

COUNCIL MEETING
8.00PM ON TUESDAY, 2nd JULY 2019
 Peaslake Village Hall, Walking Bottom, Peaslake GU5 9RR
MINUTES

Ref:	Item:	Led by:
	Present – Councillors R Davey (Chairman), J Cross, B Harrap, B Grover, R Smith, B Andrews, P Carter, M Marion Taylor-Cotter and J Hutton. Surrey County Council Councillor K Taylor and one member of the public. Clerk/RFO S Hoyland	
19/67	To accept apologies and reasons for absence in accordance with the Local Government Act 1972, Schedule 12, paragraph 40 – Councillors C Brooke, C Carlisle, A Case, G Reffo and Guildford Mayor R Billington	Clerk
19/68	Declaration of Disclosable Pecuniary Interests (DPIs) Declarations by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464) - None	Chairman
19/69	Declaration of gifts or hospitality over £25. Members are reminded that once a declaration of gifts or hospitality has been made then a new Form of Financial and Other Registerable Interests must be completed - None	Chairman
19/70	SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COUNCIL – No address was made	
19/71	Approval of the Minutes of the Council meeting held on the 4 th June 2019 – Approved and Signed as a Correct Record	Clerk
	ITEMS FOR DECISION:	
19/72	Finance matters <ul style="list-style-type: none"> • Approved income of £1,698.21 and expenditure of £34927.78 for the month ended June 2019 (Appendix 1) • Noted - bank reconciliations and statement balances for month ended June 2019 (Appendix 2) • Noted income and expenditure against budget and earmarked reserves to end of June 2019 (Appendix 3) • Noted VAT expenditure for June 2019 (Appendix 4) • Agreed a £50 donation to Guildford Rotary Club for Young Carers Event • Considered the following applications for Guildford Borough Council Grant Aid and to consider delegating to General Purposes Committee the final designs: <ul style="list-style-type: none"> a) Replacement bench for Gomshall Stream – Agreed to apply for grant Aid, delegated to General Purposes Committee for final design b) Slide for younger ages – Shere play area - Agreed to apply for grant Aid, delegated to General Purposes Committee for final design c) Replacement bouncy animal – Peaslake play area – Agreed to the immediate replacement using the Playground Earmarked Reserve £1571.85 ex. VAT 	RFO/RD
19/73	Finance Committee Meeting, 26th June 2019 – to consider recommendations (Appendix 5) – Minutes were received and the following was recommendations were Agreed: <ul style="list-style-type: none"> • To transfer £50,000 to each Unity Trust and Nationwide to spread risk • Renewal of the Council’s insurance policy in September 2019 	RFO/RD
19/74	Report on Pursers Lane Pumping Station – received the following reply from Thames Water <i>‘We will consider a wall to protect the wet well chamber but we are yet to see evidence of the wet well being filled by this manner by wet weather. Our engineers will monitor the station for this in wet weather and look to implement this wall if we see this occurring. We would not construct a ditch in the field as this is not our property, however if the farmer/locals wanted to do this in line with the parish council then they can’</i> Agreed to a trench/piping into the adjoining land, subject to landowner’s permission. Site meeting to be arranged with landowner, contractor, Clerk and Councillor P Carter.	
19/75	Surrey Hills Highways Working Group Meeting – to receive feedback from Councillors B Harrap and B Andrews – A report was given by Councillor B Harrap and B Andrews.	BH/BA

	There was a general feel that not much had been achieved in the preceding 20 years and that no improvements in infrastructure (roads, schools and doctors) has taken place alongside the huge amount of house building outside Cranleigh. It was recognised that although some improvements to the A281 had been made, as no improvements have been planned for the A3 past Guildford, traffic would continue to increase through the villages and Guildford. It was Noted that attempts to restrict traffic with the narrowing of roads and removal of signs in the villages and surrounding roads, had not worked.	
19/76	Request for buses to collect wedding guests in Gomshall Lane – to consider email – The following was Agreed : <ul style="list-style-type: none"> To suggest that any buses used, pick up guests in Gomshall Lane and do not use The Square in Shere. To note that without the permission of Surrey County Council Highways, using bollards will not guarantee no parking 	RD
19/77	Police Matters - to consider any matters that need to be brought to the attention of the Police – None to report	All
	ITEMS TO NOTE:	
19/78	Removal of East Horsley, West Horsley and Wisley from the Greenbelt – <ul style="list-style-type: none"> Noted the positive responses received from East Horsley Parish Council and West Horsley Parish Council to Shere Parish Council’s expression of support. Noted that Wisley has no Parish Council and is under the care of Guildford Borough Council (GBC) Noted response from GBC Director of Planning and Regeneration <i>‘The Council cannot proceed as your letter suggests. A full Council would not have the effect of reversing the adoption of the Local Plan, or removing elements of the Plan. This has been confirmed by the Ministry for Housing, Communities and Local Government. The Plan (as adopted) has full effect until it is either quashed, revoked, or revised. In principle, and law, it is possible to revise a recently adopted plan. However, to facilitate the type of changes suggested in the letter, the process would be a comprehensive one – it would be lengthy (probably over 3 years), and would involve (as the law requires), consultation and examination (by the Secretary of State). There have been three claims for legal challenge submitted to the Council. The Council will carefully consider the terms and basis of the challenges and will participate in an open and transparent manner with the Court and other parties. However, it should be noted that none of the grounds raised within the claims concern themselves with the adoption of the Local Plan during the Purdah period.’</i> <p>It was Agreed to forward this response to Sir Paul Beresford MP</p>	Clerk
19/79	Tanyard Hall Car Park - Noted response from the Environment Agency regarding the forwarded report of contaminated land adjacent to the River Tillingbourne (provided by Surrey County Council) Agreed to confirm to Surrey Highways that the resurfacing can go ahead.	Clerk
19/80	Shere Swimming Pool – Noted that the grant application to the London Marathon Charitable Trust has not been approved for stage 2 and the Council will not be able to re-apply for this project – Agreed to write to the London Marathon Trust to express disappointment, especially considering the inconvenience the Prudential RideLondon race causes and to ask if any projects within the Parish or around the neighbouring parishes, had been approved for funding. Also, although funding cannot be applied for again for this project, are there any changes that could be made, to make some form of it eligible for consideration in the future.	
19/81	Clerk’s Report (for noting, delegation to the Clerk or inclusion on the next agenda) Holmbury Kings Football Club are reforming the local adult’s football team and have asked to use Holmbury St Mary pitch and pavilion – It was Noted that they have been directed to Belmont School for the beginning of the season in September, as a lease is being currently being prepared between the Council and Belmont School and any agreement would have to be made with the School. It was Agreed that a friendly match between the Holmbury Kings and Belmont School could take place on the Holmbury St Mary pitch and permission would be given to Belmont School. It was further Agreed to ask the Holmbury and Wescott Wolves to clear their equipment from the pavilion and make any future arrangements with Belmont School	Clerk

19/82	<p>Councillors' Business (for noting or including on the agenda for the next meeting)</p> <p>Councillor J Cross:</p> <ul style="list-style-type: none"> • Asked when will the yellow lines be put in outside Shere Surgery? – the Clerk confirmed that the contractor had been instructed and will chase for a date. It was noted a period of prolonged hot weather was required for the work to take place • The channels under the bridge in Middle Street, Shere are partially blocked – Agreed to see if our contractor can carry out the work and if not contact the Environment Agency • Reported that the signs for the Middle Street, Shere road closure had not been put up by the railway bridge. Councillor J Cross pointed this out to the contractors and they were then placed by the railway bridge and subsequently re-positioned to the correct position. The Clerk Reported that some complaints had been received about the closure causing drivers to use Lower Street and Rectory Lane as a cut through and that this had been reported to Surrey County Council Highways • Reported that a footpath near Hook Lane and Burrows Farm was now impassable – Agreed to report the location to Rights of Way <p>Councillor R Smith reported that another footpath was blocked and that he will provide details to the office - Agreed to report to Rights of Way</p> <p>Councillor B Grover:</p> <ul style="list-style-type: none"> • Reported vegetation was blocking the HGV sign on the corner of A25 and Upper Street – Agreed to instruct the Council contractor to clear the sign • Would like an update on when the yellow lines for Middle Street will be done – Agreed Clerk to chase Guildford Borough Council <p>Councillor P Carter – Reported that the Royal British Legion had decided on a location for the donated bench in Peaslake – Clerk confirmed that it is on the agenda for the General Purposes Meeting on the 10th July.</p> <p>Councillor M Taylor - Cotter – Reported that the pavement at Pathfields, Shere still had not been cleared – Clerk Noted that it had been reported and will chase. Agreed Council Contractor to be instructed if path not done quickly</p>	All
19/83	Date of next meeting: 8pm Thursday 12 th September, Tanyard Hall, 30 Station Road, Gomshall GU5 9LF - Noted	Clerk
19/84	Exclusion of the Public and Press (Public Bodies Admission to meetings Act 1960) – Excluded the public and press for the following item of business because of the confidential nature of the business to be transacted.	
19/85	Holmbury St Mary Pitch and Pavilion – to consider draft lease with Belmont School, associated comments from solicitor and to consider delegation to Clerk and two Councillors for completion of the lease by September – Agreed and delegated final draft to the Clerk and two Councillors	Clerk
19/86	<p>Human Resources Committee Meeting, 26th June 2019 – to consider recommendations (Appendix 6 with attached Performance Management Scheme and Pay Policy) Minutes were received and the following recommendations were Agreed:</p> <ul style="list-style-type: none"> • Adoption of the Performance Management Scheme (SSALC) • Adoption of the Pay Policy • Increase in the employer pension contribution of 1% from 5% to 6% • Assistant to the Clerk – reviewed recommended salary • Up to 4 hours overtime per week for the Clerk to complete the CiLCA Programme • Clerk/RFO – reviewed recommended salary 	RD
19/87	Shere Swimming Pool – to consider draft Heads of Terms for the new lease between Shere Parish Council and Shere Manor Estate – Agreed subject to the agreed changes.	RD
19/88	<p>Peaslake Farm Subsidised Housing:</p> <ul style="list-style-type: none"> • To consider lease • To consider contract 	RD

	<p>Agreed to the Lease and Contract including three amendments to be made and delegated to the Clerk and two members of the Peaslake Farm Steering Committee for any final minor drafting points.</p> <ul style="list-style-type: none">• To Consider Indemnity Insurance Policy – Agreed £3,300 Inc. IPT• To approve invoice for legal work and additional potential expenditure - Agreed invoice £2,346.00 and 3-4 further hours above original budget• To consider any other matters regarding legal work for the Peaslake Farm development – the following was Agreed:<ol style="list-style-type: none">a) List of planning drawings to be attached to the contractb) Terms of Licence for retained land	
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