



SHERE PARISH COUNCIL

*Serving the villages of Gomshall,
Holmbury St. Mary, Peaslake, Shere
and a large part of Abinger Hammer*

Suzanne Hoyland
Parish Clerk/Responsible Financial Officer
Telephone: 01483 203431
clerk@shereparishcouncil.gov.uk
www.shereparishcouncil.gov.uk

Tanyard Hall
30 Station Road
Gomshall
Guildford
Surrey
GU5 9LF

HUMAN RESOURCES COMMITTEE **8PM WEDNESDAY 26TH JUNE 2019** At Tanyard Hall, 30 Station Road Gomshall

A G E N D A

Election of Chairman

To accept apologies and reasons for absence in accordance with the Local Government Act 1972, Schedule 12, paragraph 40

Declarations of Disclosable Interests regarding any of the items on the agenda (Localism Act 2011, s31)

Performance Management Scheme (SSALC) – to consider recommending to Council adoption of the SSALC Scheme

Pay Policy – to review 2016 Salary Policy and consider recommending to Council adoption of SSALC Pay Policy

Staff pensions – to note statutory minimum contributions, published by The Pension Regulator and to consider any increase

Exclusion of Public and Press (Public Bodies Admission to meetings Act 1960) – to consider excluding the public and press for the following items:

Staff appraisals (NALC Annual Staff Appraisal Form) – to note

Assistant to the Clerk:

- To note end of probationary period.
- To review salary, in accordance with contract and with reference to reviewed Pay Policy and the National Joint Council for Local Government Services (NJC) 2019-2020 pay scales.
- To make salary recommendation to Council

Parish Clerk/RFO:

- To note the commencement of the one-year CiLCA Programme and associated learning agreement.
- To recommend to Council payment of overtime to complete the CiLCA programme.
- To review salary, in accordance with contract and with reference to reviewed Pay Policy and the National Joint Council for Local Government Services (NJC) 2019-2020 pay scales.
- To make salary recommendation to Council