



## **SHERE PARISH COUNCIL**

*Serving the villages of Gomshall,  
Holmbury St. Mary, Peaslake, Shere and  
a large part of Abinger Hammer*

Suzanne Hoyland  
Parish Clerk/Finance Officer

Telephone: 01483 203431  
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Tanyard Hall  
30 Station Road  
Gomshall  
Guildford,  
Surrey GU5 9LF

29<sup>th</sup> May 2019

All Members of Shere Parish Council are hereby summoned to attend the Shere Parish Council meeting to be held at **Shere Village Hall, Gomshall Lane, Shere GU5 9HE on Tuesday 4<sup>th</sup> June 2019 at 8pm** for the purpose of transacting the business specified on the attached agenda.

Suzanne Hoyland  
Clerk



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### COUNCIL MEETING 8.00PM ON TUESDAY, 4th JUNE 2019 Shere Village Hall, Gomshall Lane, Shere GU5 9HE AGENDA

Ref:	Item:	Led by:
19/44	<b>To accept apologies and reasons for absence in accordance with the Local Government Act 1972, Schedule 12, paragraph 40</b>	Clerk
19/45	<b>Declaration of Personal or Prejudicial Interests</b> Declarations by Councillors on any of the agenda items below.	Chairman
19/46	<b>Declaration of gifts or hospitality over £25.</b> Members are reminded that once a declaration of gifts or hospitality has been made then a new Form of Financial and Other Registerable Interests must be completed	Chairman
19/47	<b>SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COUNCIL</b>	
19/48	<b>Approval of the Minutes of the Council meeting held on the 14th May 2019</b>	Clerk
	<b>ITEMS FOR DECISION:</b>	
19/49	<b>Finance matters</b> <ul style="list-style-type: none"> <li>• Approval of income and expenditure for the months ended April and May 2019 (Appendixes 1 &amp; 2)</li> <li>• To note bank reconciliations and statement balances for months ended April and May 2019 (Appendixes 3 &amp; 4)</li> <li>• To note income and expenditure against budget and earmarked reserves to end of May 2019 (Appendixes 5 &amp; 6)</li> <li>• To note VAT expenditure for April and May 2019 (Appendixes 7 &amp; 8)</li> <li>• To consider the Unity Trust Bank instead of Barclays for the additional account, as recommended by the Internal Auditor</li> <li>• To ask for a volunteer for the Finance Committee to fill the vacancy available</li> </ul>	RFO/RD
19/50	<b>Accounts for the year 2018/19</b> <ol style="list-style-type: none"> <li>a) Internal Audit carried out 23<sup>rd</sup> May 2019. To receive and approve the Internal Auditors Report</li> <li>b) To review the effectiveness of the Council's Internal control including management of risk</li> <li>c) To receive and approve the annual accounts 2018/19</li> <li>d) Annual Return, Annual Governance Statement 2018/19 (Section 1) – to approve and sign at the meeting (by the Chairman and Clerk)</li> <li>e) Annual Return, Accounting Statements 2018/19 (Section 2) – to approve and sign at the meeting (by the Chairman and Clerk)</li> <li>f) To note the VAT return for months 7-12 (October 2018-March 2019)</li> </ol>	RFO/RD
19/51	<b>Surrey Minerals and Waste Plans</b> – invitation to comment on the revised statement of Community Involvement	
19/52	<b>Environmental Policy</b> – to consider adopting proposed policy	CB

19/53	<b>Tanyard Hall Car Park</b> - to note receipt of the report regarding contaminates and to consider any ongoing precautions.	
19/54	<b>Ginger Huts</b> – to receive and consider report regarding the request for land, for a local special need’s glamping and work-skills project for disability accessible yurt holidays and work-skill programme for adults with learning difficulties	AC
19/55	<b>Holmbury St Mary car park</b> – to consider request to use it as parking for a wedding reception.	Clerk
19/56	<b>Weathervane competition</b> – to consider the proposal for running a competition for Parish under 16s, to design a weathervane for the top of the new flats on the Peaslake Farm Development	
19/57	<b>Police Matters</b> - to consider any matters that need to be brought to the attention of the Police.	All
	<b>ITEMS TO NOTE:</b>	
19/58	<b>Local Committee</b> – outcome of Parish proposals	Clerk
19/59	<b>Cycling &amp; Walking Investment Strategy: Safety Review</b> – to note response to the Council’s letter regarding Cycling and proposed legislative changes	Clerk
19/60	<b>Clerk’s Report</b> (for noting, delegation to the Clerk or inclusion on the next agenda)	Clerk
19/61	<b>Councillors’ Business</b> (for noting or including on the agenda for the next meeting)	All
19/62	<b>Date of next meeting:</b> 8pm Tuesday 2nd July 2019, Peaslake Village Hall, Walking Bottom, Peaslake GU5 9RR	Clerk
19/63	<b>Exclusion of the Public and Press (Public Bodies Admission to meetings Act 1960)</b> – to exclude the public and press for the following item of business because of the confidential nature of the business to be transacted.	
19/64	<b>Boom Credit Union</b> – to receive a financial report on Boom and to consider increasing the funds the Council holds there	CC
19/65	<b>Shere Swimming Pool</b> – to consider draft Heads of Terms for the new lease between Shere Parish Council and Shere Manor Estate	
19/66	<b>Peaslake Farm Subsidised Housing:</b> <ul style="list-style-type: none"> <li>• To consider revised draft lease</li> <li>• To consider the draft contract</li> </ul>	RD