

**SHERE PARISH COUNCIL MEETING**  
**8.00PM ON TUESDAY, 5th MARCH 2019**  
Peaslake Village Hall, Walking Bottom, Peaslake GU5 9RR  
**MINUTES**

Ref:	Item:	Led by:
	<b>Present</b> – Councillors R Davey (Chairman), C Carlisle, J Cross, B Harrap, J Hutton, B Andrews, B Grover, G Reffo, A Collingwood, P Carter and R Smith. Surrey County Council (SCC) Councillor K Taylor. Guildford Borough Councillor R Billington. 13 members of the public and Shere Parish Council Clerk S Hoyland	
18/199	<b>To accept apologies and reasons for absence in accordance with the Local Government Act 1972, Schedule 12, paragraph 40</b> – Councillors A Golightly and C Brooke. Guildford Borough Councillor D Wright. Guildford Borough Councillor R Billington (arrived part way through the meeting). Councillors J Hutton and A Collingwood apologised for being late.	Clerk
18/200	<b>Declaration of Personal or Prejudicial Interests</b> Declarations by Councillors on any of the agenda items below - <b>None</b>	Chairman
18/201	<b>Declaration of gifts or hospitality over £25.</b> Members are reminded that once a declaration of gifts or hospitality has been made then a new Form of Financial and Other Registerable Interests must be completed - <b>None</b>	Chairman
18/202	<b>SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COUNCIL</b> Three members of the public made a short address regarding item <b>18/205 Peaslake Farm</b> . The following points were <b>Noted</b> : <ul style="list-style-type: none"> <li>• Water and sewage Pursers Lane - reference was made to a document produced by a member of the public regarding isolating the pumping station controls from the surroundings, by raising a barrier to prevent surface flood water from the road overpowering the system by diverting it to the stream.</li> <li>• It was asked whether a hydro-ecology survey will take place on Peaslake Farm due to the high water table and this was confirmed yes.</li> <li>• A thank you was expressed for the hyperlinks on the website regarding the water and sewage issue.</li> </ul> A short address was made by a member of the public regarding item <b>Peaslake Stores, Asset of Community Value Listing</b> and it was <b>Agreed</b> to bring that item forward on the agenda after Approval of the Minutes.	
18/203	<b>Approval of the Minutes of the Council meeting held on the 5th February 2019</b> – Approved and Signed as a correct record	Clerk
	<b>ITEMS FOR DECISION:</b>	
18/211	<b>Brought forward on the agenda.</b> <b>Peaslake Stores, Asset of Community Value Listing</b> – to consider nomination of the asset again, once it expires on 21 <sup>st</sup> March 2019 – <b>Agreed</b> not to nominate Peaslake Stores again when it expires.	
18/204	<b>Finance matters</b> <ul style="list-style-type: none"> <li>• <b>Approved</b> income of £1318.50 and expenditure of £8185.30 for the month ended February 2019 (appendix 1)</li> <li>• <b>Noted</b> bank reconciliations and statement balances for month ended February 2019 (appendix 2)</li> <li>• <b>Noted</b> income and expenditure against budget and earmarked reserves to end of February 2019 (appendix 3)</li> <li>• <b>Noted</b> VAT expenditure for February 2019 (appendix 4)</li> <li>• <b>Noted</b> refund of £1,019.84 from Surrey County Council for the Peaslake pedestrian footpath markings as the final cost was lower than the estimate</li> </ul>	RFO/RD
18/205	<b>Peaslake Farm Subsidised Housing</b> – to consider removal of the clause ‘by the time the building starts the water and sewage problems will be solved’ added at the meeting approving the adoption of the development project on Peaslake Farmyard, in June 2016 - A short address was made by the chairman. Councillor G Reffo reported that Peaslake Community Council supports the development and they have been reassured by the document produced by Greenoak Housing Association (GHA) but have suggested the	RD

	<p>following provisions should the clause be removed:</p> <ul style="list-style-type: none"> <li>• If GHA withdrew from the agreement and their assurances were removed then the question would be asked again of any new housing provider - <b>Agreed</b></li> <li>• A suggestion was made that Thames Water should be asked to seal the drains from surface water flooding – Thames Water reply to that was <i>'We do not proactively look for surface water connections into the foul network. Surface water sewers can legally connect into the foul water network if there are no alternative means of disposal. Also, we do not have the powers to disconnect any unauthorised connections to our assets if we were to identify them'</i></li> <li>• Ask Thames Water to isolate the pumping station controls from the surroundings, by raising a barrier to prevent surface flood water from the road overpowering the system and divert it to the stream – <b>Agreed</b></li> <li>• Clear the ditch on Pursers Lane from the first junction with Hoe Lane (at the top of the hill) down – <b>Agreed</b> to clear immediately subject to the landowner's approval and to address ongoing long term maintenance with the landowner/responsible persons.</li> </ul> <p>A motion was proposed to remove the clause 'by the time the building starts the water and sewage problems will be solved' - Councillors <b>Agreed</b> unanimously (11 votes to 0) and the community was thanked for their patience in dealing with this issue.</p>	
18/206	<p><b>Peaslake Farm Fields:</b></p> <ul style="list-style-type: none"> <li>• Consideration of the long term future of the fields – it was <b>Noted</b> that the Peaslake Protection Group had funded legal work to produce a draft lease for a future Community Interest Company, in preparation for persons looking to lease the fields. <b>Agreed</b> to review the lease at a meeting of the Peaslake Farm steering Committee for a recommendation to Council.</li> <li>• Consideration of a request to use Peaslake Farm for dog agility on temporary basis – Concern was expressed over parking. <b>Agreed</b> to request more detail regarding the organisation of the dog agility and confirmation that organisers and attendees will park in the public car parks and walk to the farm. Item to be added to April agenda for consideration</li> </ul>	AG/GR
18/207	<p><b>Shere Pool Leases - Received</b> notes from the meeting with the Council's Solicitor and Shere Manor Estate and to consider the following recommendations:</p> <ul style="list-style-type: none"> <li>• To split the cost of preparing the new lease with Shere Manor Estate - <b>Agreed</b></li> <li>• New sub-lease with Shere Swimming Pool Club (SSPC), details to be agreed by Council when lease with Shere Manor Estate has been completed – <b>Agreed</b></li> <li>• SSPC to be encouraged to become a charity for the following reasons: <ul style="list-style-type: none"> <li>○ Limited Liability – in order to remove personal liability SSPC should form a charitable incorporated organisation (CIO)</li> <li>○ Can receive Gift Aid</li> <li>○ More access to grants</li> <li>○ Ability to reclaim VAT</li> </ul> </li> </ul> <p><b>Agreed</b> and the Chairman of the SSPC welcomed the idea of becoming a CIO</p>	RD/BA/JC
18/208	<p><b>Peaslake Free School Sign</b> – to consider a school sign on the Skudges to the left of the bottom of the steps, subject to obtaining permission from the Diocese and confirming the situation regarding planning permission - <b>Agreed</b></p>	GR
18/209	<p><b>Swimming Pool Field, Shere</b> – to consider request for access to carry out building works at School Cottage – <b>Agreed</b>, works to be completed before Shere Pool opens at the beginning of May</p>	Clerk
18/210	<p><b>Heathrow and Gatwick Aeroplane Noise</b> – to consider request to write to both airports regarding the increased plane noise since 2018 – <b>Agreed</b> and to ask the airports if they will send a representative to a Parish Council meeting to explain the changes which has led to an increase in noise levels.</p>	
18/212	<p><b>Speaker for Annual Parish meeting</b> – to consider possible speakers. <b>Agreed</b> to ask the National Trust or Surrey Wildlife Trust</p>	All

18/213	<p><b>Williams Rail Industry Review</b> – to consider making a submission – SCC Councillor K Taylor reported that SCC was supportive of increasing train use and improving the rail infrastructure in the region and would like more stopping trains at Gomshall and Chilworth. It was <b>Noted</b> that extra trains were wanted by local train companies but these were prevented due to capacity problems at Waterloo. <b>Agreed</b> Councillor A Collingwood to draft a submission for Council approval.</p>	Clerk
18/214	<p><b>Police Matters</b> - to consider any matters that need to be brought to the attention of the Police – The following was <b>Noted</b>:</p> <ul style="list-style-type: none"> <li>• It was reported that there had been some incidences where vans were pulling up and people entering gardens unannounced possibly scoping homes and gardens.</li> <li>• GBC Councillor R Billington highlighted that if you employ someone to remove waste and the waste is then fly tipped, the homeowner can be fined. Companies removing waste should be registered as a waste carrier.</li> <li>• Lead was stolen from three unoccupied houses in Gomshall</li> </ul>	All
<b>ITEMS TO NOTE:</b>		
18/215	<p><b>Tanyard Hall Car Park</b> – Surrey County Council Drainage Scheme and temporary car park closure - It was <b>Noted</b> that drainage works under Tanyard Hall car park were taking longer than expected due to finding asbestos and lead. It was <b>Agreed</b> to offer a refund of fees for those who have paid for car parking and are currently unable to use the carpark.</p>	Clerk
18/216	<p><b>A25, Shere Road</b> – <b>Noted</b> planned scheme for 2019/20 - SCC Councillor K Taylor confirmed that SCC is installing white line hatching/ right turn bay/ cycle lanes on the A25 Shere Road in the forthcoming financial year 2019/20. They will be undertaking speed surveys before and after the scheme to check on the effect it has on vehicle speeds and then it is likely that they will propose a reduced speed limit as part of a second phase, probably in the subsequent financial year. The two stage approach is to see what effect the scheme has on speeds in order to determine what new lower speed limit would be the most sensible and viable (a reduction from 60 mph to either 50 mph or 40 mph). Following concerns as to whether the plan will include the junction with Coombe Lane as well as the Shere junctions, Councillor K Taylor replied that he will check it is included.</p>	Clerk
18/217	<p><b>Local elections</b> – <b>Noted</b> timetable for forthcoming Parish elections – Notice of the elections will be posted Thursday 21<sup>st</sup> March. Nomination packs are available from GBC. Nominations should be hand delivered to the GBC Council offices between Friday 22<sup>nd</sup> March and 4pm Wednesday 3<sup>rd</sup> April. Statement of Persons Nominated will be posted by 4pm on Thursday 4<sup>th</sup> April.</p>	
18/218	<p><b>Clerk's Report</b> (for noting, delegation to the Clerk or inclusion on the next agenda) The following late requests were received:</p> <ul style="list-style-type: none"> <li>• Filming in Shere – It was reported that BBC Silent Witness would like to carry out 2.5-3 days of filming in Shere at the beginning of April. Filming will take place by the ford/Rectory Lane, junction of The Square and Middle Street and just outside the Church. The roads will not be closed but they may have to hold traffic for a few minutes. Local residents affected by the filming will be notified in advance. The BBC is happy to comply with Shere Parish Council filming policy and will compensate the Parish for the disruption accordingly - <b>Agreed</b></li> <li>• A request has been received from the owners of Hurst Cottage, Felday Glade to lay a 25mm Thames Water pipe in a hole 750mm deep under the ground in front of their house, on the manorial waste owned by Shere Parish Council. They have confirmed that they will make good the grass when completed - <b>Agreed</b></li> </ul>	Clerk
18/219	<p><b>Councillors' Business</b> (for noting or including on the agenda for the next meeting)</p> <p><b>Councillor B Grover Noted</b> that the Well Wall has been hit again by another HGV – Clerk to check that details of the vehicle have been passed to the owner</p> <p><b>Councillor J Cross</b> reported that at a meeting of the Clinical Commissioning Group that SCC was formulating a plan to bring groups together to ensure deprived, vulnerable and elderly people are not isolated and Councillor J Cross is keen that the meeting agreed at the last Council meeting to review the needs of the community, will not duplicate the SCC plan. Councillor R Davey replied that the Council would work closely with SCC.</p>	All

	<p><b>Councillor G Reffo</b> reported the following issues:</p> <ul style="list-style-type: none"> <li>• Post Box – post to stop cars driving on the verge has disappeared – Clerk to investigate</li> <li>• Shrubs along Burchets Hollow have become very overgrown and it was <b>Agreed</b> to ask the landowners to clear them</li> <li>• At the last meeting it was reported that Pond Lane was on the SCC ‘Project Horizon’ list for repairs. Councillors P Carter and G Reffo asked the Peaslake Community Council and all agreed that Mackies Hill was more important than Pond Lane. SCC Councillor K Taylor agreed to look at the rationale for picking Pond Lane and will come back to the Council. SCC Councillor K Taylor also confirmed that SCC was looking into finding funding for repairs to the footpath on Pursers Lane where a resident had broken his ankle.</li> <li>• White hatching on the junction of Ewhurst Road and Radnor road are wearing away – Clerk to contact SCC</li> <li>• Highway mirror on corner at junction of Mackies Hill and Pursers Lane/Peaslake Lane was reported missing – Clerk and SCC Councillor K Taylor confirmed that the mirror was put up by a member of the public and are not recommended for use by SCC and was removed.</li> </ul> <p><b>Councillor R Davey</b> reported that the new information signs regarding the Old Fire Station and well have been installed.</p>	
<b>18/220</b>	<b>Date of next meeting:</b> 8pm Tuesday 2nd April 2019, Holmbury St Mary Village Hall, Felday Glade, Holmbury St Mary RH5 6PG	Clerk