Tanyard Hall, 30 Station Road, Gomshall GU5 9LF.
17/247	Exclusion of the Public and Press (Public Bodies Admission to meetings Act 1960) – AGREED to exclude the public and press for the following items of business because of the confidential nature of the business to be transacted.
17/248	<p>Peaslake Farm -</p> <ul style="list-style-type: none"> • following discussions at the last Council meeting, RATIFIED the decision to appoint Trowers & Hamlins as the Council's legal adviser in relation to the lease of Peaslake farm yard to Greenoak Housing Association • RECEIVED a report on advice and discussions regarding the draft Heads of Terms for the proposed lease. NOTED that Greenoak Housing Association (GHA) had undertaken to seek certainty from Guildford Borough Council on the grant funding that the Borough Council originally quoted and GHA had included in their financial modelling for this project.