



*Serving the villages of Gomshall,  
Holmbury St. Mary, Peaslake, Shere and  
a large part of Abinger Hammer*

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Tanyard Hall  
30 Station Road  
Gomshall  
Guildford  
Surrey. GU5 9LF

**General Purposes Committee meeting  
Thursday 11.30am 10<sup>th</sup> May 2018  
Tanyard Hall, 30 Station Road, Gomshall**

Members of the public welcome – Shere Parish Council would like accommodate anyone who would like to attend. If for any reason access to the upstairs of Tanyard Hall is difficult, please contact the Clerk on the number above, for alternative arrangements.

**In the event of a fire, please evacuate the building immediately in a calm and orderly manner and gather at the muster point in the car park furthest from the road and hall. Call the fire brigade, the postcode for the hall is GU5 9LF**

**MINUTES**

18/GP1	<b>Appointment of Chairman</b> – B Grover proposed C Carlisle, seconded by R Davey – <b>C Carlisle Appointed</b>
18/GP2	<b>Appointment of Vice Chairman</b> – R Davey proposed B Andrews, seconded by B Grover – <b>B Andrews Appointed</b>
18/GP3	<b>Present:</b> Councillors C Carlisle, R Davey, B Grover, C Brooke, B Andrews, A Collingwood and Assistant Clerk S Hoyland
18/GP4	<b>Apologies:</b> Councillors P Carter, R Smith and G Reffo
18/GP5	<b>Declaration of Disclosable Pecuniary Interests (DPIs)</b> Declarations by Councillors in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464) – Councillor A Collingwood declared a personal interest in item <b>18/GP13 Old Fire Station Public Conveniences</b>
18/GP6	<b>Approval of the Minutes</b> of the General Purposes Committee held on 18 <sup>th</sup> January 2018 – <b>Approved and Signed as a Correct Record</b>
18/GP7	<b>SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COMMITTEE</b> – No members of the public were present
18/GP8	<b>Finance</b> - to receive a report from the Clerk/Responsible Financial Officer – A short address was made by the Assistant Clerk. With regards to the Grant Aid, It was <b>Noted</b> that the Shere Mile was pending trial of sample markers and the Holmbury St Mary Christmas lights were being inspected ahead of an order being placed.
	<b>Health and Safety</b>
18/GP9	<b>Land &amp; Tree Inspections</b> – to Note that they will be sent out at the end of May – <b>Noted</b>
	<b>Land &amp; Property Maintenance:</b> ( <i>Portfolio holder &amp; Alternate – C Carlisle &amp; B Andrews</i> )
18/GP10	<b>Goose Green Pavilion and storage</b> – review of Asbestos Report and consideration of next steps – <b>Agreed to contact the company who produced the Asbestos Report regarding the safety of removing the equipment stored in Goose Green Pavilion and the cost of removing the Asbestos. It was also Agreed to obtain quotes for restoration.</b>
18/GP11	<b>Holmbury St Mary Pavilion, extension and insulation</b> – to note an update on planning permission and next steps – <b>Agreed to arrange a meeting with Holmbury St Mary and Westcott Wolves to discuss use of the pavilion and potential changes.</b>

18/GP12	<b>Holmbury St Mary Pavilion and Ground Draft Lease</b> – consideration of the comments made by the Shere Parish Council’s Solicitor - <b>Agreed to arrange a meeting with Holmbury St Mary and Westcott Wolves to discuss the proposed lease/licence</b>
18/GP13	<b>Old Fire Station Public Conveniences</b> – Councillor A Collingwood left the room <ul style="list-style-type: none"> <li>• To Note update on the re-build of the store-room – <b>Noted</b></li> <li>• To consider proposed new electrical work – <b>Agreed and Recommended to Council to instruct Broadwater Safety Systems to carry out essential electrical work in the Old Fire Station Public Conveniences £681.56 (Public Health Act 1936, s.87), with the understanding that further works may be required, due to the age of the wiring.</b></li> <li>• To consider new modern hand dryers – <b>Agreed to keep with the existing ones at present, as a refurbishment of the toilets is under consideration, subject to securing suitable funding</b></li> <li>• Consideration of the design for a re-refresh of the flower beds, possible additional bench and new fencing suggested by Shere Open Gardens. <b>The following was delegated to the Clerk, in consultation with the Chairman and Vice Chairman:</b> <ol style="list-style-type: none"> <li>1. <b>Agreed and re-refresh of the flower beds Faith’s Gardens £500 (Public Health Act 1875, s.164)</b></li> <li>2. <b>Agreed to replace the rear fence only, G Rapley £970 (Public Health Act 1875, s.164) and to dig up the existing plants and roots and prepare the beds for planting.</b></li> <li>3. <b>Consideration of a new bench was postponed pending a review after the garden has been completed and potential Grant Aid from Guildford Borough Council</b></li> </ol> </li> </ul>
18/GP14	<b>Manorial Waste, corner of Pitland Street, Holmbury St Mary</b> – consideration of the installation of two 6”x6” bollards with reflectors – <b>Agreed</b>
18/GP15	<b>Central Shere Finger Post Sign</b> – consideration of the request from residents to remodel the new toilet sign - <b>Agreed</b>
	<b>Swimming Pool:</b> <i>(Portfolio holder &amp; Alternate – A Collingwood &amp; J Hutton)</i>
18/GP16	<b>Swimming Pool field</b> - Consideration of a gate for Gomshall Lane – <b>Agreed</b> no gate was considered necessary at the moment
	<b>Playground Matters:</b> <i>(Portfolio holder &amp; Alternate – C Brooke &amp; A Collingwood)</i>
18/GP17	<b>Replacement Slide for Shere Recreation Ground Play Area</b> – consideration of quotes – <b>Agreed and Recommended to Council Wicksteed Playscapes High Pedestal Slide £7356.55 (£3678 grant aid from Guildford Borough Council) (Public Health Act 1875, s.164).</b> Agreed a new sign showing the suitable age range for the slide to be installed.
	<b>Local Highway Work &amp; Highways Issues:</b> <i>(Portfolio holder &amp; Alternate – P Carter &amp; G Reffo)</i>
18/GP18	To Note update following site meeting with Surrey Highways on 28 <sup>th</sup> March 2018 – <b>It was Noted that a number of issues were reported to our local Highways Engineer, during a site meeting in March. Although a small amount of work on Mackies Hill had taken place, no other works on the list has been undertaken yet.</b> It was Agreed to encourage the brambles to grow along the bank on Walking Bottom, where cyclists have been eroding the bank.
	<b>Other:</b>
18/GP19	<b>Litter Pickers and High Visibility Vests</b> – consideration of purchasing a stock to lend out for community events – <b>Agreed 20 Hi-Vis Vests, printed with Shere Parish Council £170.00 and 20 Litter Pickers £65.80 to be kept at Tanyard Hall and lent out to community litter groups (Highways Act 1980, ss.43, 50)</b>

18/GP20	<p><b>Clerk's Report</b> (for noting, delegation to the Clerk or inclusion on the next agenda) – <b>the following was Noted:</b></p> <ul style="list-style-type: none"> <li>• <b>London Lane Catchpit</b> has been finished, but some remedial work will take place along the entrance to the car park.</li> <li>• <b>Shere Recreation Ground CCTV</b> remote access from the Parish Office in Gomshall - thank you to Jeff Nellist and David Morton for their work to make this happen</li> <li>• <b>BT Payphones</b> have agreed to make repairs and re-paint the phone boxes in Towerhill and Station Road in Gomshall</li> <li>• <b>Burrows Cross Finger sign</b> – Surrey Hills Society has the fingers ready to install and is arranging for their contractor to carry out the work</li> <li>• <b>The Wooden Platforms</b> have been replaced on the Play Tower on Goose Green play area.</li> <li>• <b>As part of the Playgrounds Repair &amp; Replace Schedule</b> 12 flat swings and cradle swings across 4 plays areas including fixings and labour will be replaced totalling £1593.04 (Local Government (misc. Provisions) Act 1976, S.19)</li> <li>• <b>The Royal Society for the Protection of Accidents (RoSPA)</b> – RoSPA has been engaged again to carry out the Shere Parish Council Playground Inspections. They were asked to remove the figure for the inherent risk of the piece of equipment, but are unable to do this. I have therefore asked them to make it more clear which is the inherent risk and what is the risk due to the condition of the item of equipment</li> </ul>
18/GP21	<p><b>Councillors' Business</b> (for noting or including on the agenda for the next meeting)</p> <ul style="list-style-type: none"> <li>• A Collingwood requested that the Parish Council sees if anything can be done about the puddle by the bus stop outside the surgery in Shere</li> <li>• C Brooke asked when the parish mowing will begin – Assistant Clerk confirmed it would be this week</li> <li>• R Davey gave a brief report on the site meeting that took place with Diana Roberts Tourism Marketing and Development Manager, Chris Burchell Local Economy Manager and Chris Stanton Rural Officer regarding growing tourism and associated parking, traffic and impact on the community and residents. It was <b>Agreed</b> North Ward Councillors to meet and discuss</li> <li>• B Andrews asked when the Holmbury St Mary village green would be cut – Assistant Clerk confirmed it would be this week. Councillor Andrews also reported that there were difficulties with the use of the laptop and projector at a lecture, due to out of date software on the laptop</li> <li>• B Grover reported that the wall behind the well on Middle Street was becoming more dangerous – <b>Agreed</b> to tape it off pending repairs to stabilise it and to inform Shere Manor Estate of the condition of the well and wall.</li> </ul>
18/GP22	<p><b>Date of next meeting:</b> Thursday 5<sup>th</sup> July 2018 7.30pm Tanyard Hall, 30 Station Road, Gomshall GU5 9LF – <b>It was Agreed to postpone the next meeting until the first week of September, exact date to be published after the availability of the Councillors had been confirmed</b></p>