



*Serving the villages of Gomshall,  
Holmbury St. Mary, Peaslake, Shere and  
a large part of Abinger Hammer*

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Tanyard Hall  
30 Station Road  
Gomshall  
Guildford  
Surrey. GU5 9LF

**General Purposes Committee meeting  
Wednesday 11.00 am 24th April 2019 at Tanyard Hall, 30 Station Road, Gomshall**

Members of the public welcome – Shere Parish Council would like accommodate anyone who would like to attend. If for any reason access to the upstairs of Tanyard Hall is difficult, please contact the Clerk on the number above, for alternative arrangements.

**In the event of a fire, please evacuate the building immediately in a calm and orderly manner and gather at the muster point in the car park furthest from the road and hall. Call the fire brigade, the postcode for the hall is GU5 9LF**

**MINUTES**

	<p><b>Present – Councillors C Carlisle (Chairman), B Grover, A Collingwood, C Brooke and P Carter. S Hoyland (Clerk) and C Smith (Assistant to the Clerk) were also present.</b></p> <p><b>Apologies –</b> Councillors R Davey, B Andrews, J Hutton, G Reffo and R Smith were unable to attend.</p>
18/GP78	<p><b>Declaration of Disclosable Pecuniary Interests (DPIs)</b> Declarations by Councillors in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464) - <b>Councillor A Collingwood declared a personal interest in item 18/GP86.</b></p>
18/GP79	<p><b>Approval of the Minutes</b> of the General Purposes Committee held on 16th January 2019 - <b>Approved and Signed as a Correct Record</b></p>
18/GP80	<p><b>SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COMMITTEE –</b> A Governor from Belmont School made a short address regarding item 18/GP84 which was brought forward on the Agenda.</p>
18/GP84	<p><b>Holmbury St Mary Pavilion and Ground Draft Lease</b> - to note an update and consider use by Belmont School (Andrew Baker, Governor Belmont School to attend the meeting and update Councillors) – <b>Recommended to Council Option 2 (Continuous Lease with sole use of the Pavilion by Belmont School) at a rate of £2,500 per year</b> subject to Belmont School confirming satisfactorily to Shere Parish council how they will maintain the pitch with the increase of use and manage parents/parking. It was also <b>Agreed</b> to inform Holmbury &amp; Westcott Wolves that if the recommendation to council is approved then they will need to sub-lease the pitch at weekends directly from Belmont School from September 2019.</p>
18/GP81	<p><b>Tanyard Hall car park</b> – to note an update from Surrey County Council and consideration of future works (Brought forward) – A representative from Surrey County Council was unable to attend the meeting. It was <b>Agreed</b> to contact Surrey County Council after 8 May and obtain further clarification on when the car park will be resurfaced this financial year and also to find out what other contaminants were found in the soil.</p>
18/GP82	<p><b>Finance</b> - to receive a report from the Clerk/Responsible Financial Officer. <b>A short address was given by the Clerk – Received.</b></p>
	<p><b>Health and Safety</b></p>
18/GP83	<p><b>Land and Tree Inspections</b> - to note that these will be sent out in May – <b>Agreed</b> to remind all Councillors to complete and return the inspections promptly.</p>
	<p><b>Land &amp; Property Maintenance:</b> (Portfolio holder &amp; Alternate – C Carlisle &amp; B Andrews)</p>
18/GP85	<p><b>Land by Telephone Box, Gomshall</b> - to note an update and consider planter quotes - <b>Recommended to Council £666 ex. VAT Local Government (misc. Provisions) Act 1976, S.19</b> for</p>

	replacement planter. It was also <b>Agreed</b> for all Councillors to consider what can be done to improve the area and feedback their ideas at the July meeting.
18/GP86	<b>Goose Green Pavilion and storage</b> – to note an update on asbestos removal and consideration of future works – Councillor A Collingwood declared a personal interest. It was <b>Agreed</b> to ask our contractor for a more moderate quote to turn the pavilion into a basic useable space and also to contact Belmont School to ask if they might be interested in leasing the Goose Green playing fields before the Council consider any costly redevelopment plans for the Pavilion. It was also <b>Agreed</b> to organise a site meeting for Councillors B Grover, C Carlisle and C Brooke to view the Pavilion and for the Clerk to put a notice in the Parish Magazines to find out if any local groups or clubs might be interested in using the Pavilion if the Council were to refurbish it.
18/GP87	<b>Bollards, Shere</b> – to consider quotes for new bollards – <b>Agreed</b> to order 20 x red 50cm cones with ‘temporary restriction’ detailed on the sleeve. <b>Recommended to Council £300 ex. VAT Road Traffic Regulation Act 1984, s.72</b>
18/GP88	<b>Tanyard Hall Illegal Parking</b> – to note an update and consider next steps following receipt of DVLA registered keeper details and communication with Shere Parish Council solicitor – <b>Agreed</b> to put up a sign saying ‘No Unauthorised Parking’ to enable to Council to sue for trespass if owners continue to park illegally and also to research the cost of fold down, lockable barriers on each parking space and following this, put forward a Recommendation To Council.
18/GP89	<b>Manorial Waste</b> – discussion regarding easements across the manorial waste on Felday Glade – It was <b>Agreed</b> to defer the discussion to the next meeting when Councillor B Andrews can attend but meanwhile ask the Shere Parish Council solicitor for advice on composing a letter to residents asking them for details of their existing arrangements.
18/GP90	<b>Grass Area by Shere Steam (in front of Crumbs)</b> – to address concerns of local residents regarding dogs urinating on the grass - <b>Noted</b> and will keep under review.
18/GP91	<b>Damaged phone box, Peaslake</b> – to note an update – BT have <b>Agreed</b> to make safe the phone box and carry out repairs. They will also consider the request to have the box repainted and will be back in touch once a decision has been made.
	<b>Playground Matters: (Portfolio holder &amp; Alternate – C Brooke &amp; A Collingwood)</b>
18/GP92	<b>Shere Recreation Ground</b> – to note an update on Shere Mile – <b>Awaiting sign to be put up in April.</b>
	<b>Local Highway Work &amp; Highways Issues: (Portfolio holder &amp; Alternate – P Carter &amp; G Reffo)</b>
18/GP93	<b>Queen Street, Gomshall Steps Repair</b> – to note an update following a site visit by Surrey County Council – SCC have <b>Agreed</b> to put up a handrail when a contractor is next in the area.
18/GP94	<b>Well, Middle Street, Shere</b> – to create a specification for well repairs – <b>Clerk to ask Councillor J Hutton for a specification as a first step.</b>
18/GP95	<b>Missing post box post, Peaslake</b> – to consider replacement by Shere Parish Council – <b>Noted</b> and under review.
18/GP96	<b>Albury speeding signs</b> – review of speeding sign scheme and consideration for Peaslake – <b>Agreed</b> that once Shere Parish Council receive the VAS (vehicle activated sign) then a discussion will take place at the following Council meeting to decide where the VAS will be situated in each village and a programme put together so all villages have the VAS for an equal amount of time.
18/GP97	<b>Shere Surgery paths</b> – to consider instating some gravel or woodchips paths from the kerb to the pavement – <b>Agreed</b>
18/GP98	<b>Peaslake</b> – to note an update regarding the flow of water from the cemetery road through the village – <b>Agreed</b> to chase Rights of Way for a date that they will complete the work.
	<b>Other:</b>
18/GP99	<b>School Cottage</b> – to note an update on the swimming pool field – <b>Agreed</b> to remind the residents to keep the field clear of any building material, particularly once the pool opens in early May.
18/GP100	<b>Blue hall tables</b> – consideration of a policy for hire – <b>Agreed</b> to update the policy and ask that anyone who hires the tables leaves a £100 deposit cheque. <b>Recommended to Council.</b>
18/GP101	<b>Clerk’s Report</b> (for noting, delegation to the Clerk or inclusion on the next agenda) – <b>Agreed</b> not to renew the Shere Parish Council web hosting contract with Lemoneye and use David Moreton instead (£99.88 per annum). It was <b>Noted</b> that the Tanyard Hall maintenance contractor’s public

	liability insurance has been reduced from £10 million to £5 million. It was also <b>Agreed</b> to inform the resident concerned about the sheep being scared by dogs, to contact the Sheep Cooperative directly who own the land.
18/GP102	<p><b>Councillors' Business</b> (for noting or including on the agenda for the next meeting)</p> <p><b>C Brooke suggested the following:</b></p> <ul style="list-style-type: none"> <li>• The creation of an Environmental Policy and has volunteered to carry out research for it – this subject will be on the June Council Agenda.</li> </ul> <p><b>P Carter requested the following:</b></p> <ul style="list-style-type: none"> <li>• To ask who is regularly mowing the area around the telephone box in Peaslake – it was <b>Noted</b> that this is not Shere Parish Council responsibility; however, there are some funds for improvement works around Peaslake and the Councillors will look into possible improvement works at the next GPC meeting in July</li> <li>• To ask if the faded etchings around the telephone box will be re-done – it was <b>Noted</b> that Surrey County Council has agreed to do the work this financial year</li> <li>• To put the Greenoak plans in the Peaslake bus shelter once received</li> <li>• To fix the broken drain near the garage in Peaslake</li> <li>• To remind the Shere Parish Council contractor to pull the brambles forward over the bank between the Church and Walking Bottom car park</li> </ul> <p><b>Councillor C Carlisle Noted</b> his thanks to Councillor A Collingwood for her contribution to Shere Parish Council over the years.</p>
18/GP103	<b>Date of next meeting:</b> consideration of Thursday 11th July 2019, 11am Tanyard Hall, 30 Station Road, Gomshall, GU5 9LF - <b>Agreed</b>