

**MINUTES OF THE SHERE PARISH COUNCIL MEETING
ON THURSDAY 12th JULY 2018 AT
PEASLAKE VILLAGE HALL, WALKING BOTTOM, PEASLAKE**

Present: Parish Councillors R Davey (Chairman), R Andrews, A Collingwood, J Cross, B Grover, A Golightly, B Harrap, G Reffo and R Smith; County Councillor K Taylor and the Parish Clerk, J Millett.

18/56	To accept apologies and reasons for absence in accordance with the Local Government Act 1972, Schedule 12, paragraph 40. Apologies for absence were received from Parish Councillors C Brooke, C Carlisle, P Carter and J Hutton and Borough Councillor R Billington.
18/57	Declaration of Personal or Prejudicial Interests. Declarations by Councillors on any of the agenda items below: J Cross – 18/62 St James church – lychgate protection A Collingwood – 18/61 Finance matters R Davey – 18/75 Councillors’ business – Shere Museum.
18/58	Declaration of gifts or hospitality over £25. Members were reminded that once a declaration of gifts or hospitality has been made then a new Form of Financial and Other Registerable Interests must be completed. NONE received.
18/59	SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COUNCIL A local resident reported that there was some interest in having allotments in Peaslake village and asked about the possibility of having them at Peaslake Farm. This was discussed under agenda item 18/70. Another member of the public suggested that Parish Council documents could be issued in different languages and that paper copies of documents could be provided for those people who don’t have access to the internet. It was AGREED that hard copies of documents would be made available on request and that this facility could be advertised in the Parish magazines and notice boards.
18/60	APPROVED the Minutes of the Council meeting held on 5th June 2018
	ITEMS FOR DECISION:
18/61	Finance matters <ul style="list-style-type: none"> • APPROVED income totalling £1,270.09 and expenditure totalling £37,857.84 for June 2018 • NOTED bank reconciliations for month ended June 2018 • NOTED income and expenditure against budget to end of June 2018 • NOTED VAT expenditure for June 2018
18/62	St James Church, Shere - Lychgate protection – to consider a proposal. AGREED that a substantial, black, removable post be installed in front of the Lychgate to protect it from vehicular damage and it be funded by the Parish Council.
18/63	Donations – to consider requests for donations to: <ul style="list-style-type: none"> • Holmbury Village Hall – guttering works • Butterfly Conservation – habitat management of the endangered High Brown Fritillary butterfly • Access-dance – primary school dance festival for local schools • Peaslake village hall - floor DEFERRED consideration of these requests to the September Council meeting, as

	part of a more comprehensive report on donations. Clerk to clarify whether grants to village halls are separate from section 137 expenditure.
18/64	Holmbury St Mary verges – to consider adapting Surrey Highways’ policy regarding requests for pedestrian or vehicular access over verges, to apply to those verges owned by the Parish Council. AGREED that a further report be made to Council on the Parish Council’s policy for access across Council land, generally, and that it should be a policy for reasonably granting access for a fair return and have regard to common practice in these circumstances.
18/65	Holmbury green – to consider a request to plant a tree on the green. DEFERRED consideration.
18/66	Donation of mobility adapted vehicle for community use – to consider a report. DEFERRED consideration to October meeting.
18/67	Minutes of the Finance Committee – 5th July 2018 – RECEIVED the minutes of this meeting and considered recommendations. AGREED : <ul style="list-style-type: none"> • to release the following amounts from ear-marked to general reserves: <ul style="list-style-type: none"> - £5,000, election costs - £15,000, playground maintenance/ replacement (and delete the reference to replacement from this accounting code) - £5,000, cemeteries • to add the following ear marked reserves: <ul style="list-style-type: none"> - £20,000, Shere swimming pool - traffic calming, Holmbury St Mary, the amount to be decided at a later date. • that any future non-routine Parish maintenance expenditure be considered on a case by case basis. • that the Clerk be requested to undertake research and report to Council on the possibility of safeguarding the Parish Council’s funds by holding them in deposit accounts with the main banks so that none of the balances exceed the £85,000 bank failure protection limit.
18/68	Peaslake Free School – to consider a proposal from the School for signage. AGREED that the Clerk be requested to ask the School for the specific siting of the signpost and consult with ward councillors, prior to reporting back to Council.
18/69	Agreement with Shere Recreation Ground Committee concerning use of the Car Park on Shere Recreation Ground – AGREED to: <ul style="list-style-type: none"> • sign an addendum to the existing agreement regarding the strip of land along the west boundary of the Recreation Ground, subject to the Parish Council not be responsible for the maintenance of the gate • pay any outstanding rent for the main car park, which should have been increased in line with RPI every 5 years since 2008.
18/70	Peaslake Farm – to consider a suggestion to use part of Peaslake Farm for allotments. DEFERRED consideration until further information is available on the local demand for allotments.
18/71	Discussions with Thames Water regarding flooding in Peaslake – NOTED a response from Thames Water to a recent letter from the Parish Council. Some flooding at the pumping station flooded was reported. It was also reported that East View cottages was not flooded in heavy rainfall on 13 June, since Peaslake School had installed soakaways when building an extension to the School. It was suggested that a log of any effects of heavy rainfall be kept.
18/72	Police Matters – to consider any matters that need to be brought to the attention of the Police. NOTED that:

	<ul style="list-style-type: none"> the windows at the back of Peaslake village hall had been broken twice recently by vandals. Local residents and the police were keeping a watchful eye out in case the vandals return. Parking enforcement officers had visited Shere recently and issued tickets the Speedwatch scheme would become more active throughout the Parish and it would be linked to new DVLA reporting systems.
	ITEMS TO NOTE:
18/73	Peaslake Farm Steering Committee, 10th July – RECEIVED a report. (G Reffo to send to the Clerk some further amendments to the draft architects' brief.)
18/74	<p>Traffic in Shere – it was reported that traffic chaos had been caused in Shere by a traffic diversion to allow new gas pipes to be laid, in Albury. Road rage, thoughtless and often illegal parking (on yellow lines and in spaces reserved for disabled people), dangerous driving on pavements and long traffic queues all featured. Ward councillors met in Middle Street to talk to Surrey Highways about the particularly bad bottle necks in Middle Street. Parish Councillors put out cones at the end of Middle Street by the ice cream shop to stop vehicles driving on the pavement there and Surrey Highways, after many requests and long delays, promised to put back the wooden bollards on the bridge that had been knocked down some time ago by careless drivers. Parking enforcement officers were asked to visit Shere and tickets were issued to offending vehicles – something that the Parish Council will ask for more of in a bid to curb parking on yellow lines. The police were asked to put some traffic management measures in place and so changed complete closure of the roads where the gas pipe works were taking place to using temporary traffic signals. These measures, initiated by the Parish Council, helped the local traffic situation significantly and residents welcomed the prompt action of the Parish Council in this situation.</p> <p>Later this summer, the Parish Council would be looking at further suggestions for traffic calming from local residents at the Shere Traffic Working Group meeting - on 29th August. For Holmbury St Mary, a public meeting to talk about traffic calming proposals was expected, this autumn.</p>
18/75	<p>Councillors' Business (for noting or including on the agenda for the next meeting)</p> <p>B Grover – reported that the wet pour play surface in Shere play area was damaged. NOTED that this had been scheduled for repair. Also, the footpath from Pathfields to Dark Lane needed cutting back.</p> <p>A Collingwood - reported that the North Downs Steering Group had discussed the recent, disruptive changes in train time-tables and Network Rail had hoped to resolve problems after December 2018. Gomshall Station Manager was going to look at revising the white parking lines in the station car park so that more vehicles could park there.</p> <p>J Cross – reported that two local businesses had placed their A-boards in the Pound. This had been done without the permission of the Parish Council and the Clerk was requested to ask the owners to remove them; the footpath by Church Hill needed cutting back and a local resident had cleared the mud from the railway footbridge midway between Church Hill and Hook Lane and cleared the drains. The Clerk was requested to contact Network Rail to enquire as to who was responsible for maintenance of the footbridge.</p> <p>A Golightly – requested that the land in front of the church be strimmed before Peaslake Fair. Regarding the tables purchased by the Parish Council for each of the village halls to let out to local residents, the Clerk would confirm the administrative arrangements for lettings.</p>

	R Davey – reported that the Shere museum would like to put up frames containing interesting old pictures of the village together with some text describing them, on the Old Fire Station doors, fronting Middle Street and by the well. The aim was to enhance visitors’ experience of Shere and encourage them to visit the museum, in Gomshall Lane, to see more of the area’s local history. AGREED.
18/76	Clerk’s Report (for noting, delegation to the Clerk or inclusion on the next agenda). There were no items to report.
18/77	Date of next meeting: Tuesday 11th September 2018, 8pm, Tanyard Hall, 30 Station Road, Gomshall GU5 9LF