

SHERE PARISH COUNCIL

*Serving the villages of Gomshall,
Holmbury St. Mary, Peaslake, Shere
and a large part of Abinger Hammer*

Joy Millett
Parish Clerk/Finance Officer
Telephone/Fax: 01483 203431
Clerk2009@ShereParishCouncil.gov.uk
<http://www.ShereParishCouncil.gov.uk>

Tanyard Hall
30 Station Road
Gomshall
Guildford
Surrey
GU5 9LF

MINUTES OF THE FINANCE COMMITTEE MEETING held on Thursday 22 June 2017 in Tanyard Hall, Gomshall

Present: Councillors R Andrews (in the chair), C Brooke, J Cross, R Smith and G Reffo and the Clerk/Responsible Financial Officer, J Millett.

Election of Chairman – R Davey was unanimously elected as Chairman (proposed by J Cross and seconded by R Andrews).

Election of Vice-Chairman – R Andrews was unanimously elected as Vice-Chairman (proposed by J Cross).

Apologies for absence – apologies were received from C Carlisle, R Davey and A Golightly.

Declarations of Disclosable Pecuniary and Other Interests from Councillors on any of the items on the agenda – **NONE** received.

Approval of the Minutes of the meeting held on 26 October 2016. **APPROVED** as a correct record.

Significant variances – to receive a report of any significant variances in the accounting statements for 2016/17, for submission to the external auditor. **NOTED** an outline of the significant variances for 2016/17, and **AGREED** that the Responsible Financial Officer, in consultation with the Chairman and Vice-Chairman of the Sub-Committee finalise the detailed submission to the Parish Council's external auditor.

Earmarked and General Reserves – **NOTED** a report by the Chairman setting out the current, detailed position on earmarked reserves, as set out at the annexe to these minutes.

Insurance policy – to recommend payment of the annual premium, due in September 2017. **AGREED** to **RECOMMEND** to Council renewal of the premium with Came and Co, estimated at £3,568.

SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COMMITTEE – no members of the public were present at the meeting

Date of Next Meeting – Thursday, 26 October 2017, 7:30pm at Tanyard Hall. **NOTED.**