

**MINUTES OF THE SHERE PARISH COUNCIL MEETING  
ON TUESDAY 6<sup>th</sup> MARCH 2018 AT  
PEASLAKE VILLAGE HALL, WALKING BOTTOM, PEASLAKE**

**Present:** Parish Councillors R Davey (Chairman), R Andrews, C Brooke C Carlisle, P Carter, J Cross, A Golightly, J Hutton and G Reffo; County Councillor Keith Taylor, Borough Councillor D Wright, two members of the public and the Parish Clerk, J Millett.

<b>Ref:</b>	<b>Item:</b>
<b>17/204</b>	<b>To accept apologies and reasons for absence in accordance with the Local Government Act 1972, Schedule 12, paragraph 40.</b> Apologies for absence were received from Parish Councillors A Collingwood, B Grover, B Harrap and R Smith.
<b>17/205</b>	<b>Declaration of Personal or Prejudicial Interests.</b> Declarations by Councillors on any of the agenda items below. C Carlisle declared an interest in agenda item 17/208, Boom Credit Union. R Andrews declared a personal interest in agenda item 17/209, Lease for Holmbury St Mary pavilion and ground.
<b>17/206</b>	<b>Declaration of gifts or hospitality over £25.</b> Members were reminded that once a declaration of gifts or hospitality has been made then a new Form of Financial and Other Registerable Interests must be completed. <b>NONE</b> received.
	<b>SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COUNCIL.</b> A member of the public, representing Save Newlands Campaign, expressed his concerns that commons laws were being ignored by Surrey County Council in allowing events such as RideLondon to take place without any public consultation. This was to the detriment of users of the common. Specific problems were the use of loudhailers, advertising hoardings and road closures. K Taylor reported that in the financial year 2018/19, Hound House Road would be surface dressed and the drainage scheme at Station Road, Gomshall would be completed, subject to the Parish Council agreeing to the running of a pipe under Tanyard Hall car park. C Brooke commented that potholes in Hound House Road would need to be filled in first. K Taylor undertook to check when Mackies Hill, Peaslake, was scheduled to be re-surfaced. D Wright requested that the potholes in Shere car park be filled in more frequently and it was noted that the Parish Handyman would be requested to do this.
<b>17/207</b>	<b>APPROVED the Minutes of the Council meeting held on 6<sup>th</sup> February 2018,</b> subject to minute 17/201 Councillors' business, referring to tables being shared with Peaslake Fair and not Peaslake School.
	<b>ITEMS FOR DECISION:</b>
<b>17/208</b>	<b>Finance matters</b> <ul style="list-style-type: none"> <li>• <b>APPROVED</b> income totalling £1,258.87 and expenditure totalling £8,522.96 for the month of February 2018</li> <li>• <b>NOTED</b> bank reconciliations for month ended February 2018</li> <li>• <b>NOTED</b> income and expenditure against budget to end of February 2018</li> <li>• Boom Credit Union – to consider a proposal for local authority investments. C Carlisle proposed that a £5,000 investment could be made from the Parish Council's deposit account already held with Boom! <b>AGREED</b> that further information be submitted to Council, in particular, Boom!'s recent audited accounts, in order that the Council can examine the level of risk associated</li> </ul>

	<p>with this proposal and make a prudent decision and the Responsible Financial Officer check whether there are any technical reasons for the Council not approving this request.</p> <ul style="list-style-type: none"> <li>• Peaslake village hall – to consider making a donation towards the cost of hiring tables for Peaslake village hall. <b>AGREED</b> to seek costs and look at practicalities involved in having a supply of Parish-Council owned tables available for hire at each village hall.</li> </ul>
<b>17/209</b>	<b>Lease for Holmbury St Mary pavilion and ground</b> – to consider renewing the lease to Holmbury and Westcott Wolves Football Club. <b>AGREED</b> the draft lease, subject to checking whether paragraph 5.8 of the draft lease should refer to the ground as well as the pavilion.
<b>17/210</b>	<b>Pizza van, Holmbury St Mary village hall car park-</b> to consider a request to site the van in the car park, one day a month. <b>AGREED</b> subject to any rubbish being cleared from the car park after its use and the appropriate food licenses being in place.
<b>17/211</b>	<b>Low speed broadband in Peaslake</b> – to discuss means of improving broadband speed. A representative of Broadband for the Surrey Hills (B4SH) gave a presentation on broadband speed problems generally, and focussed on the varying speeds of broadband in Peaslake. <b>AGREED</b> to look at this matter further after Broadband for Rural Networks (B4RN) had completed its work in Albury.
<b>17/212</b>	<b>Risk Assessments</b> – to review and approve the Parish Council’s risk assessment for cyber security. <b>APPROVED</b> the Governance Risk Assessment, which included Cyber Security, subject to it referring to daily back up of data and <b>NOTED</b> that the measures set out in that part of the risk assessment had already been implemented.
<b>17/213</b>	<b>Planning policy</b> – <b>RECEIVED</b> advice from SSALC. <b>DEFERRED</b> consideration of this item to allow the Chairman of the Planning Committee to be present.
<b>17/214</b>	<b>The Committee on Standards in Public Life: consultation on the review of ethical standards in local government</b> – to consider making a response. <b>AGREED</b> to request the Clerk to draft a response and circulate it to councillors.
<b>17/215</b>	<b>Prudential Ride London</b> – to report on future dates for cycle races. <b>NOTED</b> that the dates of this cycle race for the next five years had been published without any consultation. <b>AGREED</b> that the Clerk be requested to write to Surrey County Council expressing its disappointment at not being consulted before a decision was made, given that a majority of local residents object to the adverse effects of the event’s route through the Parish.
<b>17/216</b>	<b>Speaker for Annual Parish meeting</b> – to consider possible speakers. Suggested speakers were from Surrey Wildlife Trust, Albury Vineyard or Surrey Domestic Buildings Research Group.
<b>17/217</b>	<b>Manorial waste verge opposite Manor Cottage, Horsham Road, Holmbury</b> – to consider entering into an agreement with BT Openreach to site a fibre broadband cabinet at this location. <b>AGREED</b> that BT Openreach be requested to consider siting the cabinet a few metres north, further along the verge because cars parked regularly in the proposed location.
	<b>ITEMS TO NOTE:</b>
<b>17/218</b>	<b>Community Led Housing</b> – <b>NOTED</b> a report of a seminar held on 19 <sup>th</sup> February
<b>17/219</b>	<b>Peaslake school extension works</b> – to receive a report. <b>AGREED</b> that permission be sought from the Guildford Diocesan, the Parish Council’s landlord of the Peaslake School Field, for the construction of a shingle footpath to the rear

	of the school.
<b>17/220</b>	<b>Old Fire Station garden</b> – <b>NOTED</b> a report of a site visit. <b>AGREED</b> that the handyman be requested to prepare the flower bed for planting; the balance of the cost of planting (Shere Open Gardens had agreed to pay half) be met from the North Ward fund and that quotes be sought for benches and self-closing doors and reported to the General Purposes Committee.
<b>17/221</b>	<b>Vodafone mast, Holmbury St Mary</b> – <b>RECEIVED</b> an up-date. <b>NOTED</b> that planning permission had been agreed for a 15 metre high mast and that revised Heads of Terms had been received from the agent of The Electronic Communications Code as amended by new legislation. This meant that the terms now proposed by Cornerstone Telecommunications Infrastructure Ltd were far less favourable than previously.
<b>17/222</b>	<b>Tanyard Hall</b> – <b>RECEIVED</b> a report on a proposal by Surrey County Council for drainage and re-surfacing of the car park. <b>AGREED</b> to proceed with this project but aiming to formalise a satisfactory maintenance arrangement.
<b>17/223</b>	<b>Police Matters</b> – to consider any matters that need to be brought to the attention of the Police. Spates of organised burglaries had been reported in the national press and the police had asked people to be vigilant. D Wright recommended subscribing to the web-site, Neighbourhood Alert for information on local crimes, including burglaries,
<b>17/224</b>	<b>Councillors' Business</b> (for noting or including on the agenda for the next meeting) J Hutton – requested that the owner of the verge opposite Shere surgery be requested to tidy it up. He reported that a local business had placed a permanent advertising sign at the junction of Gomshall Lane and Middle Street. <b>AGREED</b> to request the business owner not to have the sign there on a permanent basis. A Golightly – asked who was looking after the planters in Peaslake. It was <b>NOTED</b> that the Parish Council would reimburse the cost of plants. R Andrews – reported a request from a resident to install posts on the verge at Pitland Street, Holmbury St Mary. <b>AGREED</b> to hold a site meeting and report back to the General Purposes Committee. J Cross – reported that the path to the south east of the church needed cutting back. C Brooke – reported that the posts that had been knocked by vehicles on the bridge at Shere and opposite the Co-op needed to be replaced. These had been reported to Surrey County Council. R Davey – requested that a report, including costs, be made to the General Purposes Committee to consider having a gate to the swimming pool field, for safety reasons. He also requested that the owner of the Old Rectory be asked to replace the barbed wire adjoining the kissing gate between Rectory Lane and Chantry Lane as a local resident had been injured on it whilst opening the gate.
<b>17/225</b>	<b>Clerk's Report</b> (for noting, delegation to the Clerk or inclusion on the next agenda). <b>NOTED</b> that a letter of thanks had been received from Peaslake Stores for the donation towards the cost of making a planning application for Peaslake Stores steps. Surrey Highways had advised that works to extend the walkway along Peaslake Lane up to the foot of the new steps would be carried out sometime between June and September 2018. A site meeting with Thames Water would be held on 23 <sup>rd</sup> March to look at flooding in Peaslake. A local resident had reported that a gas pipe-line was to be laid underground by IGas, in New Road, Albury to the A25, in mid-June and that this might impact upon traffic through

	Shere.
<b>17/226</b>	<b>Date of next meeting:</b> 8pm, Tuesday, 10 <sup>th</sup> April 2018, at Holmbury St Mary Village Hall, Felday Glade, Holmbury St Mary RH5 6PG
<b>17/227</b>	<b>Exclusion of the Public and Press (Public Bodies Admission to meetings Act 1960) – AGREED</b> to exclude the public and press for the following items of business because of the confidential nature of the business to be transacted.
<b>17/228</b>	<b>Peaslake Farm</b> - to consider quotes for legal advice to the Parish Council regarding advice on Heads of Terms and lease preparation. <b>AGREED</b> that there were two preferred firms and so that the cost of legal services from these two firms could be considered on an equitable basis, to seek a further quote from one of them for advice relating to the Section 106 agreement, which will be needed for the Peaslake Farm development.
<b>17/229</b>	<b>Minutes of the Human Resources Committee</b> – to receive the draft minutes of the meeting held on 15 February 2018 and consider recommendations of that Committee. <b>AGREED</b> that the recommendations be adopted in relation to staff salaries; the notice period in the Clerk’s contract and an increase in the hours of the Assistant Clerk.