



*Serving the villages of Gomshall,
Holmbury St. Mary, Peaslake, Shere and
a large part of Abinger Hammer*

Parish Clerk/Finance Officer,
Telephone: 01483 203431
clerk@shereparishcouncil.gov.uk
www.shereparishcouncil.gov.uk

Tanyard Hall
30 Station Road
Gomshall
Guildford
Surrey. GU5 9LF

General Purposes Committee meeting Thursday 11am 6th September 2018 at Tanyard Hall, 30 Station Road, Gomshall

Members of the public welcome – Shere Parish Council would like accommodate anyone who would like to attend. If for any reason access to the upstairs of Tanyard Hall is difficult, please contact the Clerk on the number above, for alternative arrangements.

In the event of a fire, please evacuate the building immediately in a calm and orderly manner and gather at the muster point in the car park furthest from the road and hall. Call the fire brigade, the postcode for the hall is GU5 9LF

M I N U T E S

	Present – Councillors C Carlisle (Chairman), B Grover, C Brooke and A Collingwood. S Hoyland Assistant Clerk
18/GP23	Apologies – Councillors R Davey, P Carter, B Andrews, J Hutton, R Smith and G Reffo
18/GP24	Declaration of Disclosable Pecuniary Interests (DPIs) Declarations by Councillors in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464) – None
18/GP25	Approval of the Minutes of the General Purposes Committee held on 10 th May 2018 – Approved and Signed as a Correct Record
18/GP26	SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COMMITTEE – No members of the public present
18/GP27	Finance - to receive a report from the Clerk/Responsible Financial Officer – A short address was given by the Assistant Clerk – It was Noted that there was a large bill just received for maintenance but that we are still in line with expected Parish Maintenance expenditure.
	Health and Safety
18/GP28	Land & Tree Inspections – to note an update - It was Noted that we are still outstanding 4 reports from Councillors. It was Reported that there is a general dissatisfaction with the quality and frequency of the mowing across the Parish. It was agreed to send out the schedule and contract to committee members and that these will be reviewed ahead of the tender process later in the year. Concern was also expressed over the condition of the land by the phone box in Gomshall. It was Noted that Gomshall Mill is no longer in a position to carryout the upkeep of the area and it would therefore return to the care of the Parish Council. It was Agreed to ask Faith’s Garden (who carried out the works to the Old Fire Station Garden) to produce an improvement design. It was Reported that weeds in the stream along station road require further works.
	Land & Property Maintenance: (Portfolio holder & Alternate – C Carlisle & B Andrews)
18/GP29	Goose Green Pavilion and storage – review of Asbestos Quotes & consideration of next steps – it was Agreed to ask for further confirmation of how the works will take place from two of the contractors and request the contractor which has not done a site visit to carry one out. It was Recommended to Council to give one months’ notice to the Scouts to remove their equipment so the works can take place.
18/GP30	Holmbury St Mary Pavilion, extension and insulation – to note an update – It was Noted that a grant aid application has been made to Guildford Borough Council for the extension and alterations to the roof.

18/GP31	Holmbury St Mary Pavilion and Ground Draft Lease - to note an update – It was Noted that Holmbury and Westcott Wolves are in the process of becoming a charity and will be appointing trustees and that our solicitors have been instructed to draw up two leases, one for the pitch with exclusive sporting rights and one for the pavilion for exclusive use.
18/GP32	Holmbury St Mary Parking – to note concerns from a resident and consider any actions - it was Agreed to replace the damaged loose markers with oak bollards around the well and drive
18/GP33	Duck Enclosure, Shere – to consider a request to concrete under the duck house – it was Agreed not to go ahead with the request for concrete under the duck house due to concern over detritus from the ducks going into the river.
18/GP34	Tanyard Hall Parking – to consider request from another resident of Tannery Cottages, Station Road to enter into a parking agreement – Agreed to issue a Parking Agreement to the additional cottage. It was also Agreed to contact the Land Registry and DVLA to obtain the names and addresses of the cars illegally parking in the car park.
18/GP35 & 18/GP36	Land adjacent to Stream, Lower Street and area around the tree, The Square Shere – to consider re-turfing every year and Willow tree, Lower Street Shere – to consider granite setts around the base of the last tree – Agreed and Recommended to Council £2360.00 (Public Health Act 1875, s.164) for the re-turfing of the land along the stream and the granite setts around the remaining willow tree but not the land around the tree in The Square, due to the roots and size of the tree preventing the grass from growing. The type of grass to be used must be specified and suitable for high traffic areas. Agreed to review the area every year.
18/GP37	War Memorial, Shere – to consider re-turfing – Agreed and that sympathetic monitoring and gardening is also required
Swimming Pool: (Portfolio holder & Alternate – A Collingwood & J Hutton)	
18/GP38	To note an update - London Marathon Trust – It was Noted that an application to the London Marathon Trust has been made and a Grant Application has been made to Guildford Borough Council. The outcome from the initial London Marathon application should be received in October and the Grant Aid Application by Christmas.
Playground Matters: (Portfolio holder & Alternate – C Brooke & A Collingwood)	
18/GP39	The Royal Society for the Protection of Accidents (RoSPA) – to note playground reports received – Noted that the reports were in order and the chains on the swings in Peaslake would be reviewed and replaced. It was Noted that all the playgrounds have regular inspections and works are continually ongoing.
18/GP40	Skate Ramp - to note the annual service – It was Noted that the annual service has taken place with only minor works needed doing. It was advised that the surface may need replacing next, subject to inspection.
Local Highway Work & Highways Issues: (Portfolio holder & Alternate – P Carter & G Reffo)	
18/GP41	Central Shere Finger Post Sign – consideration of overhaul of post and replacement fingers – Agreed to Recommended to Council to renovate the finger sign, subject to obtaining another quote.
18/GP42	Bridleway UDO18/179/10 Franksfield, Peaslake – to consider basic surface improvements - it was Agreed not to carry out improvements to the bridleway as it was the responsibility of Surrey County Council, the cost was significant and the works were unlikely to make a long term impact. However, it was Agreed to pass the request to South West Ward Councillors for consideration of the use of the South West Funds for the project.
Other:	
18/GP43	Clerk's Report (for noting, delegation to the Clerk or inclusion on the next agenda) – None
18/GP44	Councillors' Business (for noting or including on the agenda for the next meeting) B Grover <ul style="list-style-type: none"> • lights and reflectors needed for the bridge bollards • The post by the wall not adequate • Requested an update on the Wall in Middle Street • Requested Faith's Garden Sign in the Old Fire Station Garden to be removed

	<p>A Collingwood</p> <ul style="list-style-type: none"> • Requested insect friendly flowers when choosing plants <p>C Brooke requested the following:</p> <ul style="list-style-type: none"> • Cut back the hedge back along the Skate Ramp side of Shere Recreation Ground • Cut back the brambles at the top of the steps in Peaslake towards the Play area and the Skudges along the road Pursers Lane, Peaslake • The removal of vegetation from the stream on Ewhurst Road, Peaslake • The removal of overhanging vegetation the footpath on Burrows Cross from Lenten Close to Broadfield, Peaslake be reported to Surrey County Council • An update on the works Network Rail were going to carry out on the crossing on Burrows Lane, Gomshall <p>C Carlisle</p> <ul style="list-style-type: none"> • Reiterated that there was a general dissatisfaction with the mowing this year and requested a tightening up on the specification. • After the site meeting regarding the traffic proposal in Holmbury St Mary that a new scheme will be required for the manorial waste and potential parking.
18/GP45	<p>Date of next meeting: consideration of Thursday 17th January 2019, 11am Tanyard Hall, 30 Station Road, Gomshall GU5 9LF – Agreed</p>